

**EPORDO**

# *EPORDO Internet Cloud Online Time Attendance*



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EPORDO

System  
Introduction



# EPORDO

## Why Select EPORDO cloud attendnace?



**01**

**Save human  
resource costs**

*No need for engineers to install and maintain, no need to install software, simplify operation, reduce equipment investment and operating costs.*



**02**

**No technical  
difficulties**

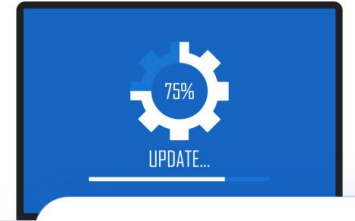
*Avoiding the issue of requiring technical personnel to have specific network setup experience, the system is easy to operate.*



**03**

**Save time  
and cost**

*24-hour online system, employees and managers can log in at any time and process transactions without delay.*



**04**

**Environment  
ally friendly  
paperless**

*Realize paperless operation, reduce equipment energy consumption, no need to purchase additional network equipment or services, more environmentally friendly*

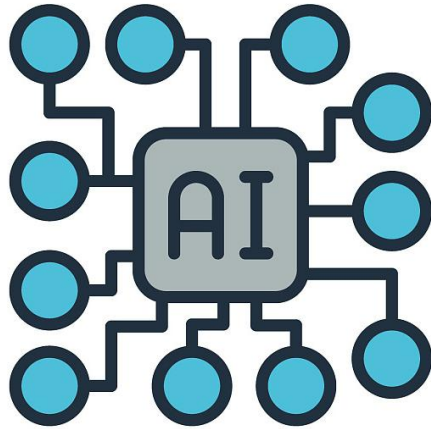


## System composition



# System Composition

## LOREM IPSUM



**INFO**

**BUY**



### *EPORDO Cloud Time Attendance Hardware*

*After you receive our cloud time attendance hardware, no need any settings on hardware, just go to create cloud software account based on the cloud SN sticked on device ,then login software and make all settings well (check manual please)*



### *EPORDO Cloud Time Attendance Software*

*Register cloud account and login your own cloud time attendance account and make all settings inside software, such as company information, employee information-name, enroll ID , department, mobile all input from software directly*



### *Management link & Employee link*

*Management link : <http://66.94.99.149/#/login>*

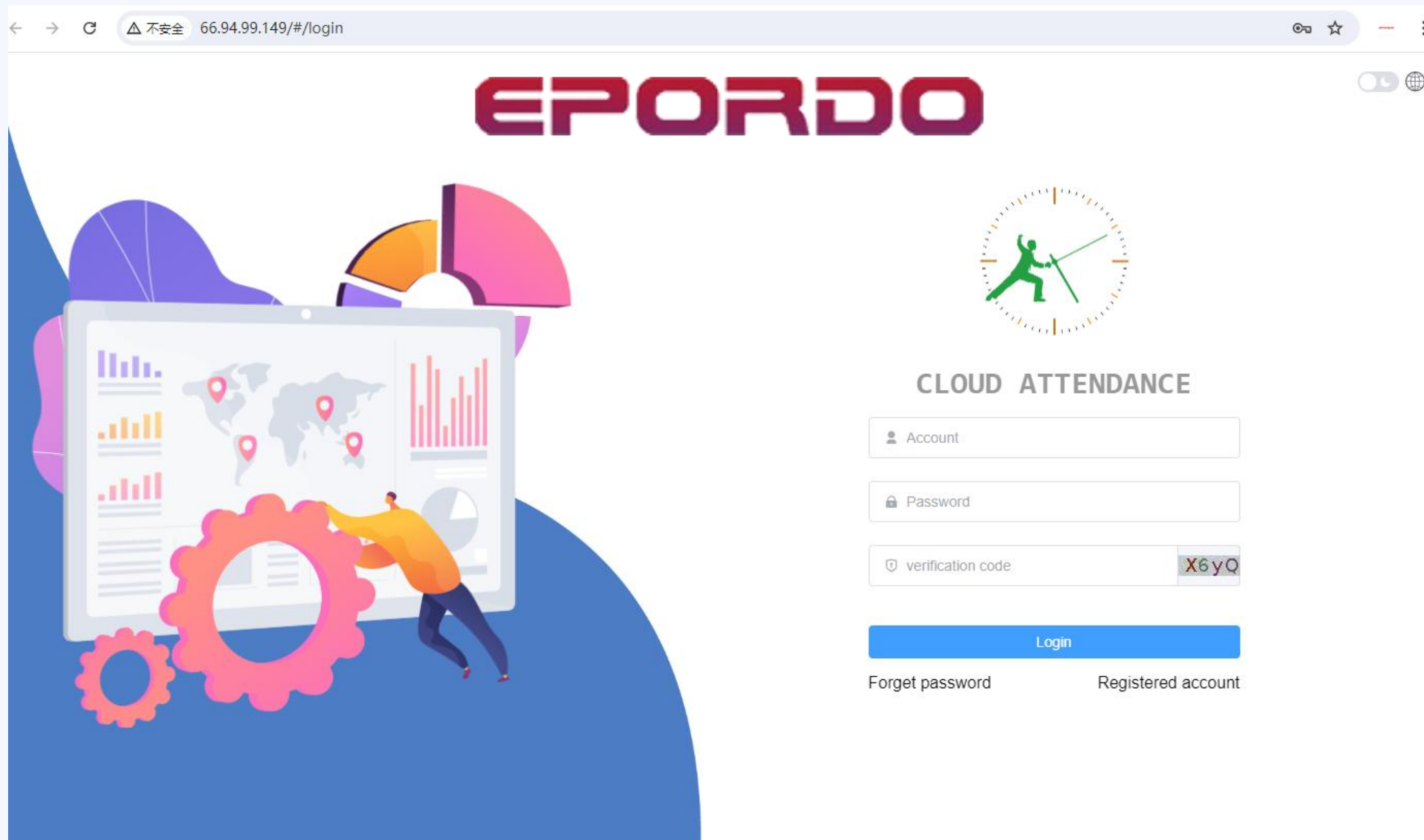
*Employee link: <http://66.94.99.149/#/employee>*

EPORDO

System  
operation



Login Management link: register and login your own account



The image shows a web browser window displaying the login page for EPORDO. The browser's address bar shows the URL "66.94.99.149/#/login" with a warning icon and the text "不安全" (Not safe). The page features the EPORDO logo at the top center. Below the logo is a large illustration on the left side depicting a person in a yellow shirt interacting with a large tablet displaying various data charts and a world map. To the right of the illustration is a circular icon of a person walking, representing attendance. The main heading is "CLOUD ATTENDANCE". Below this heading are three input fields: "Account", "Password", and "verification code". The "verification code" field contains the text "X6yQ". A blue "Login" button is positioned below the input fields. At the bottom of the page, there are two links: "Forget password" and "Registered account".

EPORDO

CLOUD ATTENDANCE

Account

Password

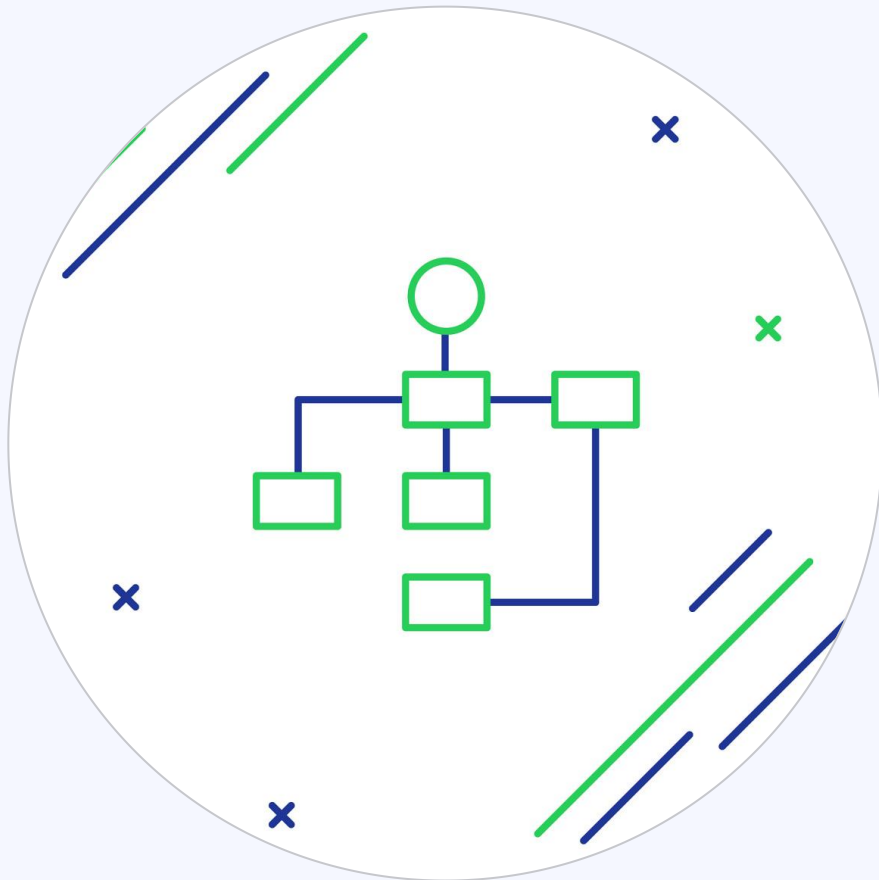
verification code X6yQ

Login

Forget password Registered account



# System setting 1



- **Add your company information**

Input firm name and abbreviation, then click "Save" for data storage.

- **Organization structure setting**

Create departments, click 'Add' to include more, crucial for setup.

# System setting 2

## *Region setting:*

*Select time zone and label appropriately for accurate regional settings.*

## *Device manage*

*Add all devices, configure settings to indicate which departments they belong to.*

01

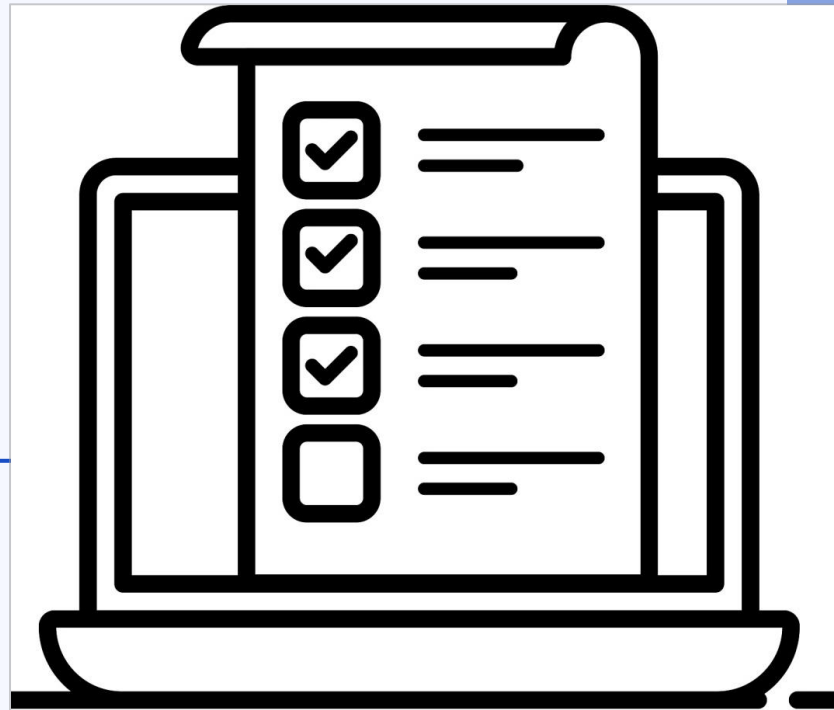
## Add Employee Info

Individual or bulk staff info upload with template. Click 'View' for details, 'Photo' for updates, and save changes. 'View Details' shows additional staff info.

02

## Upload employeephoto

Upload individual staff photos or update existing ones in Employee Archives. Select 'New Photo', save, and easily view details.



Online Claim



- **Set working hours**

*Set shifts by department, No need to set them one by one; After setting the office hours, hover over the set time to view the employee's clock in and clock out time periods*

- **Clock in/out time period**

*Online time management, set shift times, and require employees to clock in/out within specified intervals*

- **Free shift setting**

*The F1 function allows for clock in without a fixed time. Select a date and add F1 to save it, and the system will automatically determine commuting based on the first/last clock in. The F function calculates the maximum number of daily commutes for up to 4 times, such as the first and second commutes, with a maximum of 4 pairs of records.*

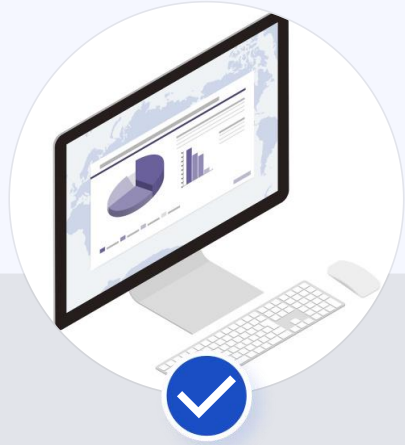
- **Attendance record viewing**

*All attendance records are displayed under 'Attendance Records', and as long as you punch on machine, the records will be displayed here.*



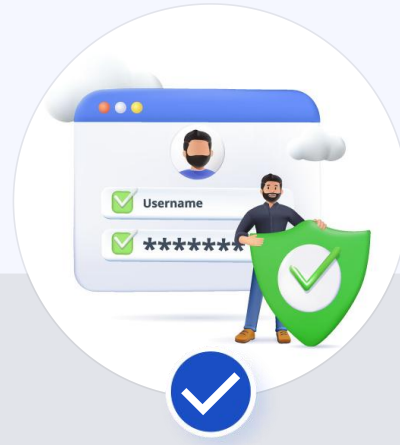
# Personnel Attendance

EPORDO



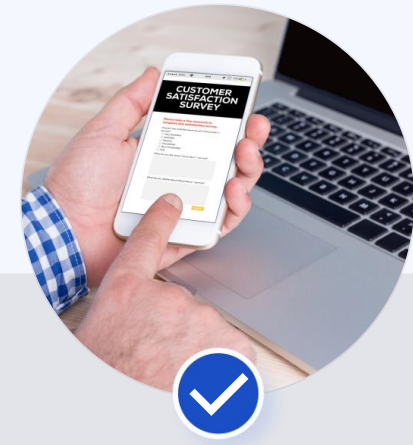
## Attendance report generation

*Operate as manual, The system will automatically generate a report based on the shift and check-in/out time*



## Employee account access

*Each employee can log in to their personal account with their phone number and password to view without printing, which is convenient for environmental protection.*



## Application function

*Support supplementary applications, leave applications, and overtime applications, which can be submitted through mobile devices or computers.*



**EPORDO**

