

EPORDO TTHotel User Manual

V1.1

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1. Introduction

TTHotel is a system for hotel/apartment/school management. People use it to issue cards, passcodes, and ekeys.

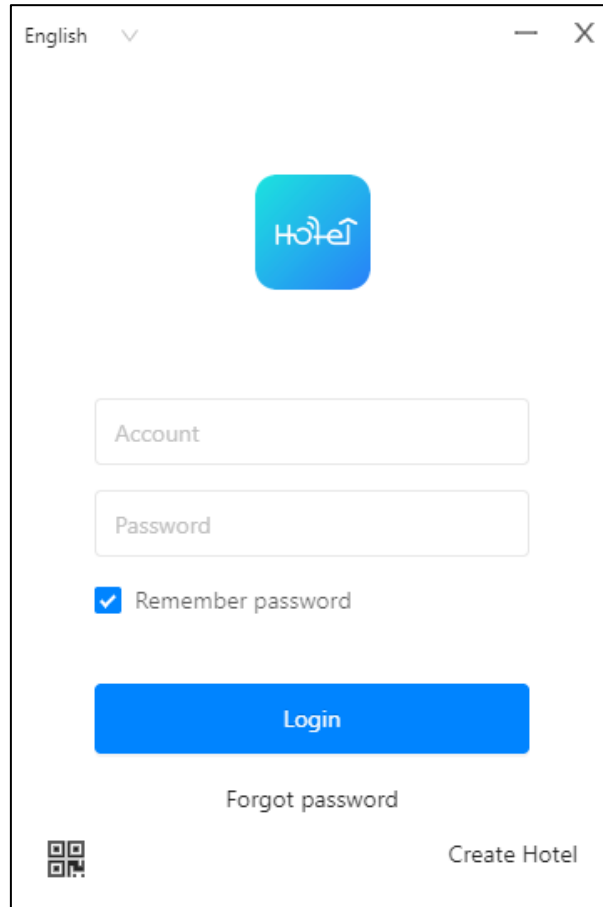
TTHotel manages buildings, floors, rooms, guests and staff.

TTHotel manages various devices, such as smart lock, lift controller, card encode, gateway.

TTHotel system includes a Windows desktop software which is used to issue card, a hotel app which is used to manage devices, a guest app which is used to unlock with phone.

2. Windows Desktop Software

2.1.Login



Login or create a new hotel in this page. You can also find APP QR code at , and save them to your computer.

Only the administrator and staff accounts are allowed to login. One account is only valid in one hotel.

2.1.1. Create hotel

Create Hotel

1 Information

2 Settings

* Hotel Name

Please enter here

* Hotel Address

Please enter here

* Lock supplier Code

ask your supplier for this code

* Admin Name

Please enter here

* Account type

☒ email
 ☐ Phone number

* Admin Account

Please enter here

* Verification code

Please enter here

Get Code

* Password

Please enter here

* Confirm Password

Please enter here

Next

Create Hotel

Information

2 Settings

*Check-out

12:00

*Currency

United States Dollar USD

*Unlock methods

Card

Guest APP

Passcode

Privacy override

Yes

No

More

*Lift ControllerWorking mode

All floors

Floor(s) with door access

*Power saverWorking mode

Work with any card

Work with current hotel card

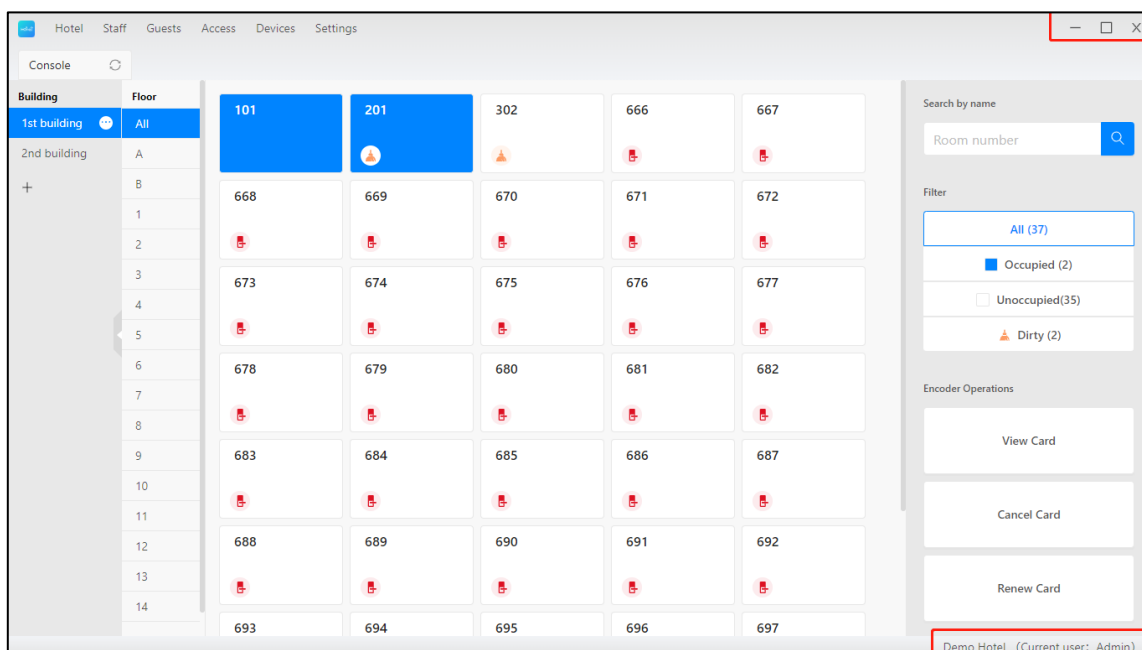
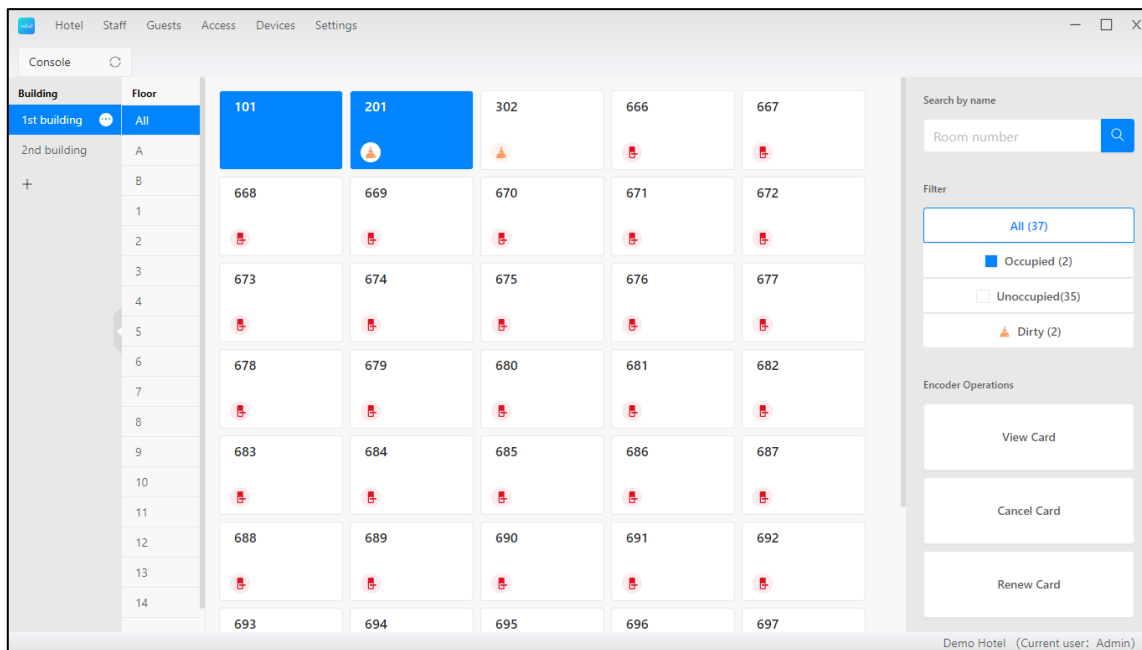
Work with current room card

Previous

Created

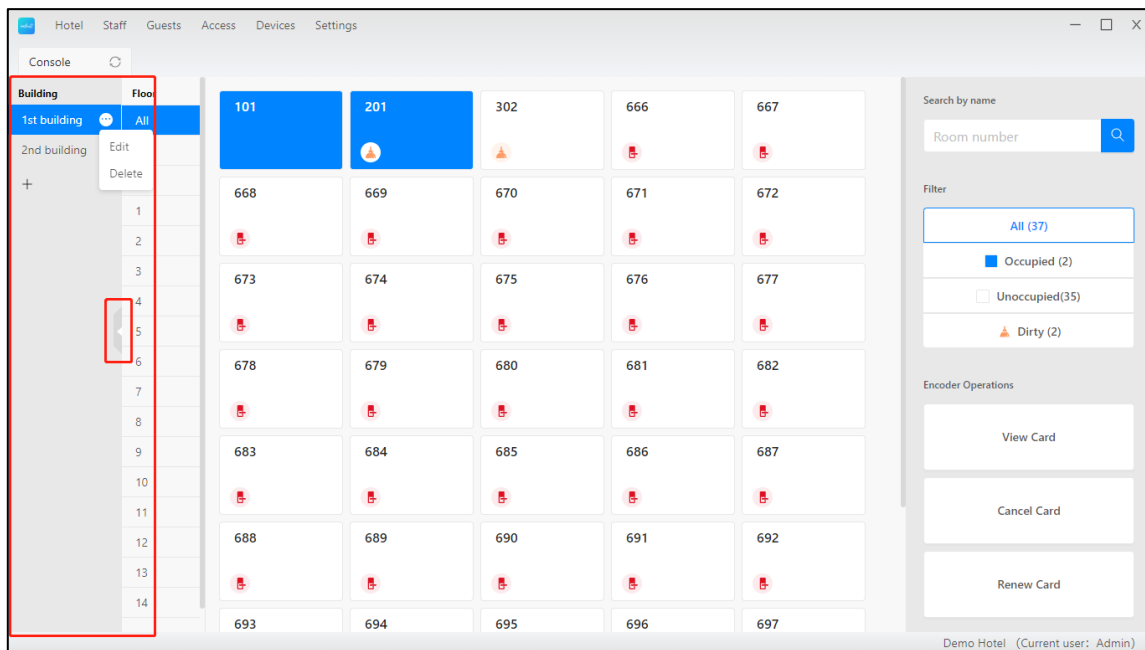
Please ask your lock supplier for the supplier code. Every hotel needs a lock supplier.

2.2.Console



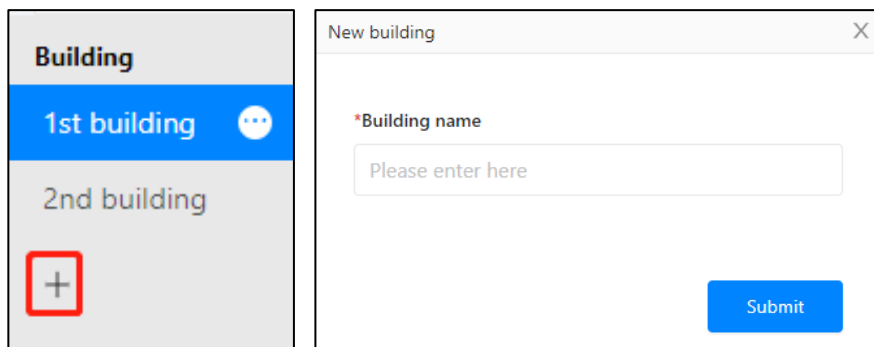
The console includes Menu, Buildings, Floors, Rooms and Operations.

2.2.1. Buildings



Create, Edit, and Delete buildings here.

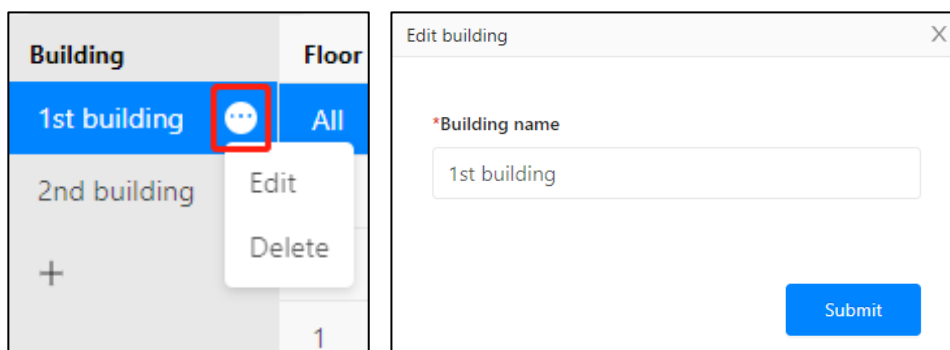
2.2.1.1. Create building



The screenshot shows two parts of the interface. On the left is a table titled 'Building' with two columns: 'Building' and 'Floor'. The first row is highlighted in blue and contains '1st building' and '...'. The second row contains '2nd building' and '+'. A red box highlights the '+' icon. On the right is a modal window titled 'New building' with a close button (X). It contains a label '*Building name' and a text input field with the placeholder 'Please enter here'. At the bottom right is a blue 'Submit' button.

Click  to create a new building. The name should be unique

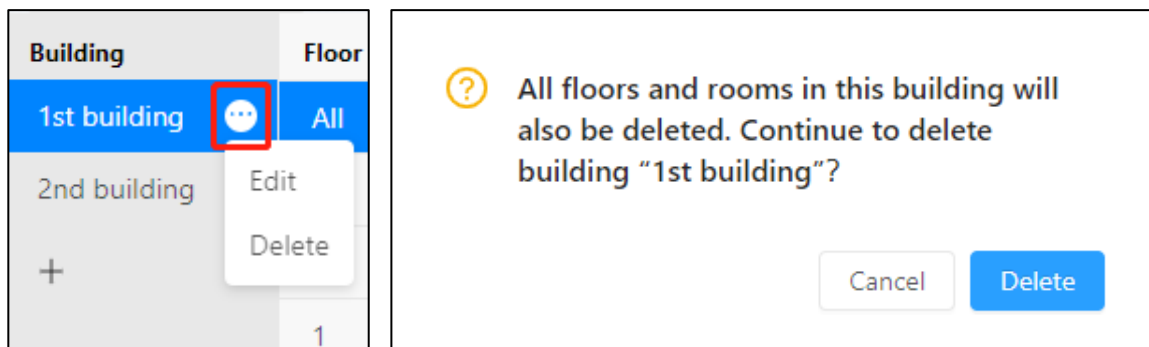
2.2.1.2. Edit building



The screenshot shows two parts of the interface. On the left is a table titled 'Building' with two columns: 'Building' and 'Floor'. The first row is highlighted in blue and contains '1st building' and '...'. The second row contains '2nd building' and '+'. A red box highlights the '...' icon. A context menu is open over the '...' icon, showing 'Edit' and 'Delete' options. On the right is a modal window titled 'Edit building' with a close button (X). It contains a label '*Building name' and a text input field with the value '1st building'. At the bottom right is a blue 'Submit' button.

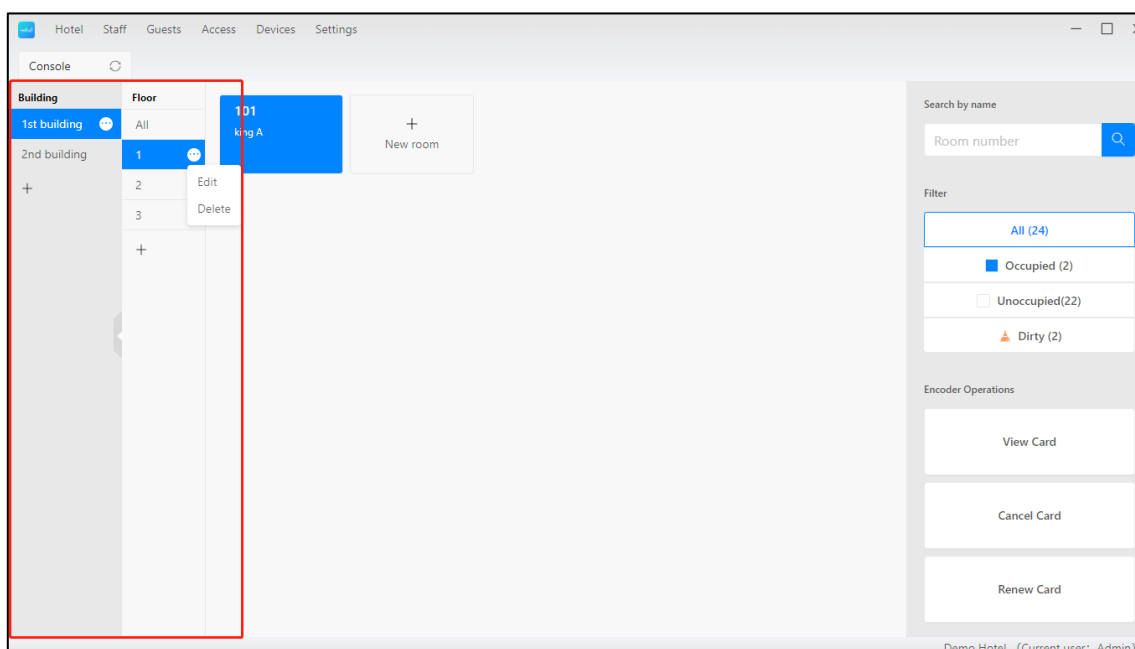
 shows up when put mouse on a building. Click it to edit or delete this building.

2.2.1.3. Delete building



Please delete devices first before deleting buildings. Floors and rooms in this building will also be deleted automatically;

2.2.2. Floors



Create, Edit and Delete floors here

2.2.2.1. Create floor

Building	Floor
1st building	All
2nd building	1
+	2
	3
	+

New floor

*Floor name
Please enter here

Submit

Click  to create a new floor. The name should be unique.

2.2.2.2. Edit floor

Building	Floor
1st building	All
2nd building	1
+	2
	3
	+

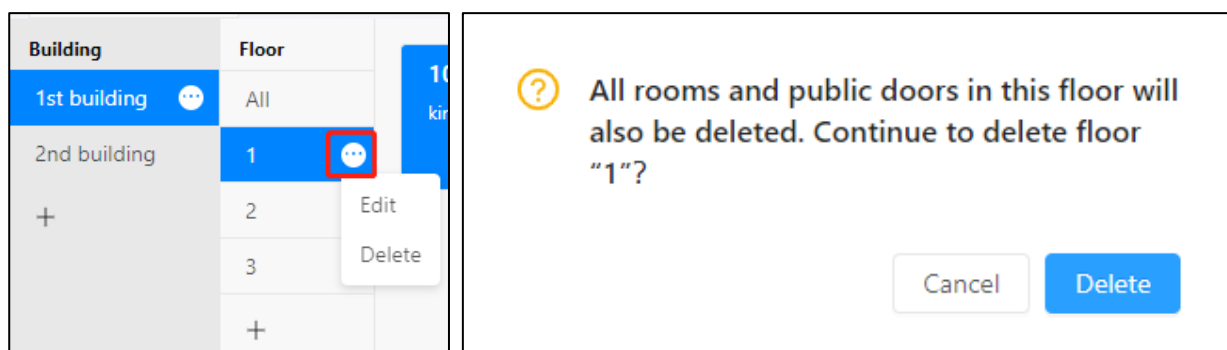
Edit floor

*Floor name
1

Submit

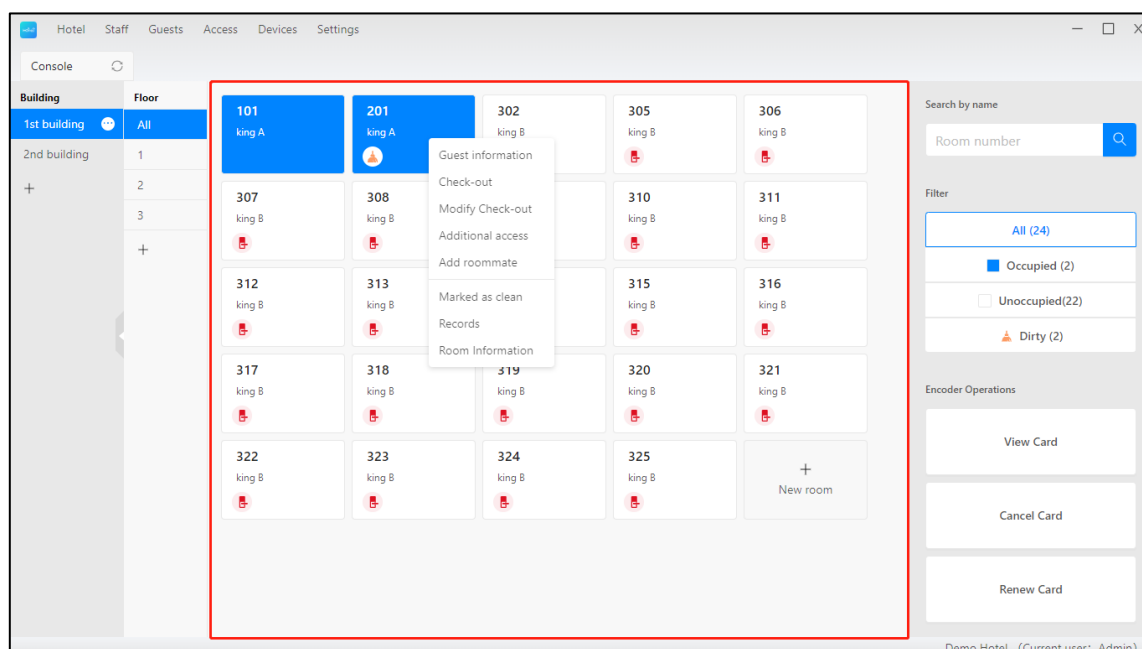
 shows up when put mouse on a floor. Click it to edit or delete this floor.

2.2.2.3. Delete floor



Please delete devices first before deleting floors. Rooms in this floor will also be deleted automatically;

2.2.3. Console (Guest room)



There are all buildings, floors and guest rooms in console.

【  】 This icon means there is no lock in this room.

【  】 This icon mean it is a dirty room.

Public doors are not shown in console. You can select public doors for a guest room at check-in. And it will be remembered. You don't need to select public doors every time.

2.2.3.1. Create guest room

New room

Batch

Single

*Building

1st building

*Floor

Select floor

*Start number / End number

Enter the start n...

—

Enter the end n...

Room type

Select room type

Cancel

OK

New room

Batch

Single

*Building

1st building

*Floor

Select floor

*Room name

Please enter here

Room type

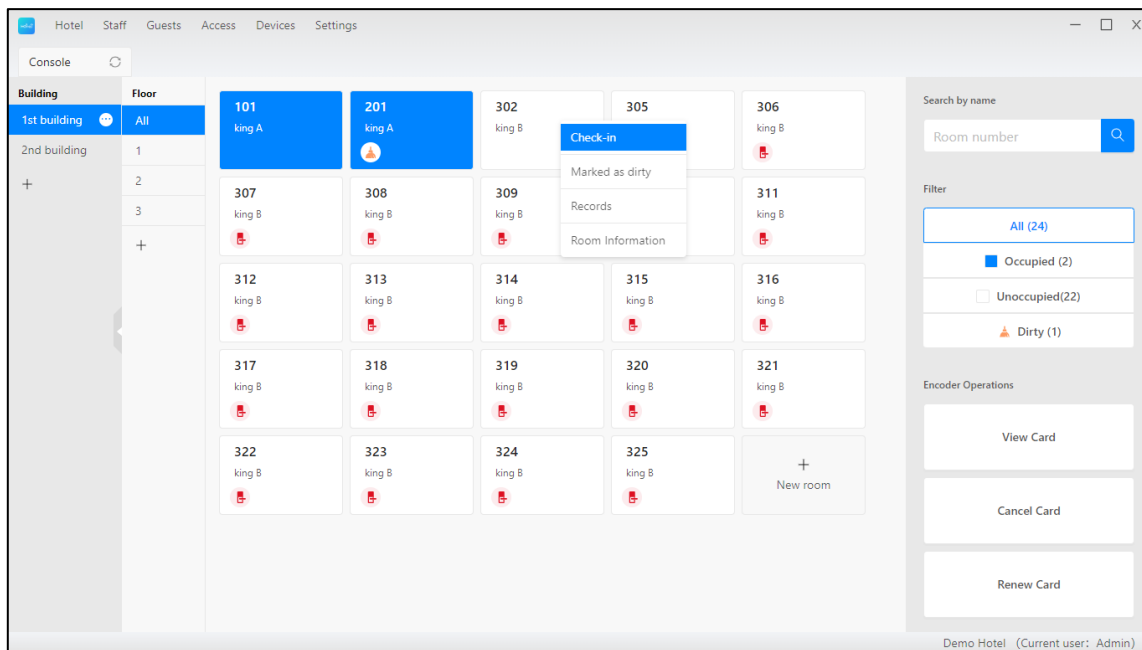
Select room type

Cancel

OK

You can create guest rooms in single or batch. The name should be unique.

2.2.4. Check-in



1st building-3-302

king B

\$159

* Name

Please enter here

Contact

☒ email
 ☐ Phone number

Please enter here

* Time of check-in/check-out

2020.12.27 17:19

—

2020.12.28 14:00

* Unlock method

☒ Card
 ☐ Guest APP
 ☐ Passcode

Common room

Choose public door

Cancel

Next

Click on an unoccupied room to do check-in.

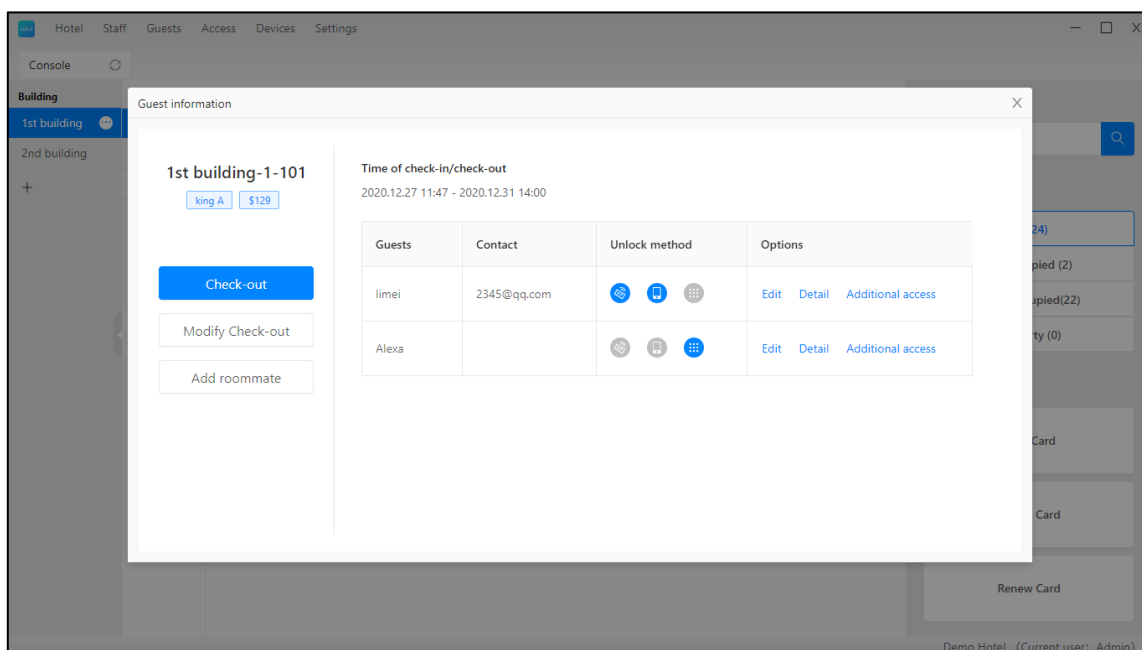
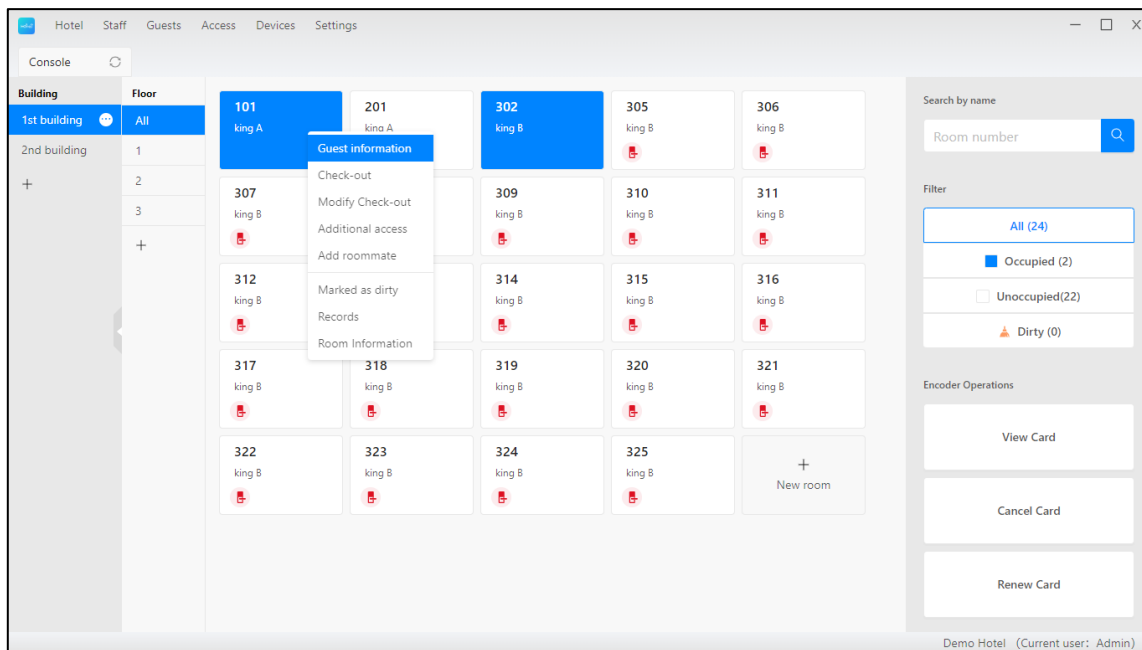
You can only do check-in for rooms which have smart locks. There will be a  on the room if there is no smart lock.

You are able to select additional common locks when issue card for a guest room. In this way, this card can unlock both room and selected common locks.

When you issue card next time, the selected common locks will also be selected by default, so you don't need to select them every time manually.

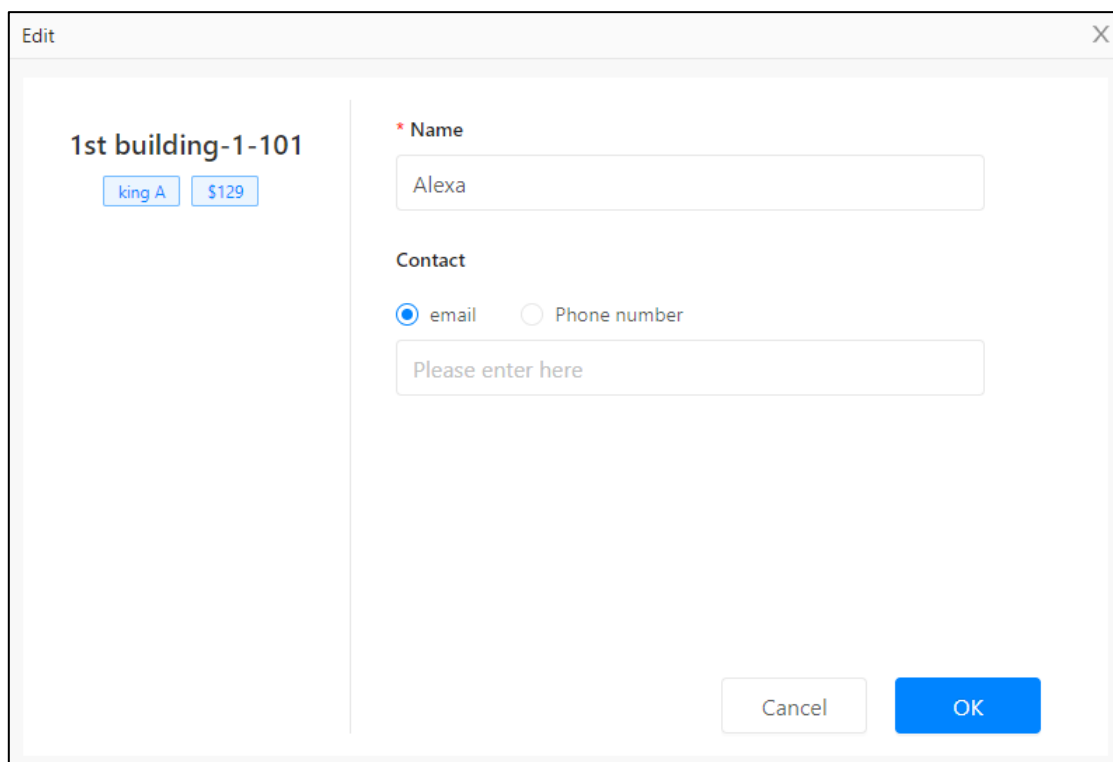
Mifare card with 13.56MHz is allowed in TTHotel system. Sectors from 1 to 10 will be used for unlocking

2.2.5. Guest Information



You can check guest's information in the room. You can also edit the information, grant new access, add roommate, renew and check-out.

2.2.5.1. Edit guest information



The screenshot shows a dialog box titled "Edit" with a close button (X) in the top right corner. The dialog is divided into two main sections. On the left, there is a label "1st building-1-101" and two buttons: "king A" and "\$129". On the right, there is a form with the following fields:

- A label "* Name" followed by a text input field containing the text "Alexa".
- A label "Contact" followed by two radio buttons: "email" (which is selected) and "Phone number".
- A text input field below the radio buttons with the placeholder text "Please enter here".

At the bottom right of the dialog, there are two buttons: "Cancel" and "OK".

You can change the name and contact information. The guest should login with new contact if he/she has an ekey.

2.2.5.2. Guest Detail

Detail

limei

2345@qq.com

Common room

1st building-1-Gym、 2nd building-B-Resrant

Card (2)

Card ID	Valid period	Options ?
723802505	2020.12.27 11:47 - 2020.12.28 14:00	Mark as loss Report loss
2738967689	2020.12.27 11:47 - 2020.12.28 14:00	Mark as loss Report loss

Guest APP (5)

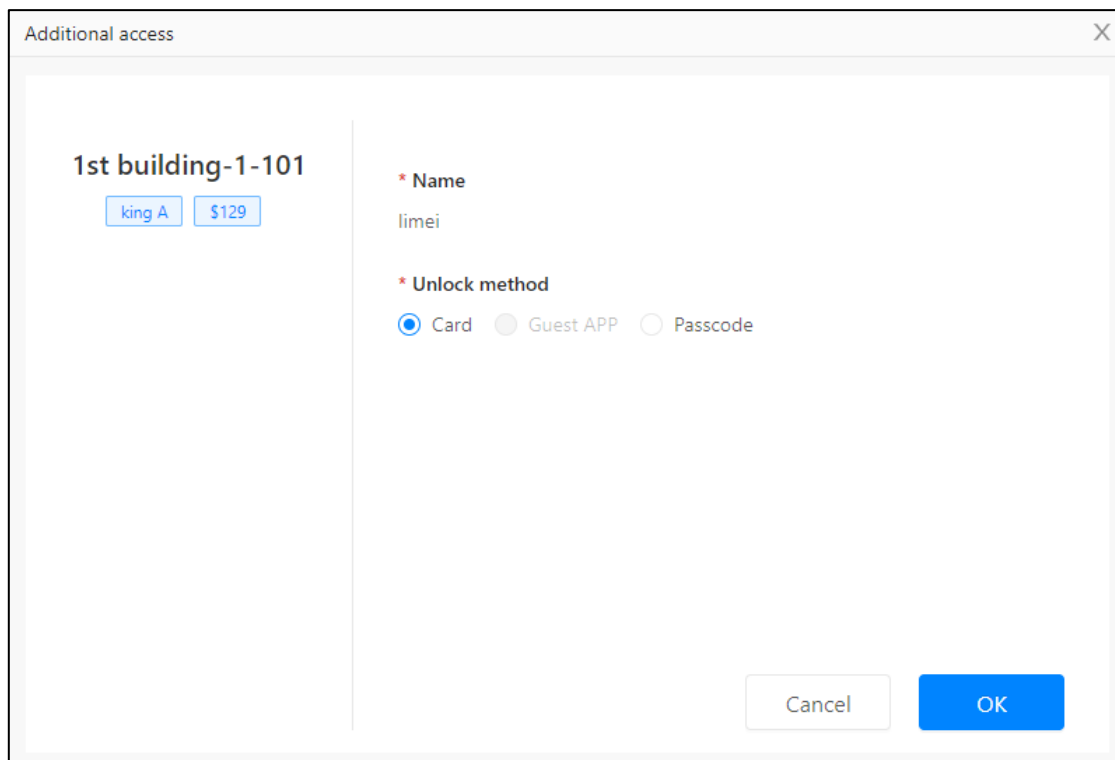
Account	Valid period
2345@qq.com	2020.12.27 11:47 - 2020.12.31 14:00

You can look up all guest information here. If the guest lost his card, you can mark it as loss or report loss.

Mark as loss: The card will be marked as a lost card in system. When issue a new card, the new card will invalidate the lost card when put it on the lock.

Report loss: Create a new card and put it to the lock to invalidate the lost card. The invalidated card will never be available again, please pay attention.

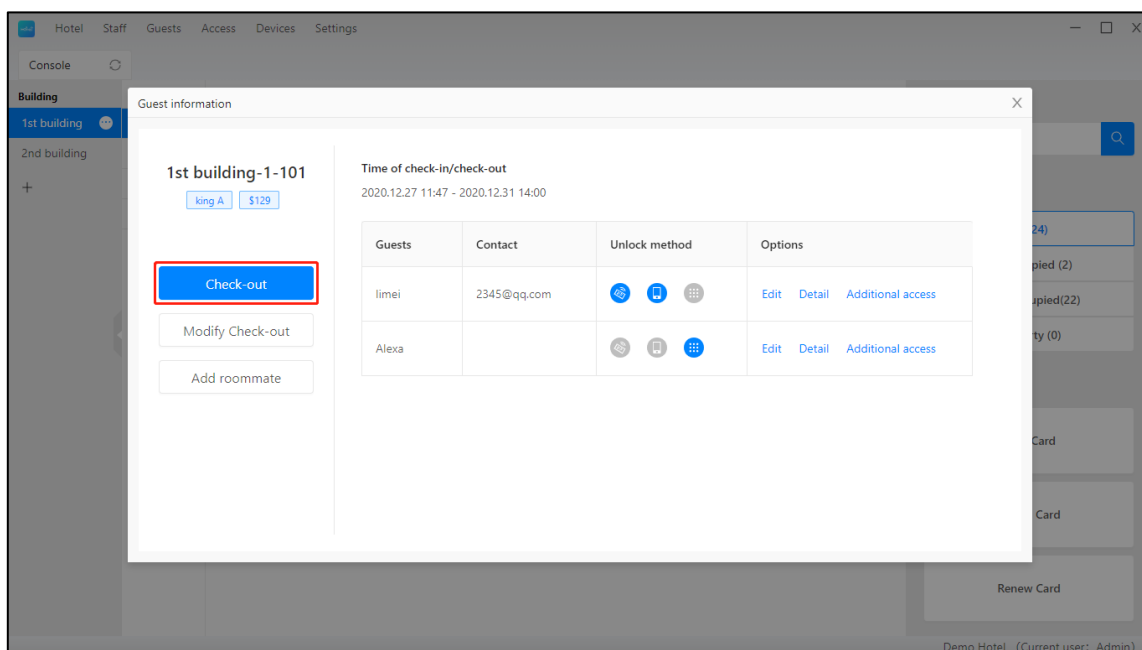
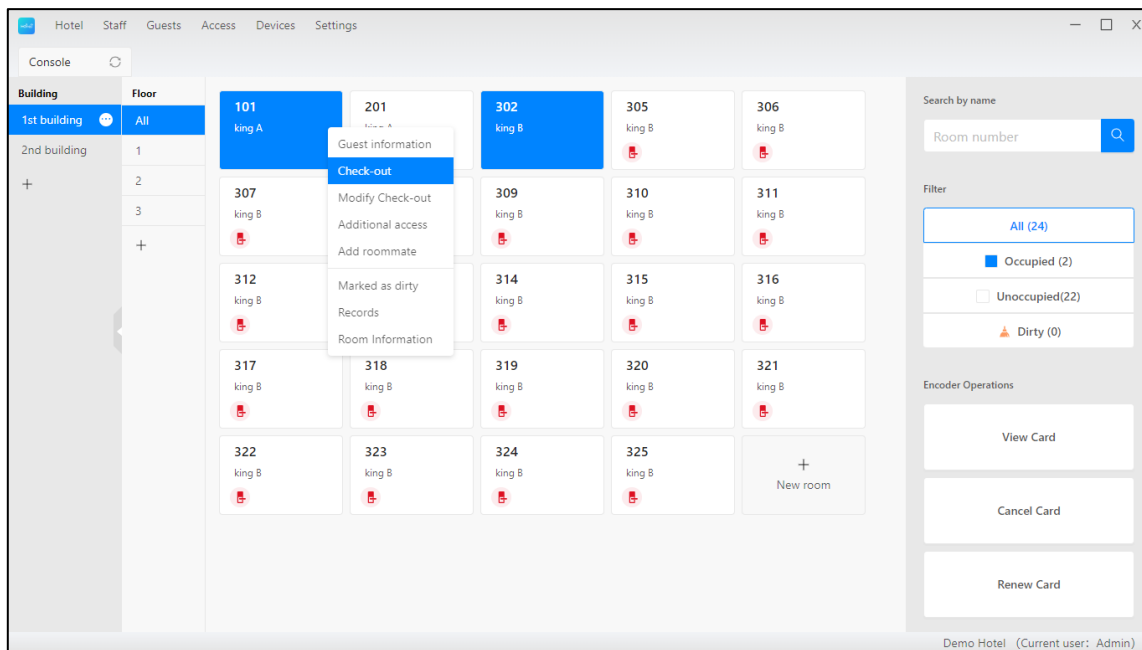
2.2.5.3. Grant new access



The screenshot shows a dialog box titled "Additional access" with a close button (X) in the top right corner. The dialog is divided into two main sections by a vertical line. On the left, the text "1st building-1-101" is displayed above two buttons: "king A" and "\$129". On the right, there are two labeled sections. The first is "* Name" with a text input field containing "limei". The second is "* Unlock method" with three radio button options: "Card" (which is selected), "Guest APP", and "Passcode". At the bottom right of the dialog, there are two buttons: "Cancel" and "OK".

You can grant new access to current guests. One guest can have multiple access.

2.2.6. Check-out



Click on an occupied room to do check-out.

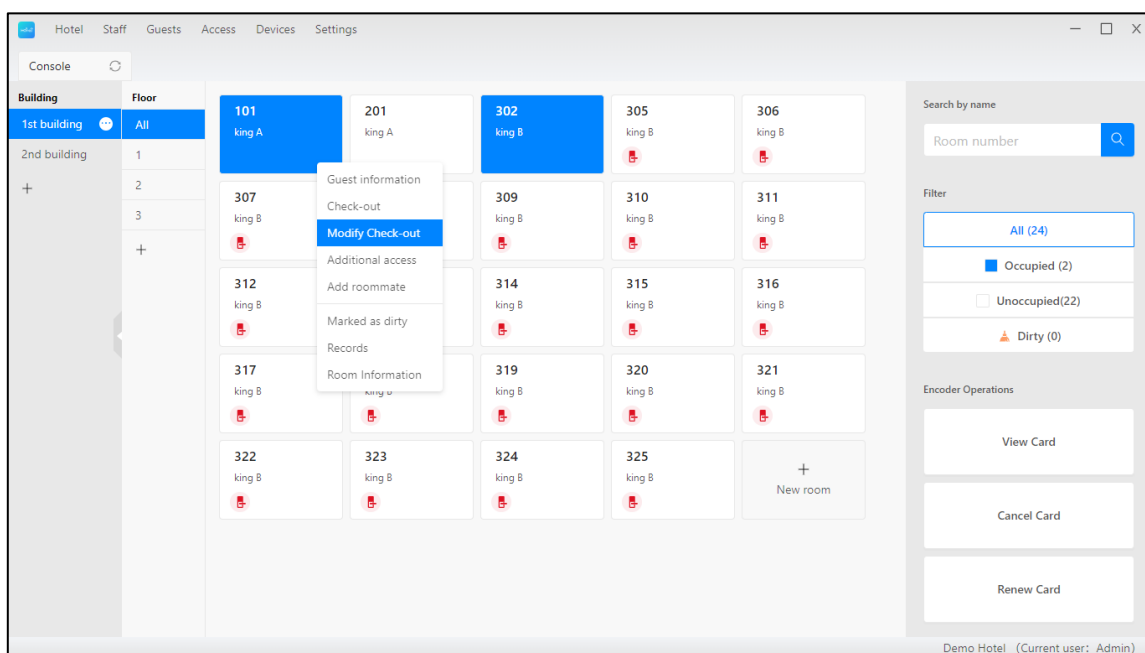
If the access is a card, you will be asked to cancel card when doing check-out. This can be skipped if the card is not available at this moment.

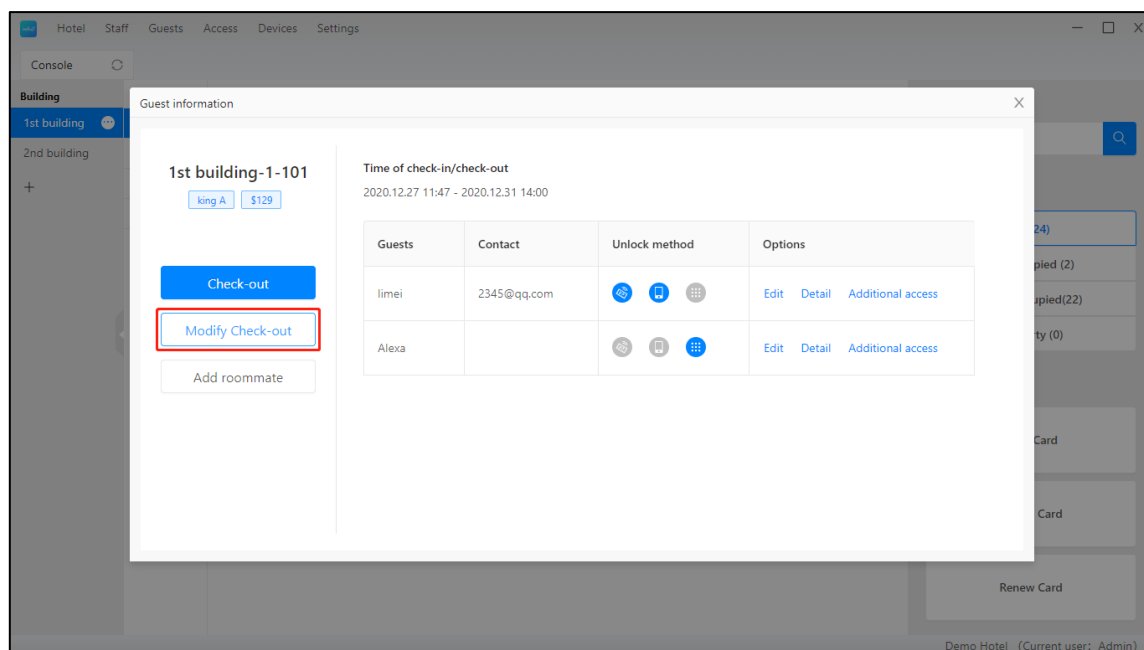
If the access is an ekey, it will be deleted automatically.

If the access is a passcode, it will not be deleted except there is a gateway.

The room status will be dirty after check-out.

2.2.7. Modify check-out





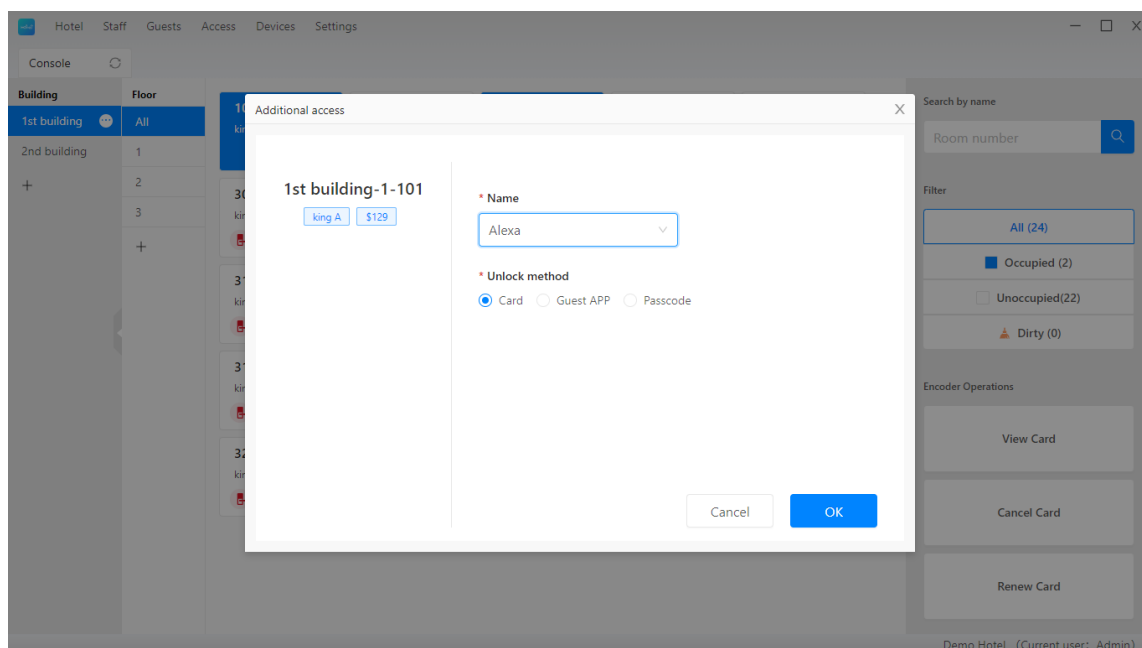
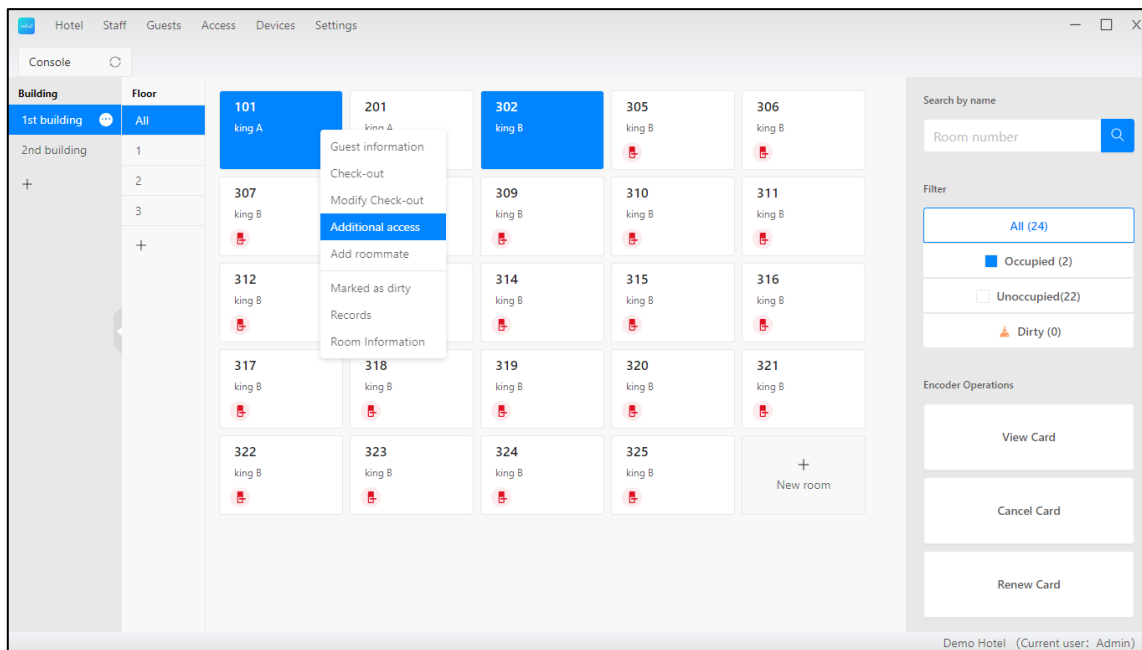
You can do this on an occupied room.

If the access is a card, you will be asked to renew card.

If the access is an ekey, it will be renewed automatically.

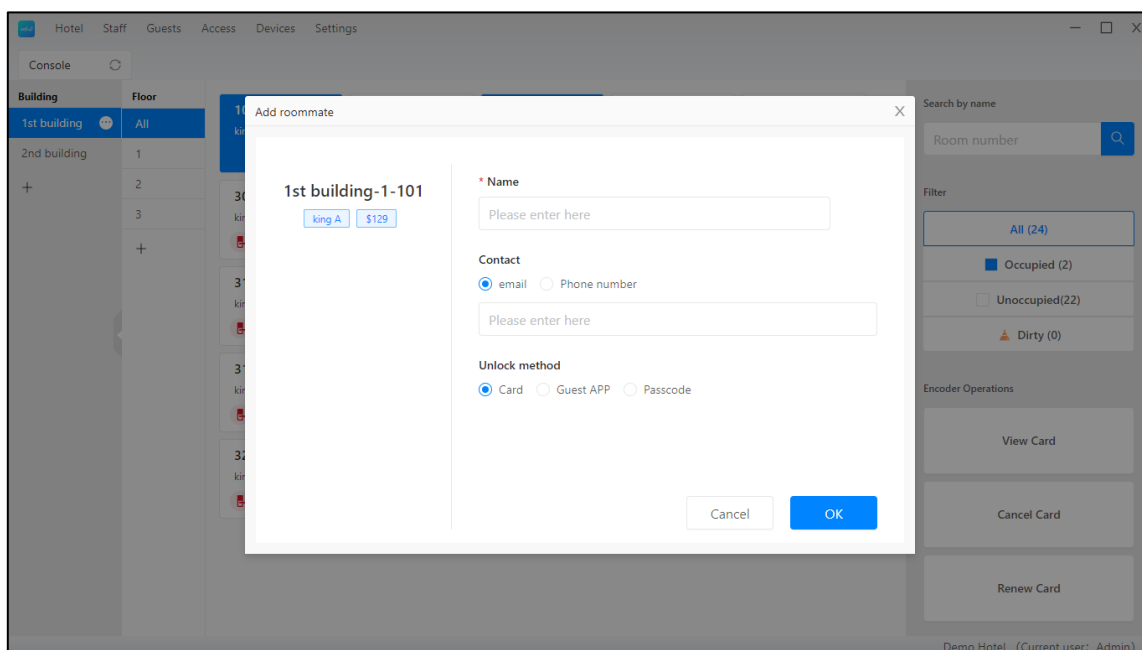
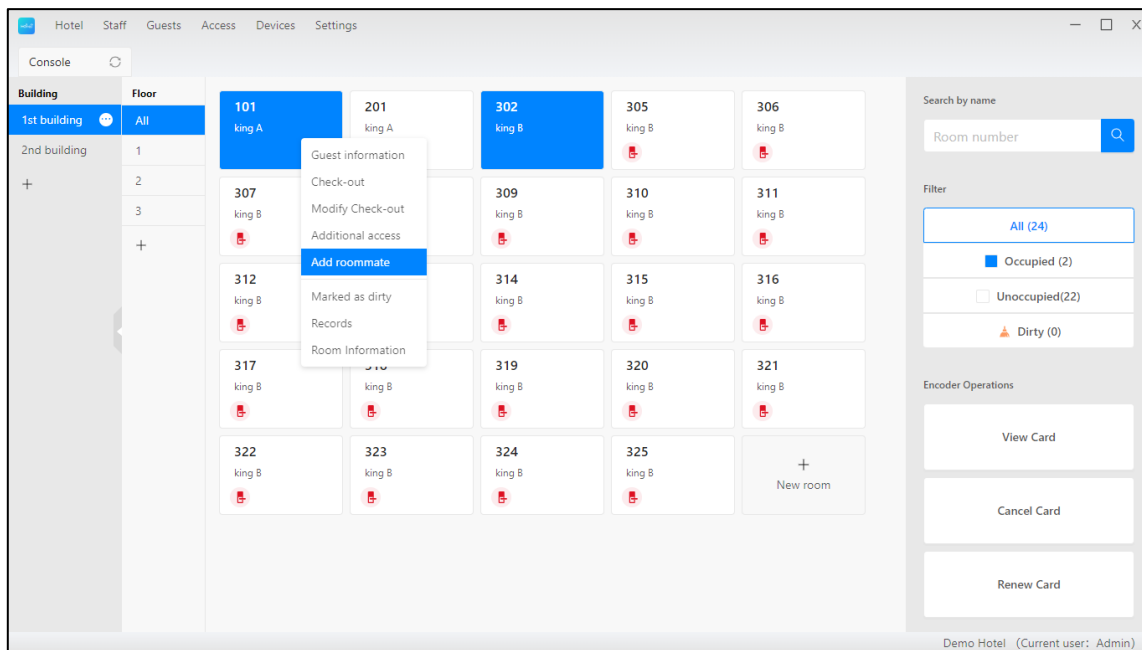
If the access is a passcode, it will not be renewed except there is a gateway.

2.2.8. Additional access



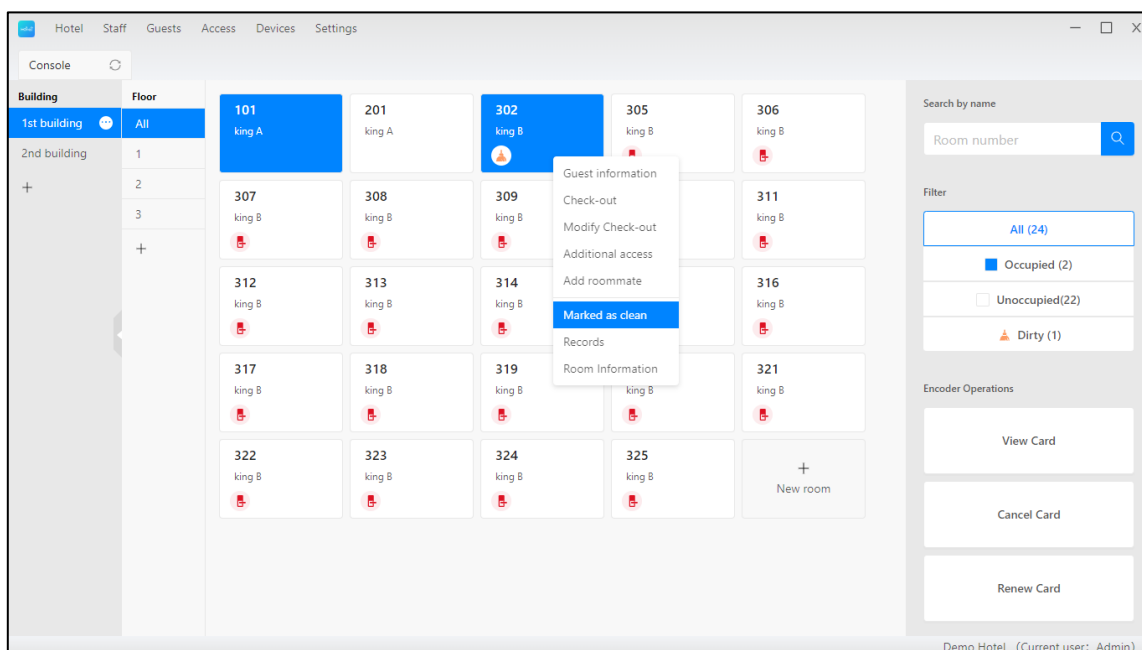
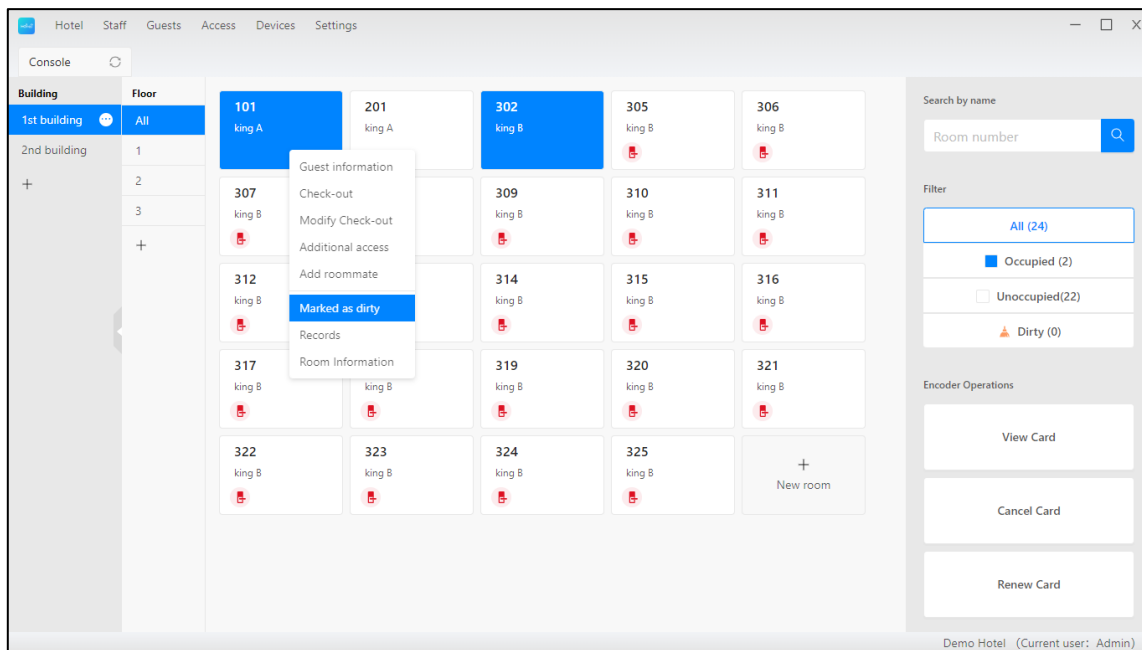
You can grant a new access to current guest. It can be card, APP or passcode.

2.2.9. Add roommate



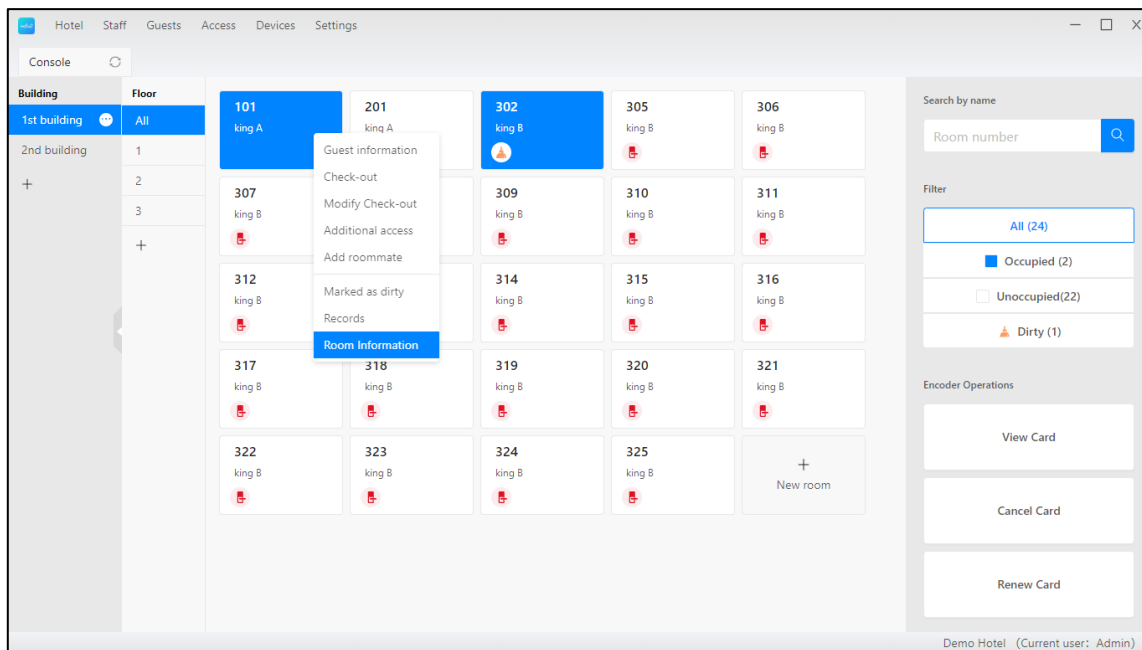
Roommates share the same time period

2.2.10. Clean/Dirty room



You can set the room status from the menu

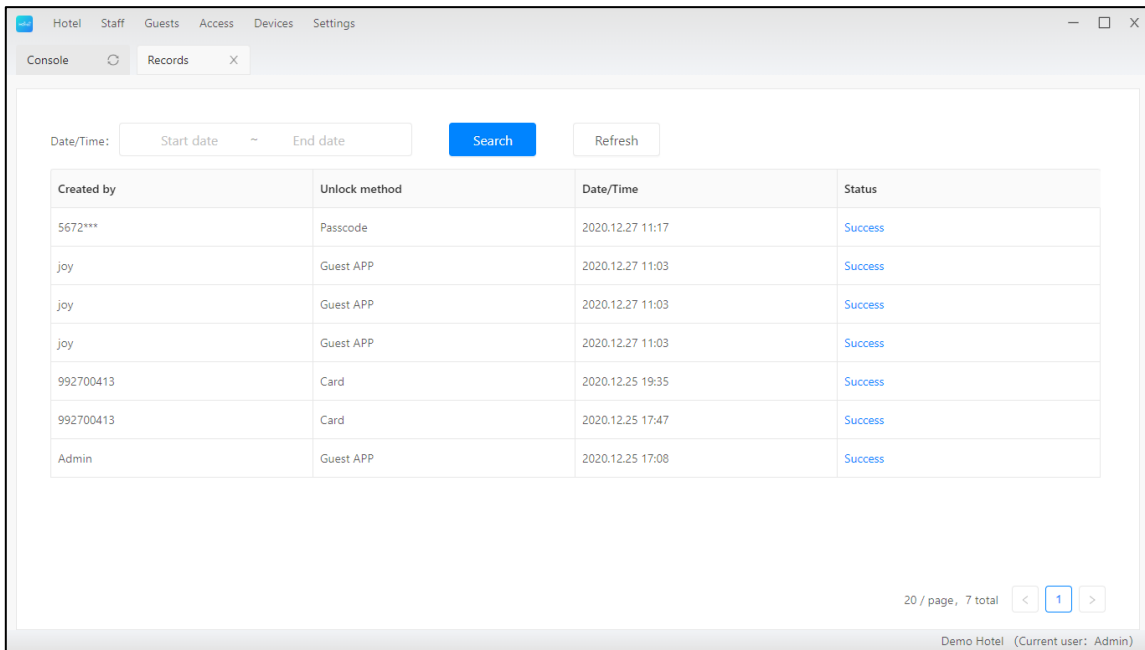
2.2.11. Room information



Room Information				
Rooms	Building	Floor	Room type	Price
101	1st building	1	king A	\$ 129

The information includes building, floor, type and price

2.2.12. Records



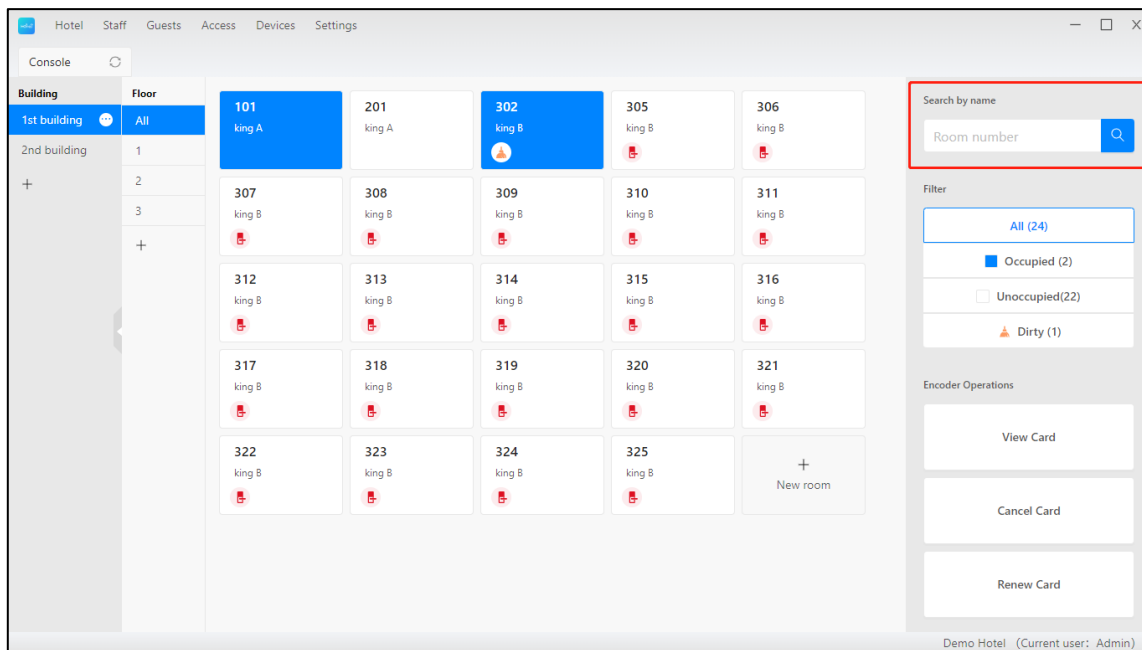
Created by	Unlock method	Date/Time	Status
5672***	Passcode	2020.12.27 11:17	Success
joy	Guest APP	2020.12.27 11:03	Success
joy	Guest APP	2020.12.27 11:03	Success
joy	Guest APP	2020.12.27 11:03	Success
992700413	Card	2020.12.25 19:35	Success
992700413	Card	2020.12.25 17:47	Success
Admin	Guest APP	2020.12.25 17:08	Success

Look up all unlock records here.

If the lock is connected to a gateway, records will be shown in this list automatically.

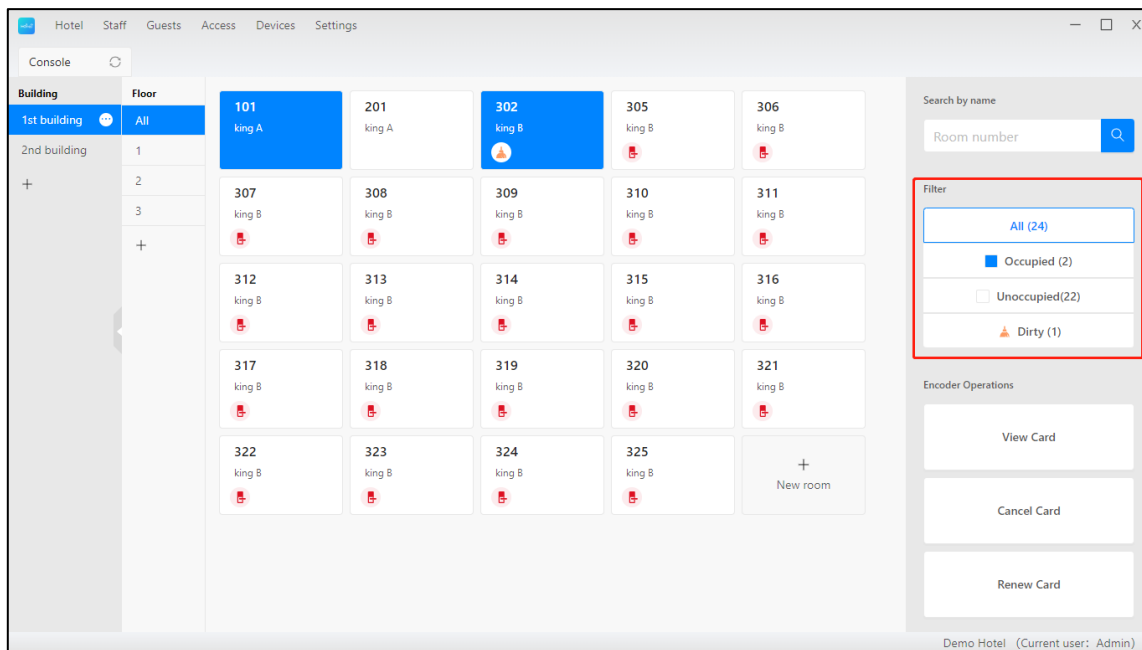
If there is no gateway, you need to collect records with hotel app near the lock.

2.2.13. Search for a room



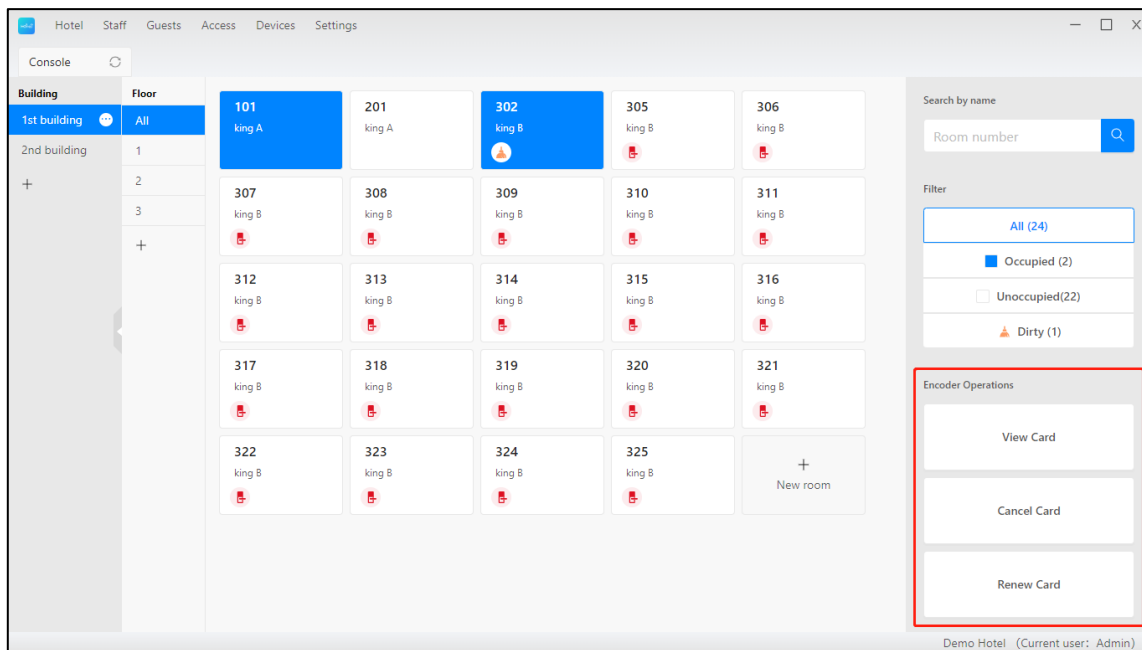
Search with room number

2.2.14. Filter with status



Filter rooms with status occupied, unoccupied, dirty

2.2.15. View/Cancel/Renew card

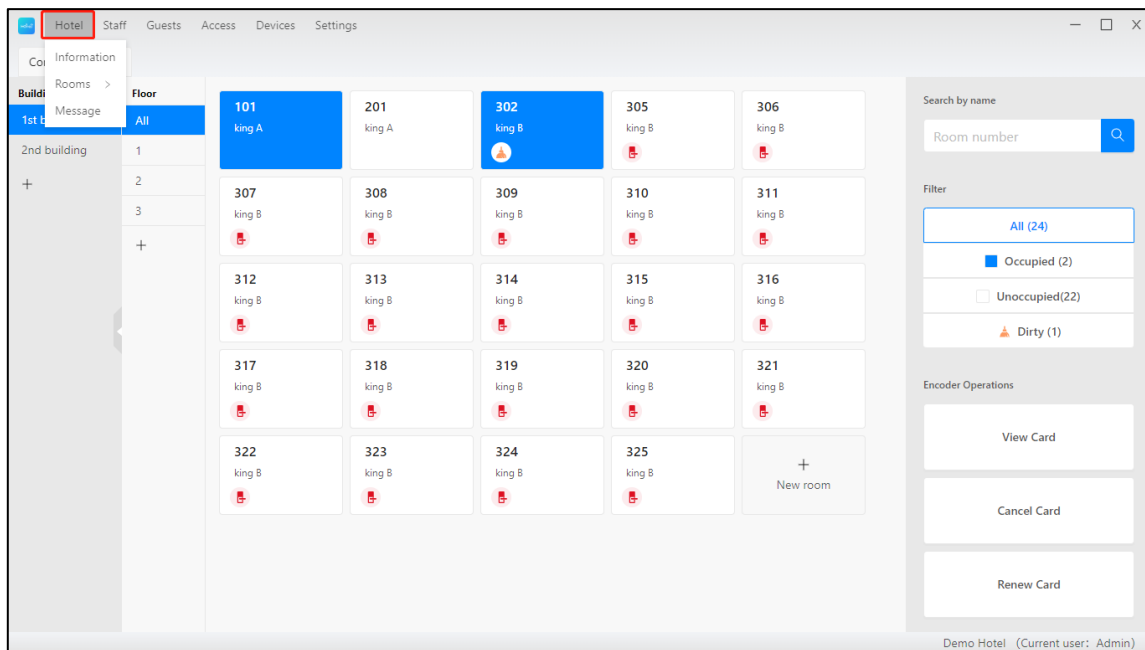


View card: look up permission in the card

Cancel card: clear permission and loss information in the card. The room will also be check-out.

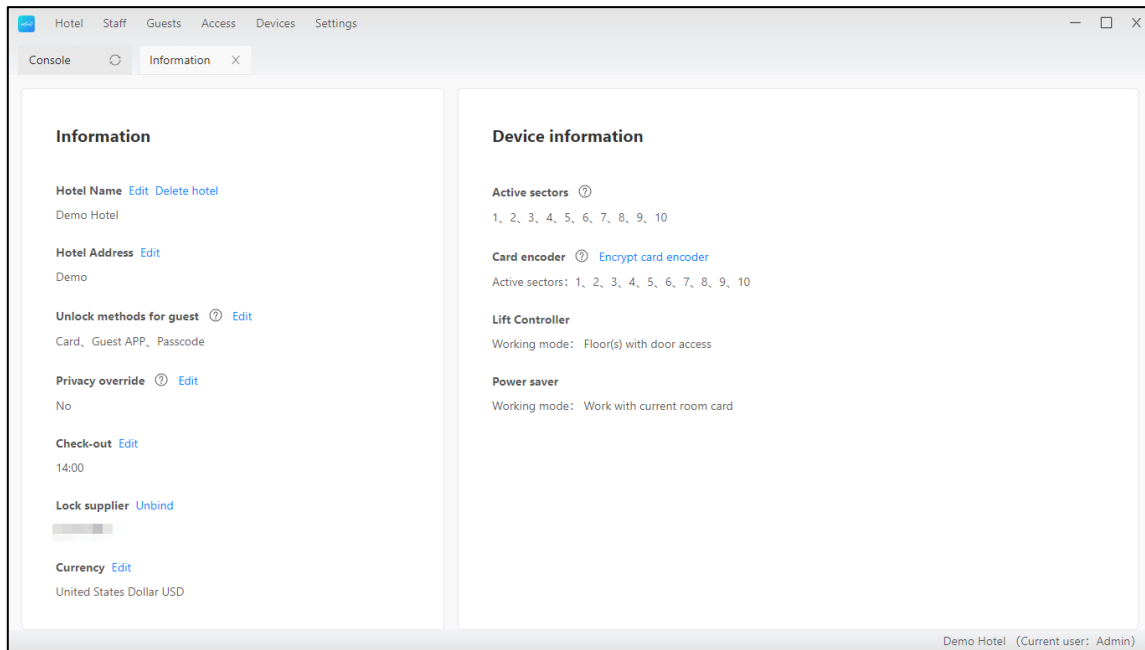
Renew card: Renew the valid period, also modify the check-out

2.3. Hotel



It includes Information, Rooms, and Message

2.3.1. Hotel information



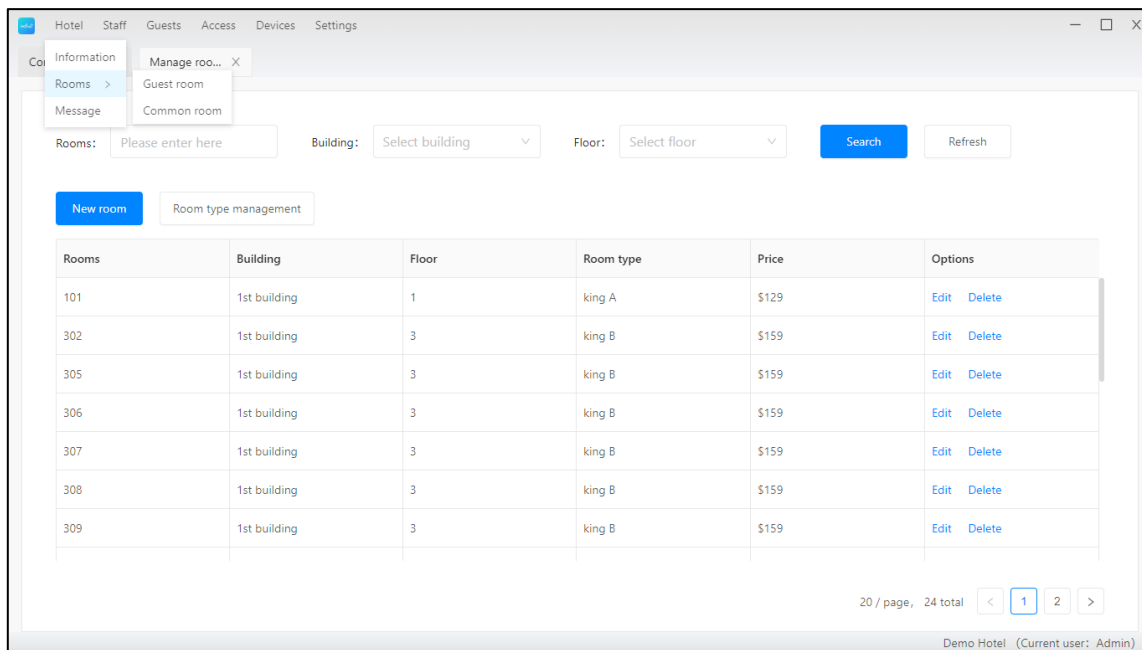
You can edit hotel name or delete a hotel here.

You can select which kinds of access are allowed in your hotel: card, app, passcode

You decide if the guest card override privacy mode. It is OFF by default.

You can see which sectors of card are used. The rest sectors can be used for other purposes.

2.3.2. Rooms



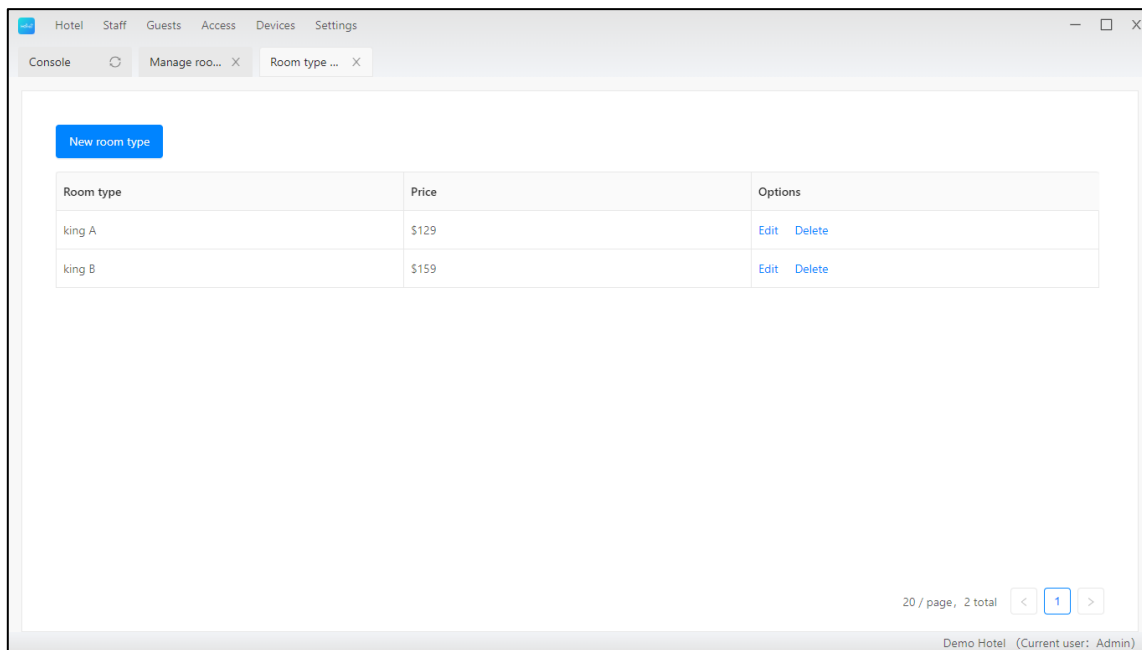
The screenshot displays the 'Rooms' management section of the TTHotel system. The sidebar on the left includes 'Information', 'Rooms' (selected), and 'Message'. The main area features a search bar with filters for 'Building' (Select building) and 'Floor' (Select floor), along with 'Search' and 'Refresh' buttons. Below the search bar, there are buttons for 'New room' and 'Room type management'. The main content is a table listing room types with columns for 'Rooms', 'Building', 'Floor', 'Room type', 'Price', and 'Options'.

Rooms	Building	Floor	Room type	Price	Options
101	1st building	1	king A	\$129	Edit Delete
302	1st building	3	king B	\$159	Edit Delete
305	1st building	3	king B	\$159	Edit Delete
306	1st building	3	king B	\$159	Edit Delete
307	1st building	3	king B	\$159	Edit Delete
308	1st building	3	king B	\$159	Edit Delete
309	1st building	3	king B	\$159	Edit Delete

At the bottom right, there is a pagination control showing '20 / page, 24 total' and a page selector with '1' selected and '2' available. The footer indicates 'Demo Hotel (Current user: Admin)'.

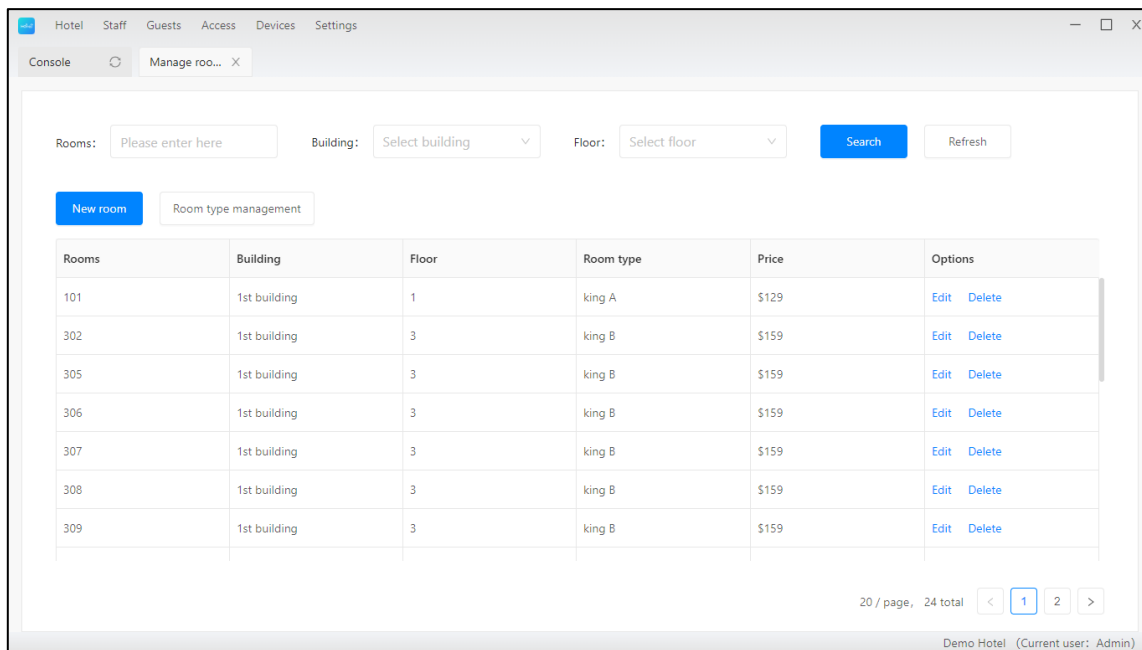
There are two types of rooms: Guest room and common room. When issue card for guest room, you can select additional common rooms.

2.3.2.1. Create/Edit/Delete room type



Create, Edit or Delete room type in this page: Room -> room type management

2.3.2.2. Create/Edit/Delete guest room



Rooms: Building: Floor:

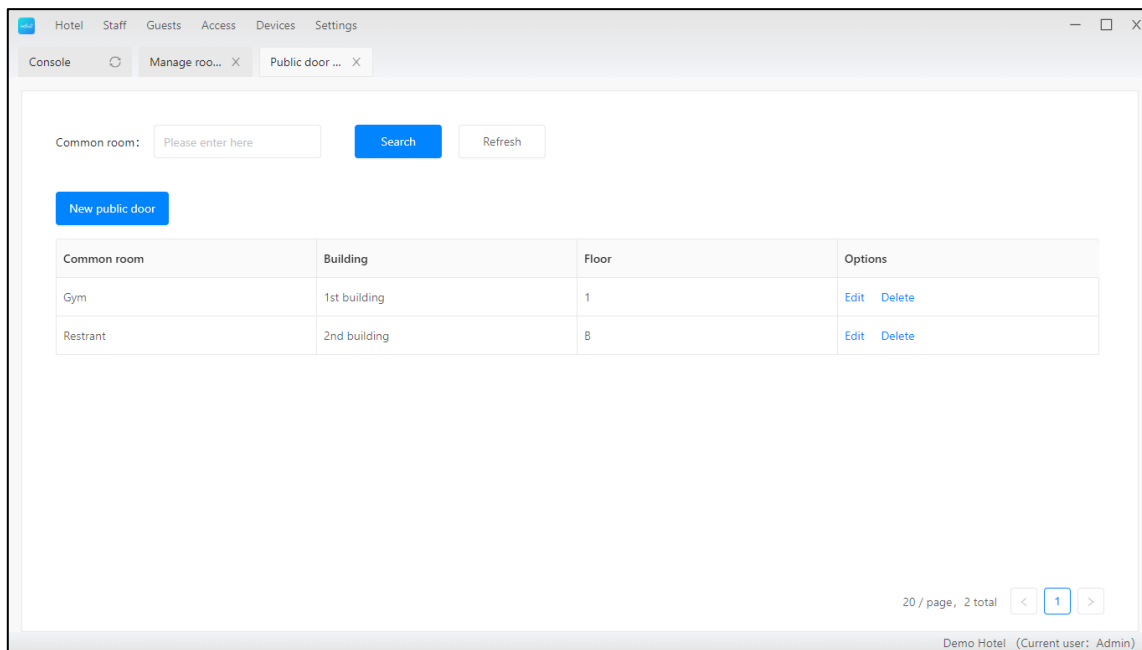
Rooms	Building	Floor	Room type	Price	Options
101	1st building	1	king A	\$129	Edit Delete
302	1st building	3	king B	\$159	Edit Delete
305	1st building	3	king B	\$159	Edit Delete
306	1st building	3	king B	\$159	Edit Delete
307	1st building	3	king B	\$159	Edit Delete
308	1st building	3	king B	\$159	Edit Delete
309	1st building	3	king B	\$159	Edit Delete

20 / page, 24 total

Demo Hotel (Current user: Admin)

You should delete devices first before deleting rooms.

2.3.2.3. Create/Edit/Delete common room



Common room: [Search](#) [Refresh](#)

[New public door](#)

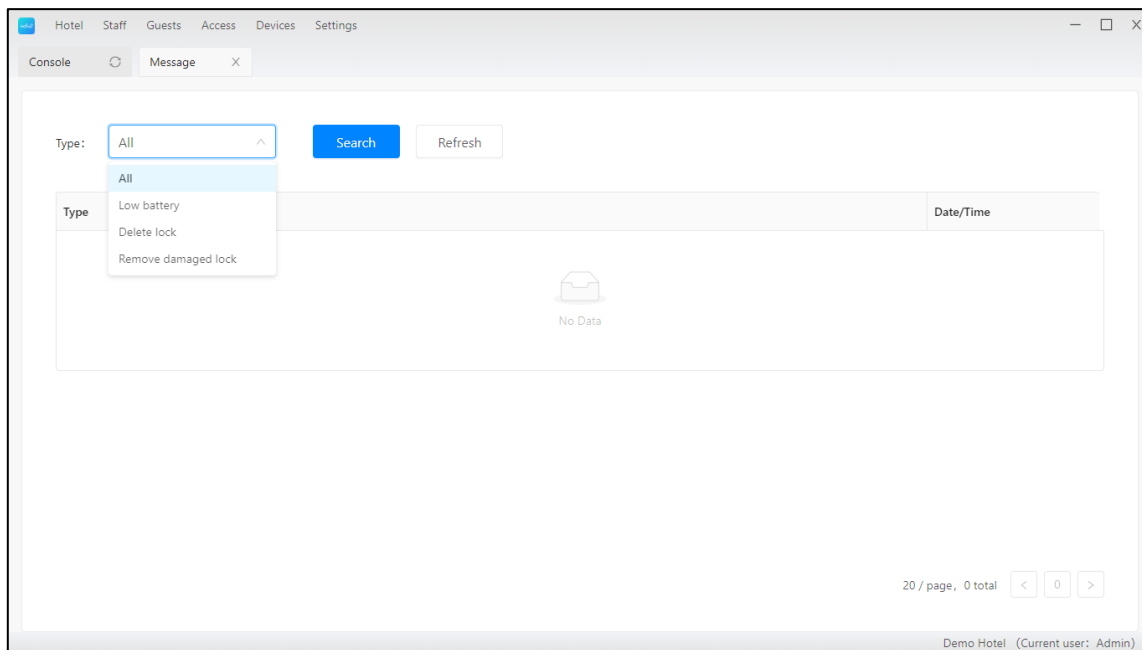
Common room	Building	Floor	Options
Gym	1st building	1	Edit Delete
Restrant	2nd building	B	Edit Delete

20 / page, 2 total [<](#) [1](#) [>](#)

Demo Hotel (Current user: Admin)

Manage common room is this page: Rooms->common room

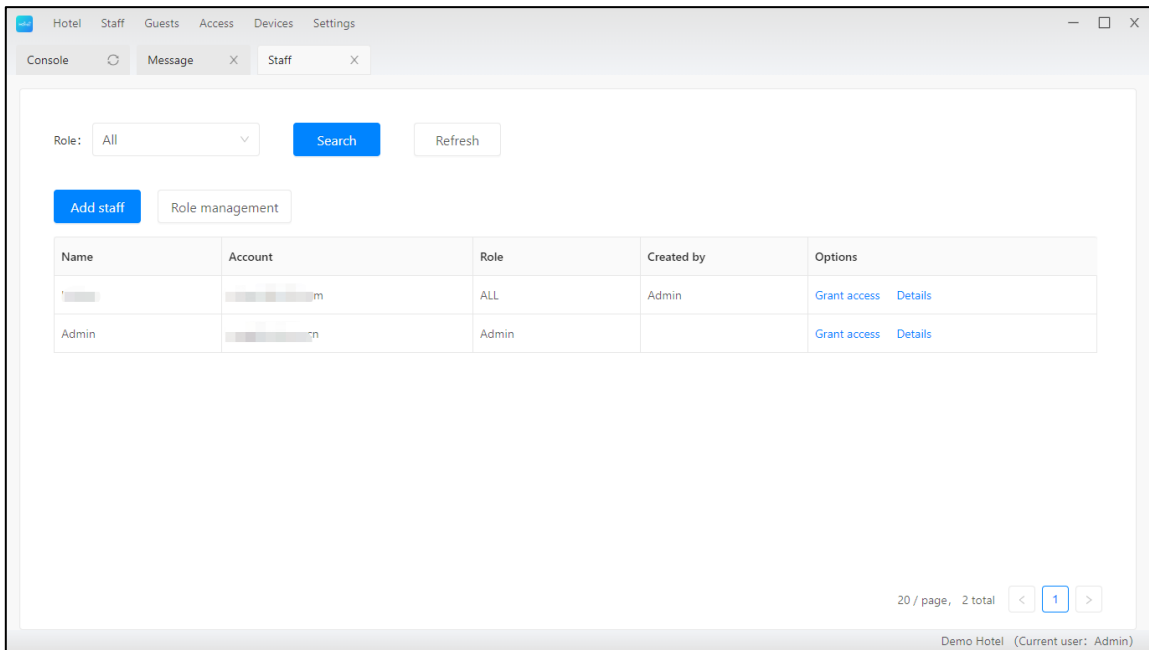
2.3.3. Message



Look up all types of messages here.

Messages include low battery notification, locks being deleted, and etc

2.4.Staff



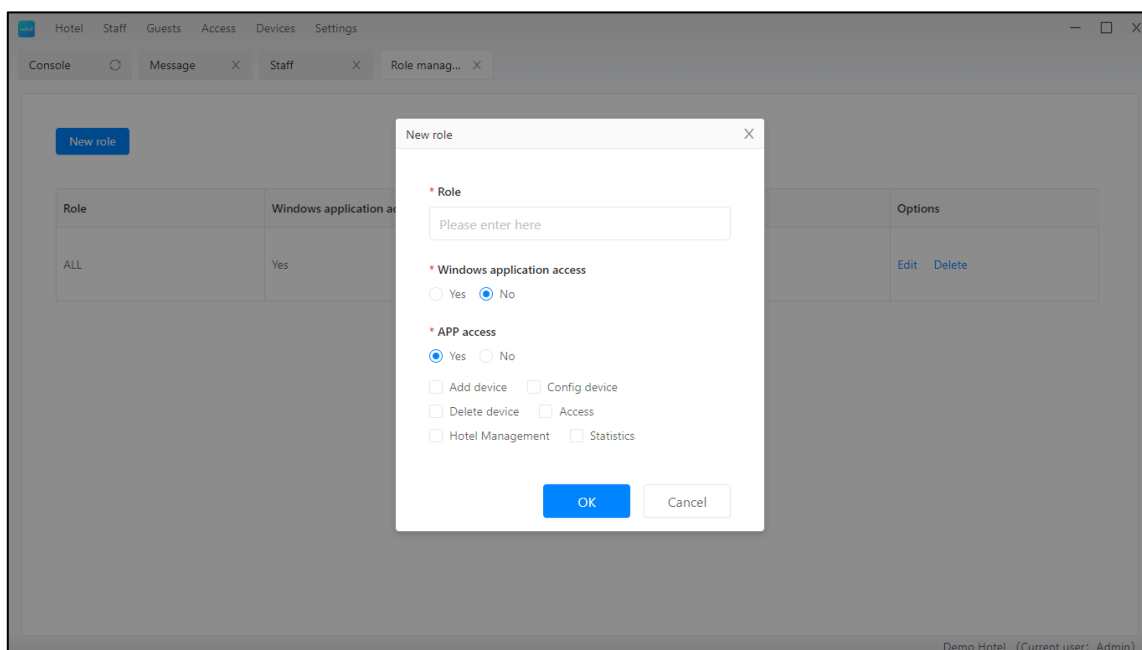
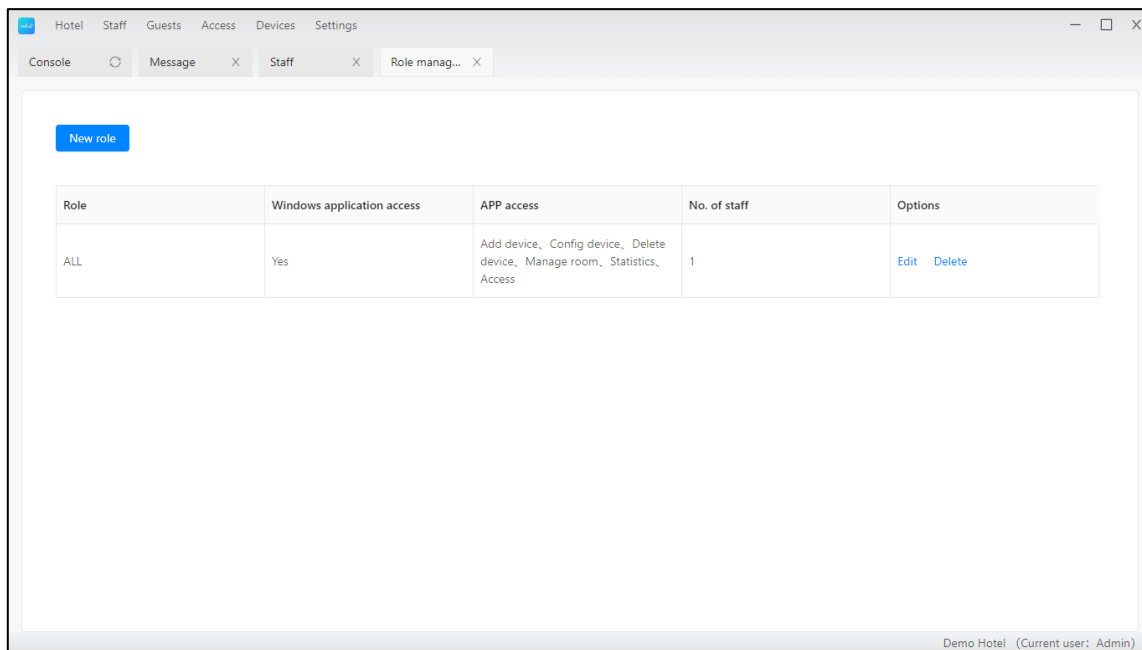
The screenshot displays the 'Staff' management page. At the top, there are tabs for 'Hotel', 'Staff', 'Guests', 'Access', 'Devices', and 'Settings'. Below the tabs, there are buttons for 'Console', 'Message', and 'Staff'. A search bar is present with a 'Role' dropdown set to 'All', a 'Search' button, and a 'Refresh' button. Below the search bar, there is an 'Add staff' button and a 'Role management' button. The main content area contains a table with the following data:

Name	Account	Role	Created by	Options
	m	ALL	Admin	Grant access Details
Admin	n	Admin		Grant access Details

At the bottom right, there is a pagination control showing '20 / page, 2 total' and a page number '1'. The footer indicates 'Demo Hotel (Current user: Admin)'.

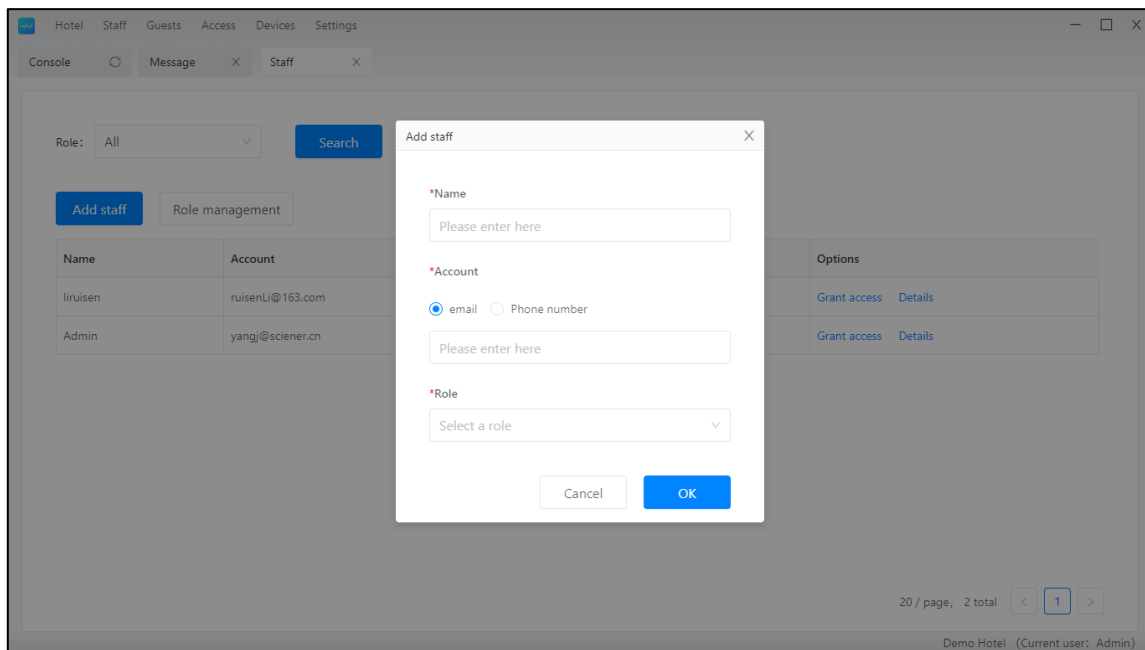
Manage staff in this page.

2.4.1. Roles



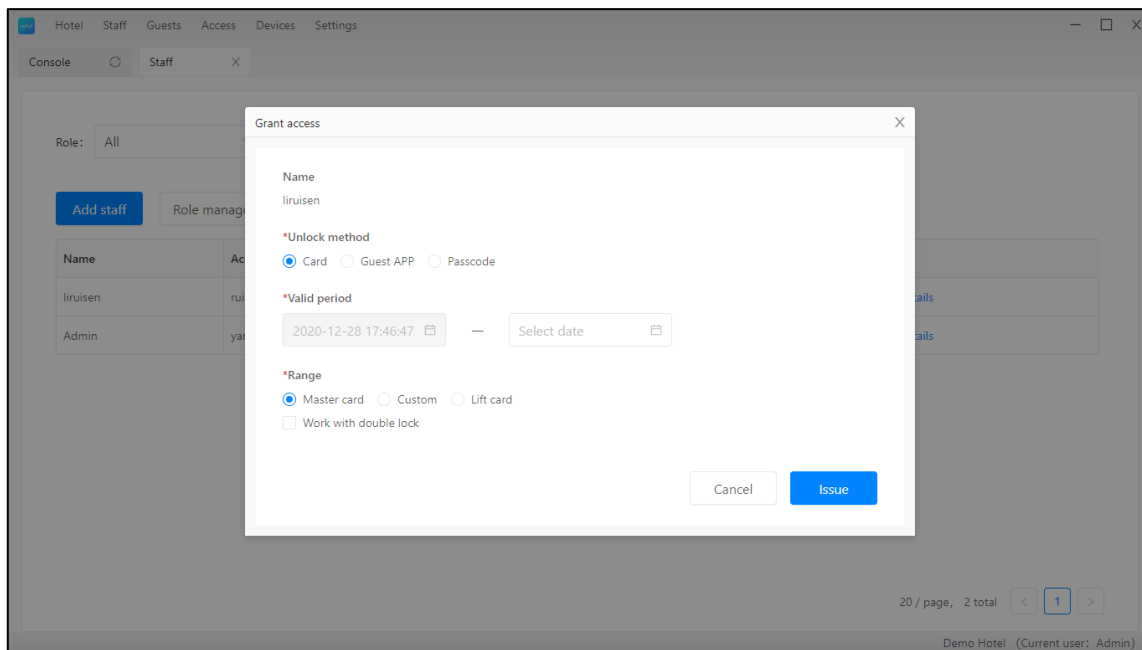
Manage roles and their permission here.

2.4.2. Create staff



Create a staff with unregistered account

2.4.3. Grant access



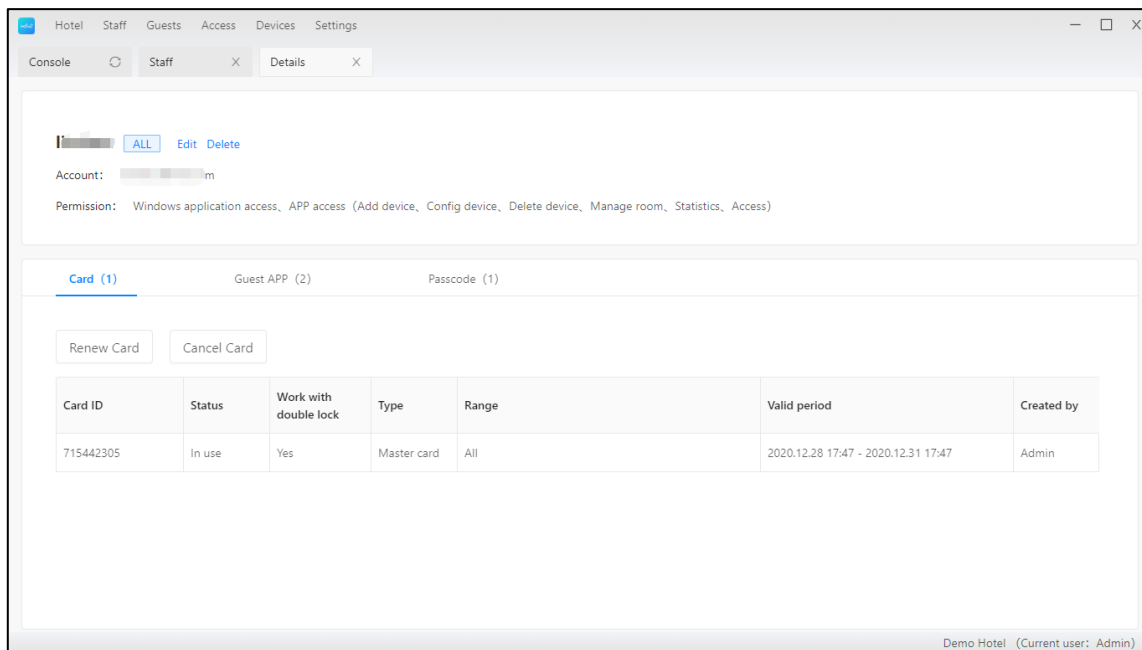
The screenshot shows the 'Grant access' dialog box in the EPORDO TTHotel system. The dialog is open over the 'Staff' management page. The background page shows a table with staff members 'liruisen' and 'Admin'. The 'Grant access' dialog has the following fields and options:

- Name:** liruisen
- *Unlock method:** ☒ Card, ☐ Guest APP, ☐ Passcode
- *Valid period:** 2020-12-28 17:46:47, with a 'Select date' button.
- *Range:** ☒ Master card, ☐ Custom, ☐ Lift card
- ☐ Work with double lock

At the bottom right of the dialog are 'Cancel' and 'Issue' buttons. The background page also shows a 'Role: All' dropdown, an 'Add staff' button, and a 'Role management' button. The bottom of the page shows '20 / page, 2 total' and 'Demo Hotel (Current user: Admin)'.

You can grant different kind of access here, including card, app, passcode.

2.4.4. Staff detail



Hotel Staff Guests Access Devices Settings

Console Staff X Details X

m [ALL](#) [Edit](#) [Delete](#)

Account: m

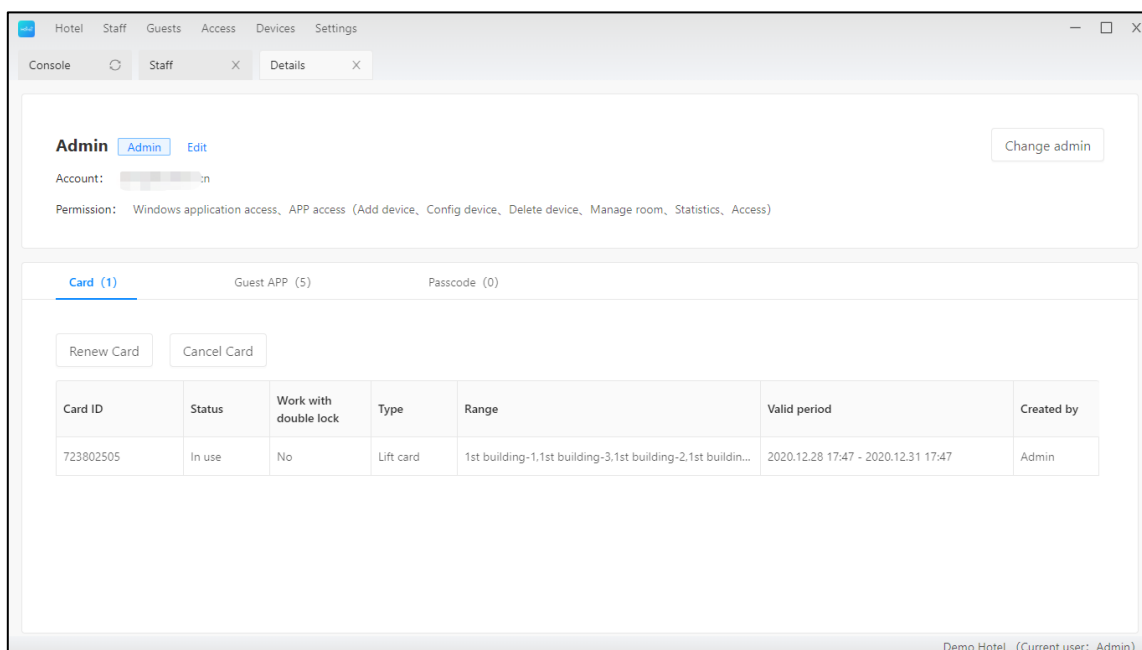
Permission: Windows application access, APP access (Add device, Config device, Delete device, Manage room, Statistics, Access)

Card (1) Guest APP (2) Passcode (1)

[Renew Card](#) [Cancel Card](#)

Card ID	Status	Work with double lock	Type	Range	Valid period	Created by
715442305	In use	Yes	Master card	All	2020.12.28 17:47 - 2020.12.31 17:47	Admin

Demo Hotel (Current user: Admin)



Hotel Staff Guests Access Devices Settings

Console Staff X Details X

Admin [Admin](#) [Edit](#) [Change admin](#)

Account: n

Permission: Windows application access, APP access (Add device, Config device, Delete device, Manage room, Statistics, Access)

Card (1) Guest APP (5) Passcode (0)

[Renew Card](#) [Cancel Card](#)

Card ID	Status	Work with double lock	Type	Range	Valid period	Created by
723802505	In use	No	Lift card	1st building-1,1st building-3,1st building-2,1st buildin...	2020.12.28 17:47 - 2020.12.31 17:47	Admin

Demo Hotel (Current user: Admin)

Look up staff information and their granted access. The admin can transfer the hotel to a new account.

2.5. Guests

Hotel
Staff
Guests
Access
Devices
Settings

Console
Guests

Name / Contact:
Please enter here
Rooms:
Please enter here
Valid period:
Start date
~
End date

Room status:
All
Search
Refresh

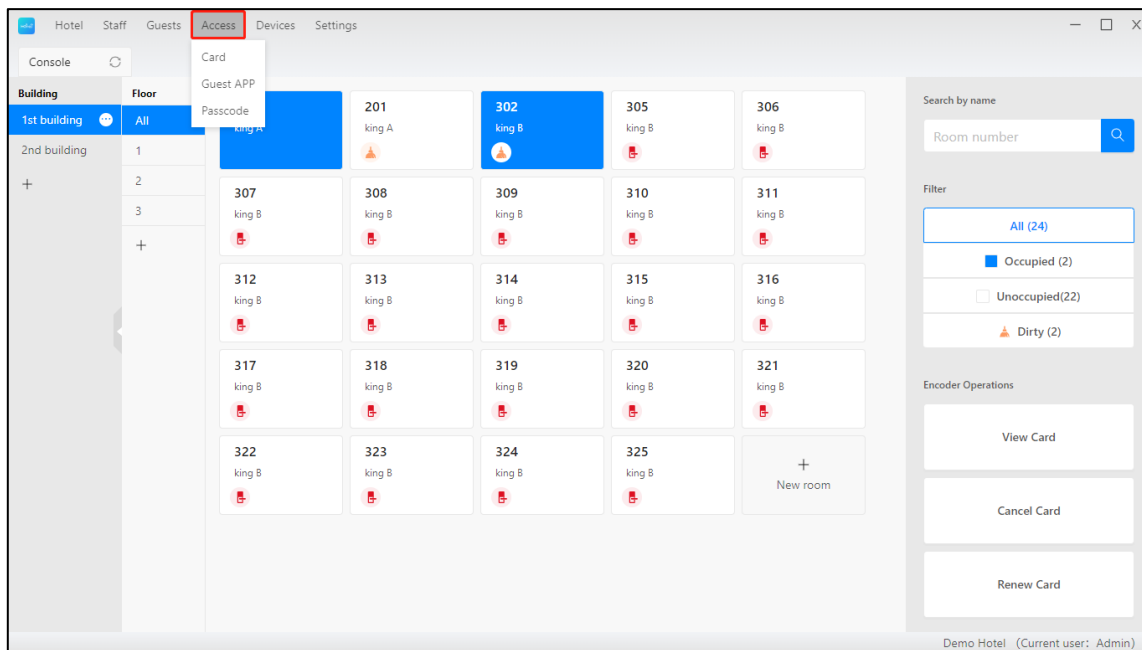
Name	Contact	Rooms	Time of check-in/check-out	Room status	Check-out
tim		1st building-2-201	2020.12.28 09:16 - 2020.12.30 14:00	Empty	2020.12.28 13:39
Alexa		1st building-1-101	2020.12.27 17:00 - 2020.12.31 14:00	Occupied	
Alex		1st building-3-302	2020.12.27 17:00 - 2020.12.28 14:00	Occupied	
Andrew		1st building-3-302	2020.12.27 17:22 - 2020.12.28 14:00	Empty	2020.12.27 17:23
amy		1st building-3-302	2020.12.27 17:21 - 2020.12.28 14:00	Empty	2020.12.27 17:21
amy		1st building-3-302	2020.12.27 17:20 - 2020.12.28 14:00	Empty	2020.12.27 17:21
hm		1st building-2-201	2020.12.27 12:00 - 2020.12.28 14:00	Empty	2020.12.27 17:24

20 / page, 18 total
1

Demo Hotel (Current user: Admin)

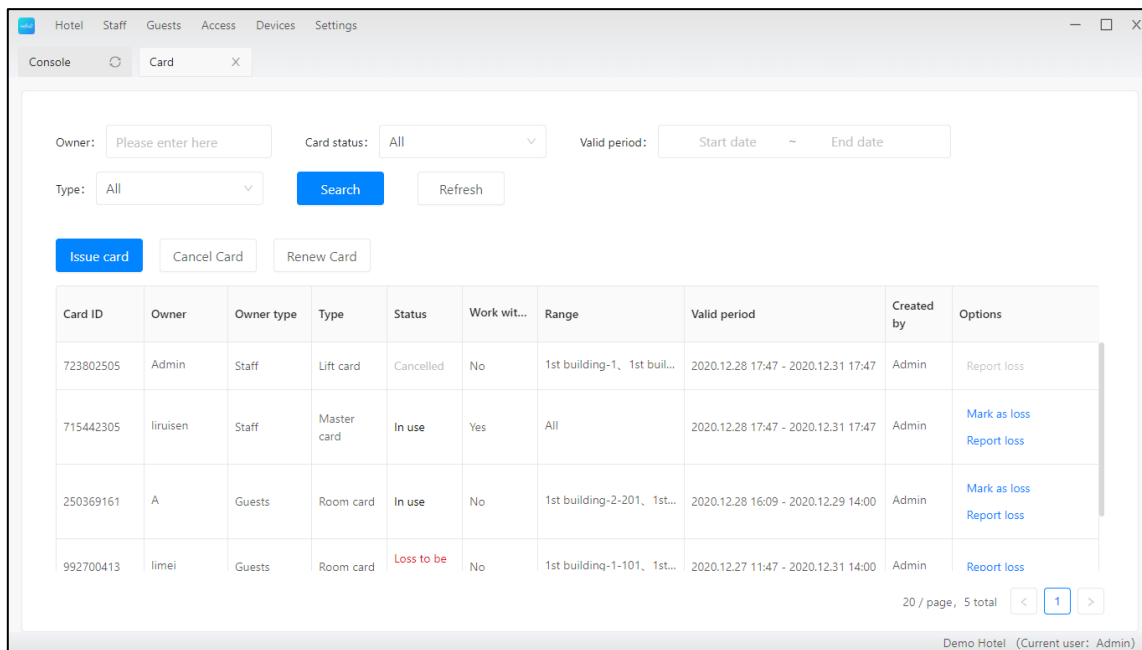
Look up history guests

2.6.Access



Access includes cards, ekeys, and passcodes

2.6.1. Card



Owner: Card status: Valid period: ~

Type:

Card ID	Owner	Owner type	Type	Status	Work wit...	Range	Valid period	Created by	Options
723802505	Admin	Staff	Lift card	Cancelled	No	1st building-1, 1st buil...	2020.12.28 17:47 - 2020.12.31 17:47	Admin	Report loss
715442305	liruise	Staff	Master card	In use	Yes	All	2020.12.28 17:47 - 2020.12.31 17:47	Admin	Mark as loss Report loss
250369161	A	Guests	Room card	In use	No	1st building-2-201, 1st...	2020.12.28 16:09 - 2020.12.29 14:00	Admin	Mark as loss Report loss
992700413	limei	Guests	Room card	Loss to be	No	1st building-1-101, 1st...	2020.12.27 11:47 - 2020.12.31 14:00	Admin	Report loss

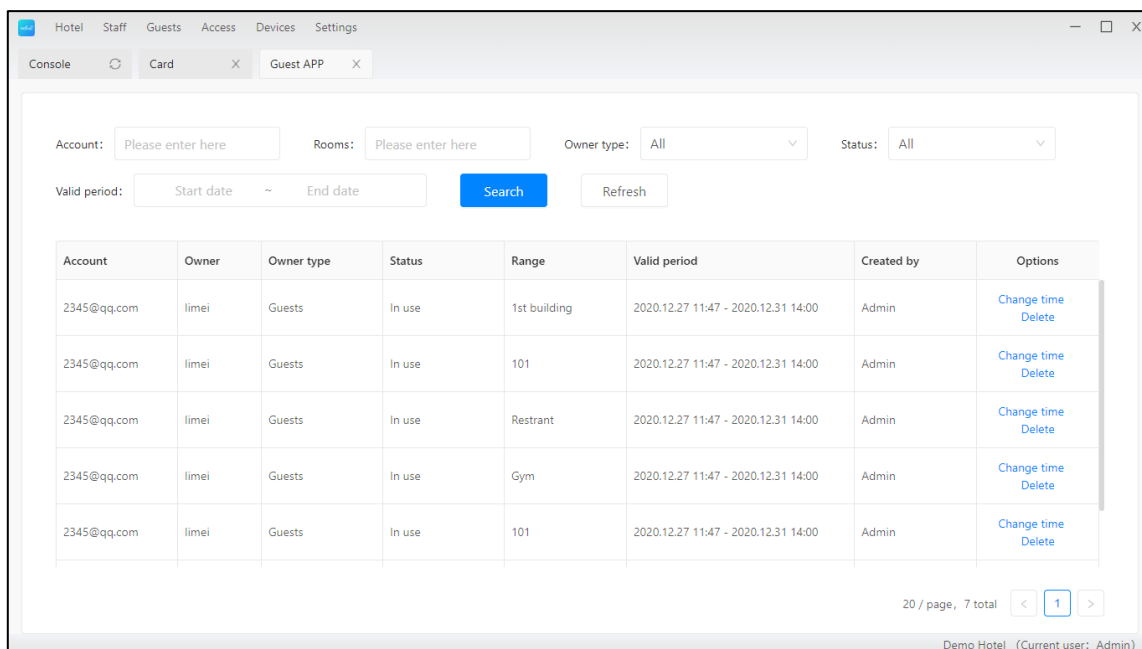
20 / page, 5 total

Demo Hotel (Current user: Admin)

Card list, including guest card, staff card.

When a card lost, you can "report loss" or "mark as loss" here.

2.6.2. eKey(APP)



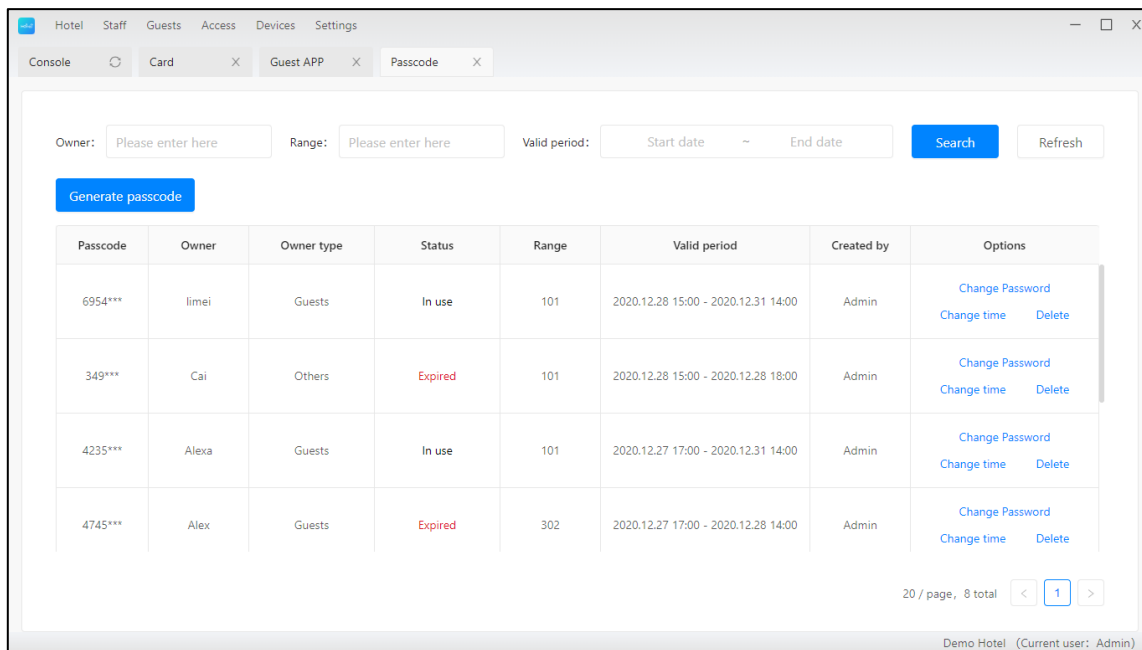
The screenshot displays the 'Guest APP' management interface. At the top, there are tabs for 'Console', 'Card', and 'Guest APP'. Below the tabs, there are search filters: 'Account' (text input), 'Rooms' (text input), 'Owner type' (dropdown menu set to 'All'), and 'Status' (dropdown menu set to 'All'). A 'Valid period' section includes 'Start date' and 'End date' inputs, a 'Search' button, and a 'Refresh' button. The main area contains a table with the following data:

Account	Owner	Owner type	Status	Range	Valid period	Created by	Options
2345@qq.com	limei	Guests	In use	1st building	2020.12.27 11:47 - 2020.12.31 14:00	Admin	Change time Delete
2345@qq.com	limei	Guests	In use	101	2020.12.27 11:47 - 2020.12.31 14:00	Admin	Change time Delete
2345@qq.com	limei	Guests	In use	Restrant	2020.12.27 11:47 - 2020.12.31 14:00	Admin	Change time Delete
2345@qq.com	limei	Guests	In use	Gym	2020.12.27 11:47 - 2020.12.31 14:00	Admin	Change time Delete
2345@qq.com	limei	Guests	In use	101	2020.12.27 11:47 - 2020.12.31 14:00	Admin	Change time Delete

At the bottom right of the table, it shows '20 / page, 7 total' and a pagination control with a box around the number '1'. The footer of the interface reads 'Demo Hotel (Current user: Admin)'.

The ekey list includes all ekeys issued to staff and guests.

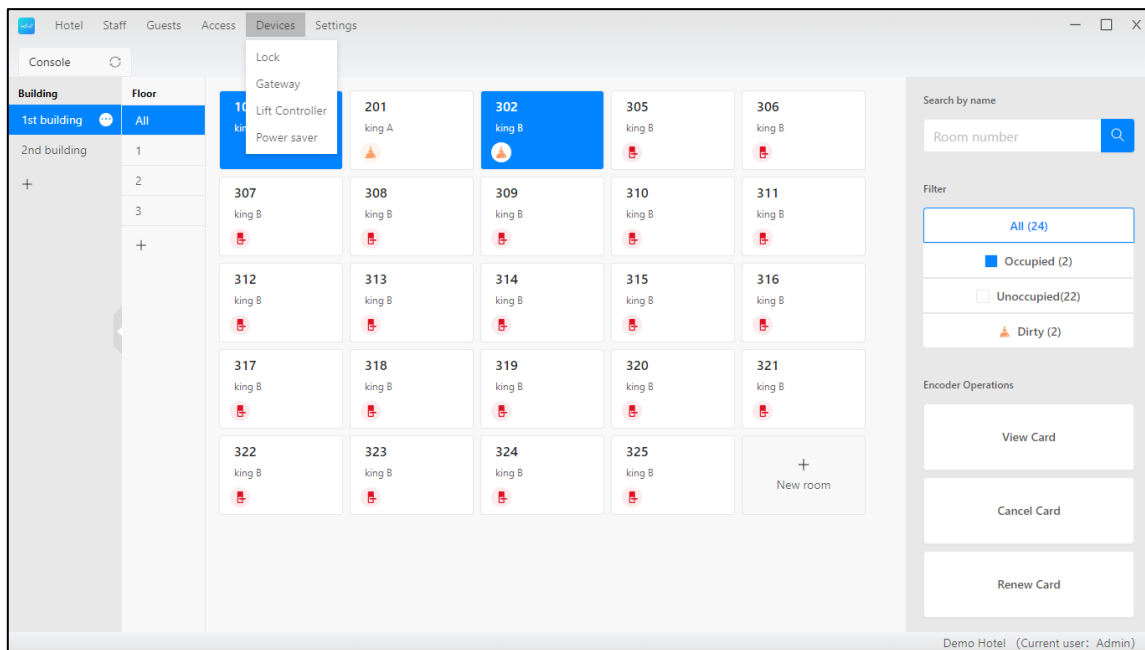
2.6.3. Passcode



Passcode	Owner	Owner type	Status	Range	Valid period	Created by	Options
6954***	limei	Guests	In use	101	2020.12.28 15:00 - 2020.12.31 14:00	Admin	Change Password Change time Delete
349***	Cai	Others	Expired	101	2020.12.28 15:00 - 2020.12.28 18:00	Admin	Change Password Change time Delete
4235***	Alexa	Guests	In use	101	2020.12.27 17:00 - 2020.12.31 14:00	Admin	Change Password Change time Delete
4745***	Alex	Guests	Expired	302	2020.12.27 17:00 - 2020.12.28 14:00	Admin	Change Password Change time Delete

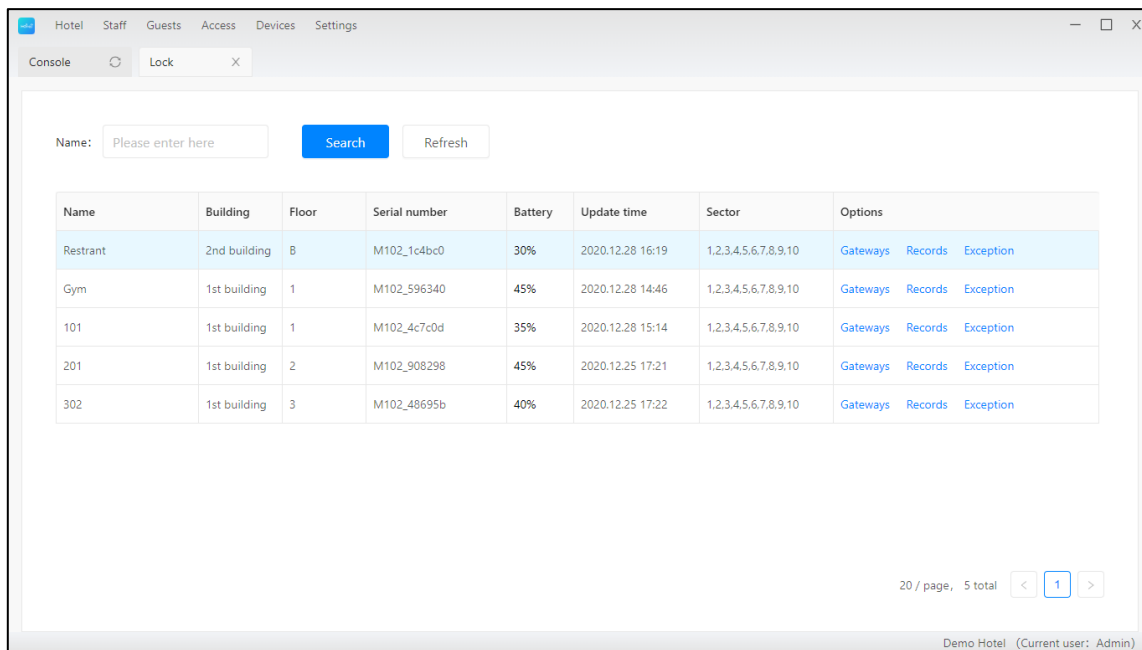
Passcode list. The passcode can only be managed via phone Bluetooth or gateway.

2.7.Devices



Manage locks, gateways, lift controller and power saver here.

2.7.1. Lock



Hotel Staff Guests Access Devices Settings

Console Lock X

Name: [Search](#) [Refresh](#)

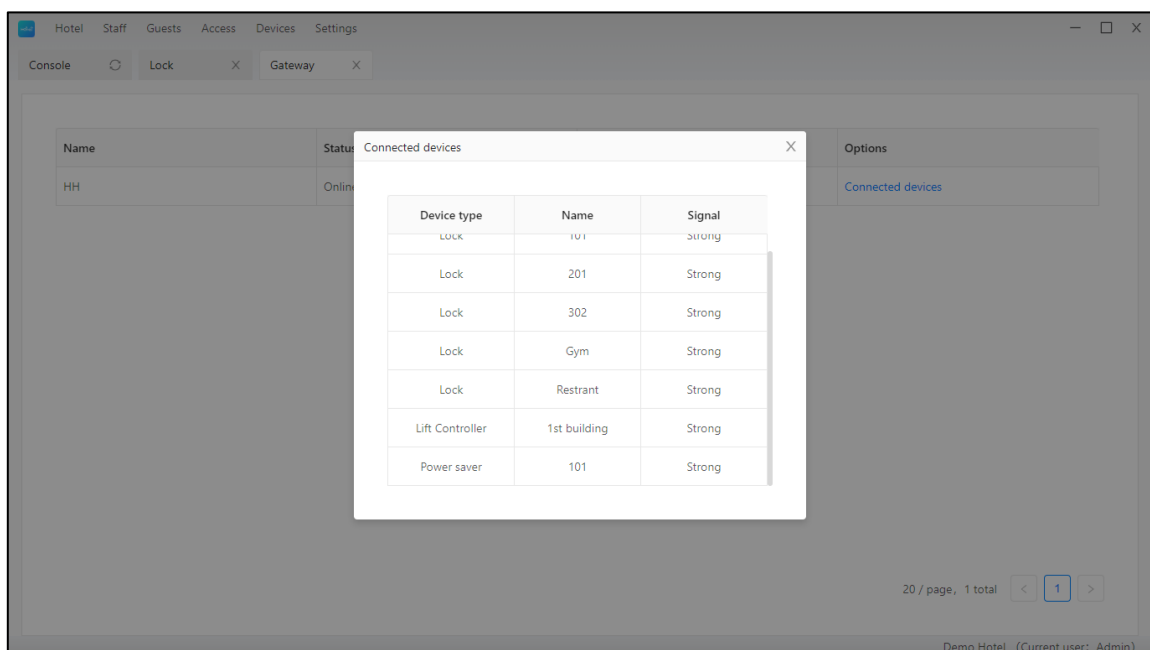
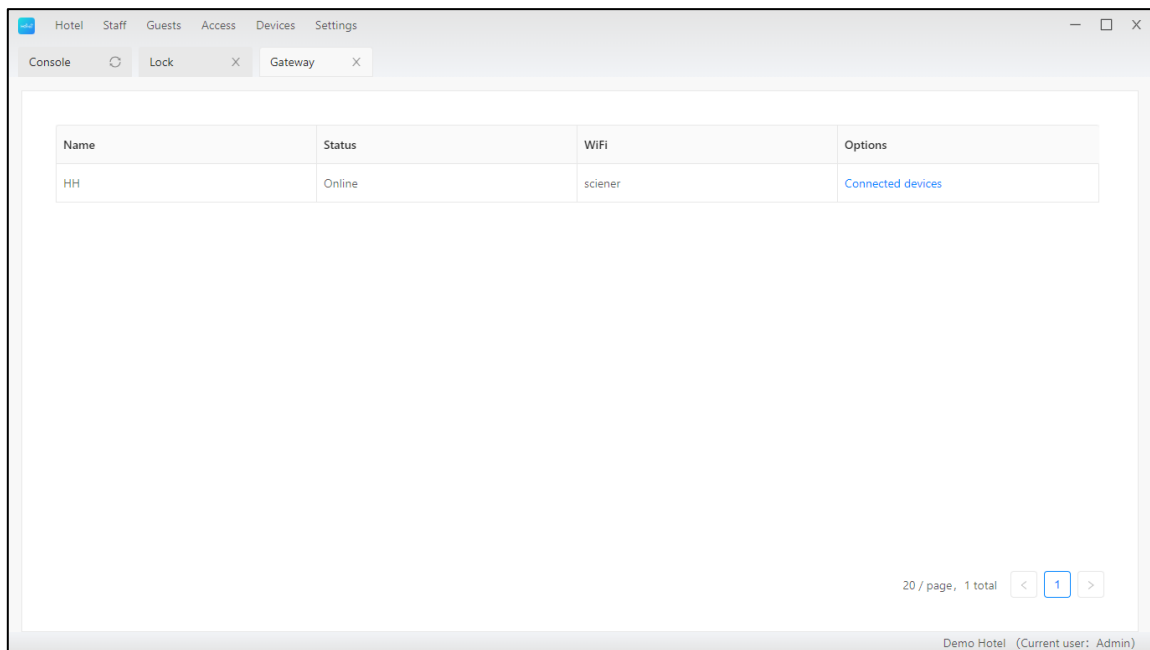
Name	Building	Floor	Serial number	Battery	Update time	Sector	Options
Restrant	2nd building	8	M102_1c4bc0	30%	2020.12.28 16:19	1,2,3,4,5,6,7,8,9,10	Gateways Records Exception
Gym	1st building	1	M102_596340	45%	2020.12.28 14:46	1,2,3,4,5,6,7,8,9,10	Gateways Records Exception
101	1st building	1	M102_4c7c0d	35%	2020.12.28 15:14	1,2,3,4,5,6,7,8,9,10	Gateways Records Exception
201	1st building	2	M102_908298	45%	2020.12.25 17:21	1,2,3,4,5,6,7,8,9,10	Gateways Records Exception
302	1st building	3	M102_48695b	40%	2020.12.25 17:22	1,2,3,4,5,6,7,8,9,10	Gateways Records Exception

20 / page, 5 total < 1 >

Demo Hotel (Current user: Admin)

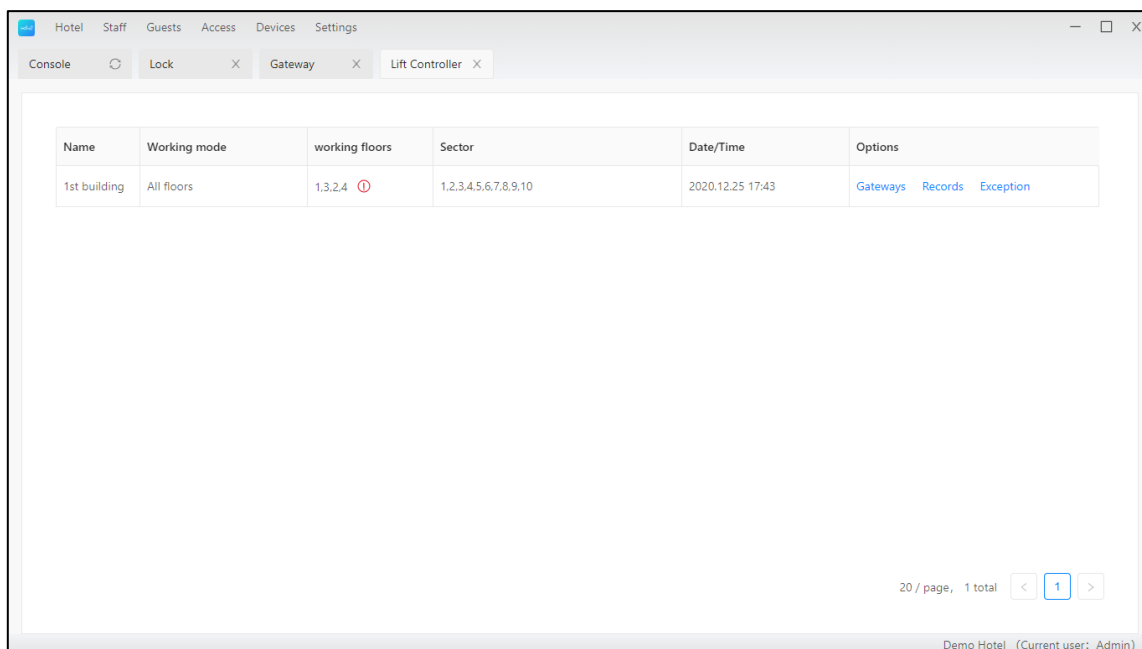
Lock management. You can see lock operation records here.

2.7.2. Gateway



Gateway management. You can look up connected locks.

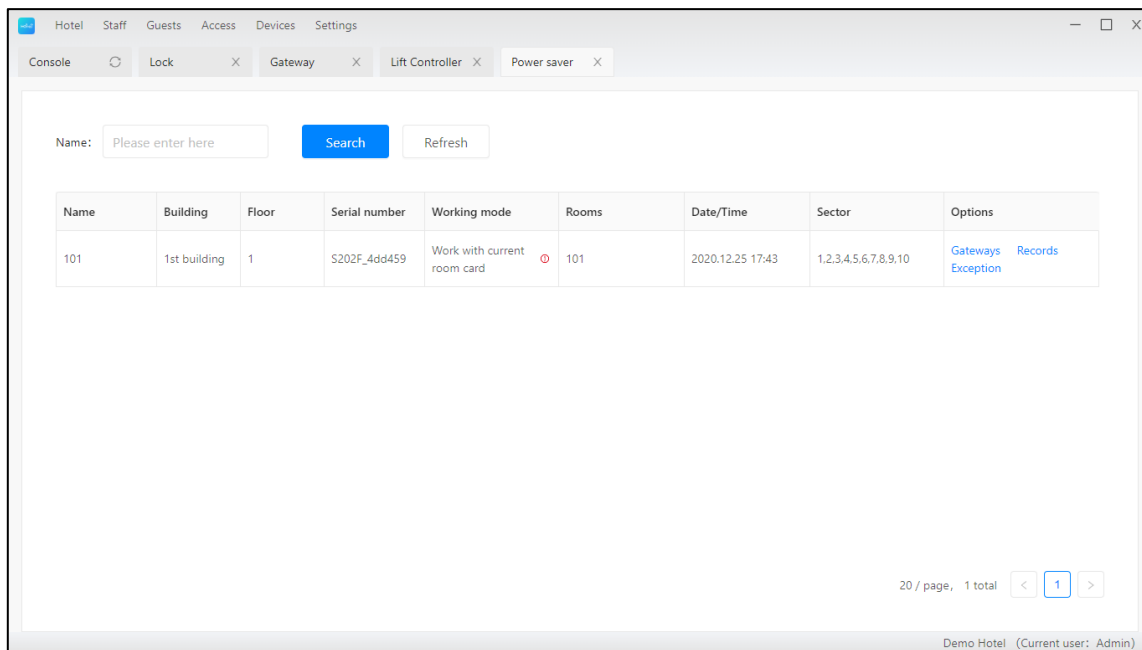
2.7.3. Lift controller



Name	Working mode	working floors	Sector	Date/Time	Options
1st building	All floors	1,3,2,4 	1,2,3,4,5,6,7,8,9,10	2020.12.25 17:43	Gateways Records Exception

Lift controller management. You can see their working mode here.

2.7.4. Power saver



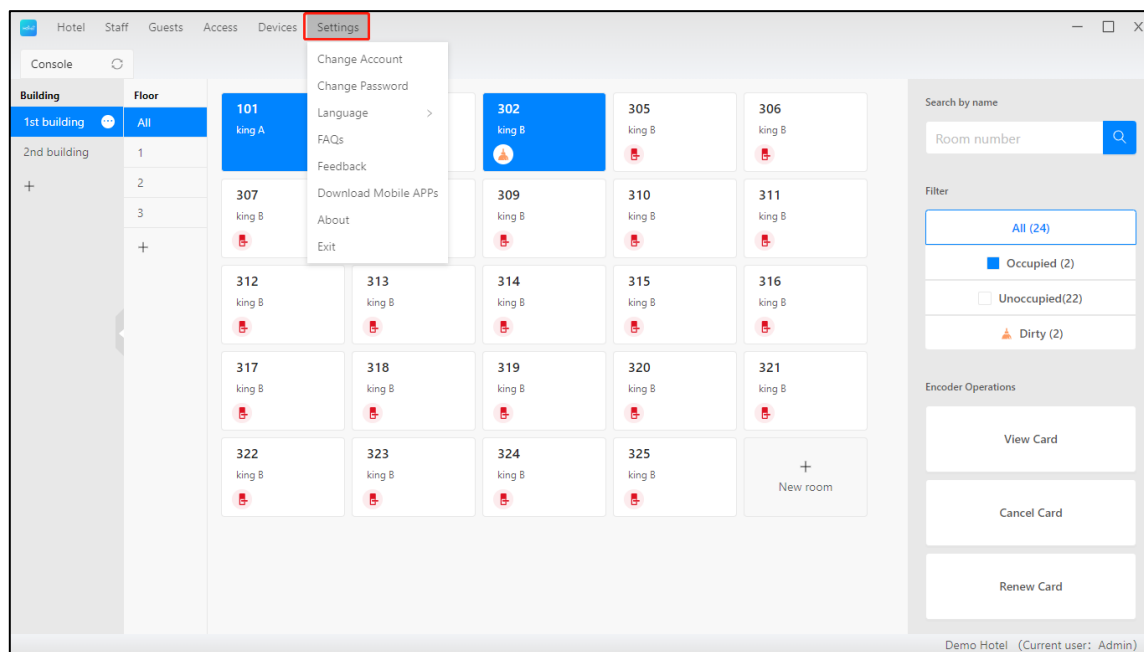
The screenshot shows the 'Power saver' management interface. At the top, there is a navigation bar with tabs: Console, Lock, Gateway, Lift Controller, and Power saver. Below the navigation bar, there is a search bar with the placeholder text 'Please enter here' and a 'Search' button. To the right of the search bar is a 'Refresh' button. Below the search bar is a table with the following columns: Name, Building, Floor, Serial number, Working mode, Rooms, Date/Time, Sector, and Options. The table contains one row of data:

Name	Building	Floor	Serial number	Working mode	Rooms	Date/Time	Sector	Options
101	1st building	1	S202F_4dd459	Work with current room card	101	2020.12.25 17:43	1,2,3,4,5,6,7,8,9,10	Gateways Exception Records

At the bottom right of the table, there is a pagination control showing '20 / page, 1 total' and a button with the number '1'.

Power saver management. You can see their working mode here.

2.8.Settings



Manage account, password, language and etc

2.8.1. Change account

Change Account

Current account

*Verification code

verification code

Get Code

Cancel

Next

Change Account

*New account

☒ email

☐ Phone number

Please enter here

*Verification code

verification code

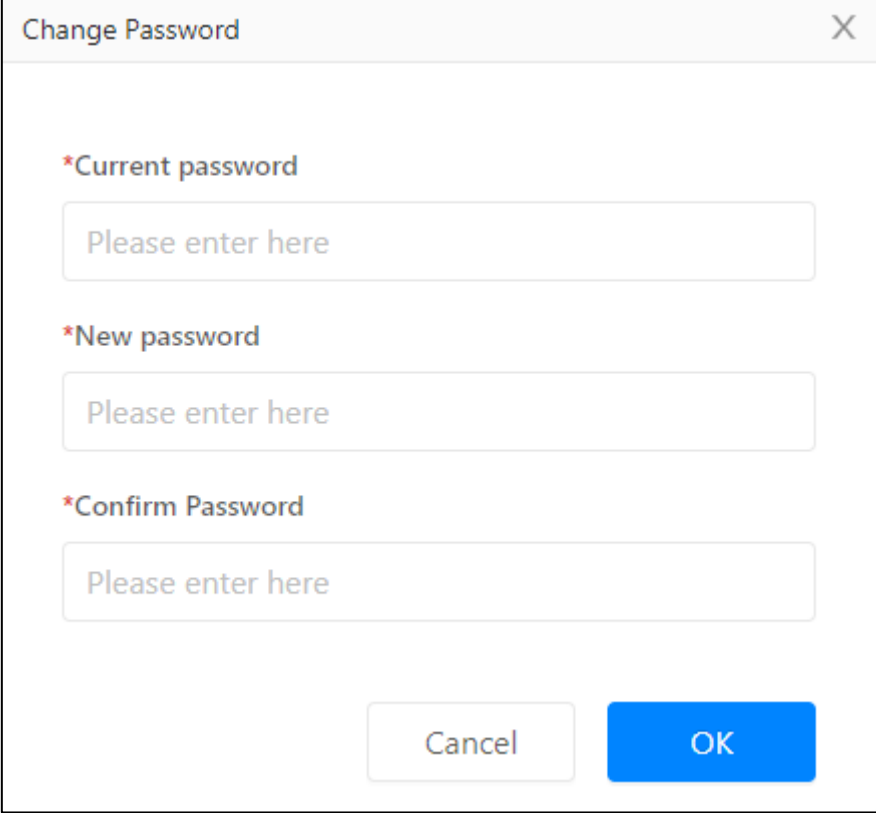
Get Code

Cancel

OK

Replace your current account with a new one.

2.8.2. Change password



A dialog box titled "Change Password" with a close button (X) in the top right corner. It contains three input fields, each with a red asterisk and a label: "*Current password", "*New password", and "*Confirm Password". Each field has a placeholder text "Please enter here". At the bottom right, there are two buttons: "Cancel" and "OK".

Change Password X

*Current password
Please enter here

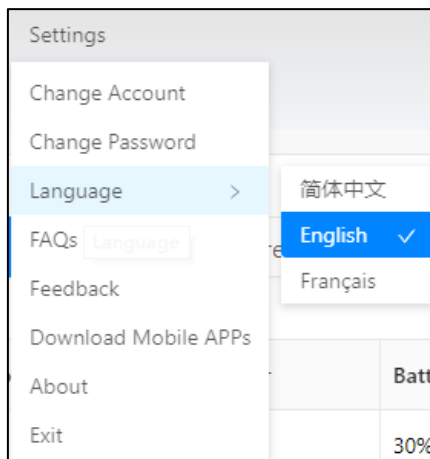
*New password
Please enter here

*Confirm Password
Please enter here

Cancel OK

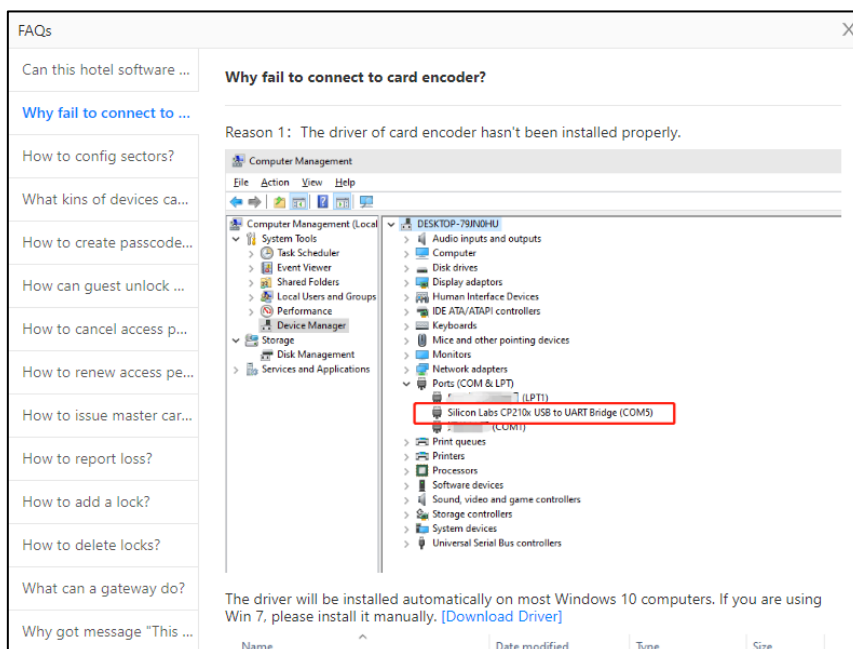
Chang your login password

2.8.3. Language



Switch software language

2.8.4. FAQs



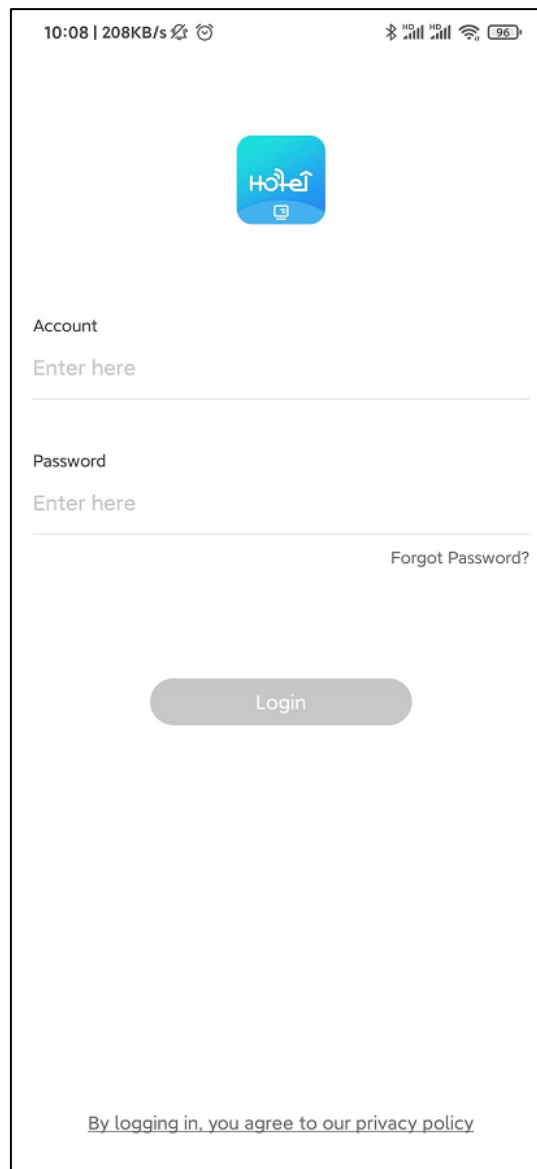
Find answers for frequently asked questions

3. Hotel APP



Scan QR code to install hotel APP

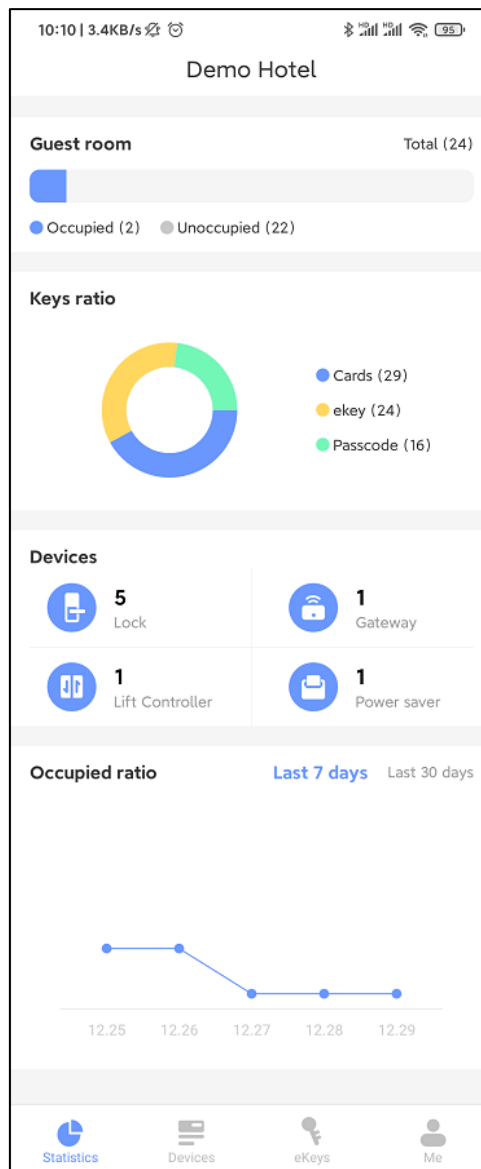
3.1.Login



The screenshot shows the login interface of the Hotel app. At the top, the status bar displays the time 10:08, data usage 208KB/s, and battery level 96%. Below the status bar is the Hotel app icon. The main form contains two input fields: 'Account' with the placeholder text 'Enter here' and 'Password' with the placeholder text 'Enter here'. To the right of the password field is a link labeled 'Forgot Password?'. Below the input fields is a large, rounded 'Login' button. At the bottom of the screen, there is a link that reads 'By logging in, you agree to our privacy policy'.

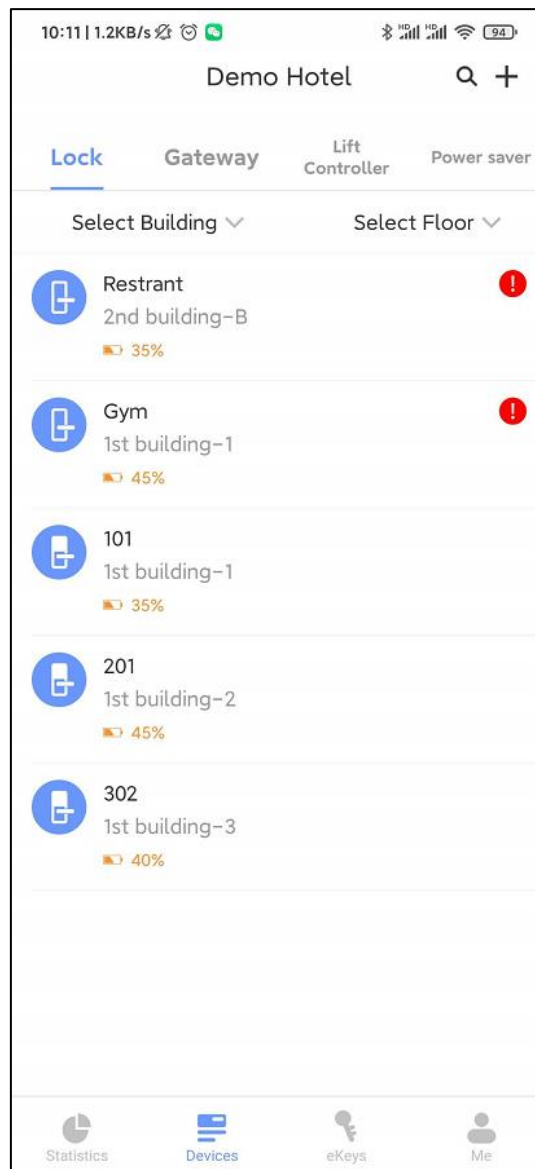
Only account with APP access permission can login hotel app.

3.2. Statistics



Only administrator and staff with this permission can see the statistics information.

3.3.Devices

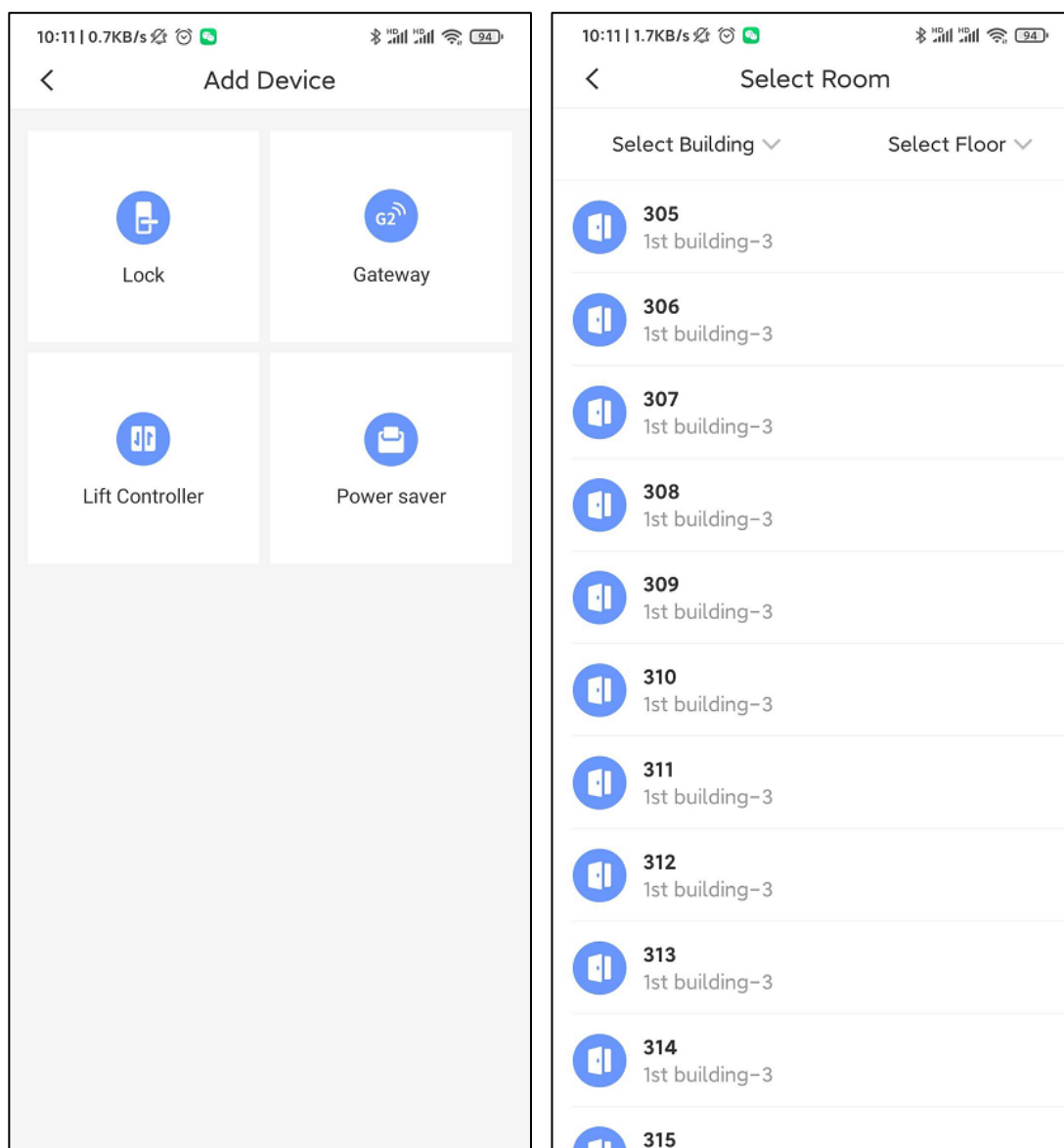


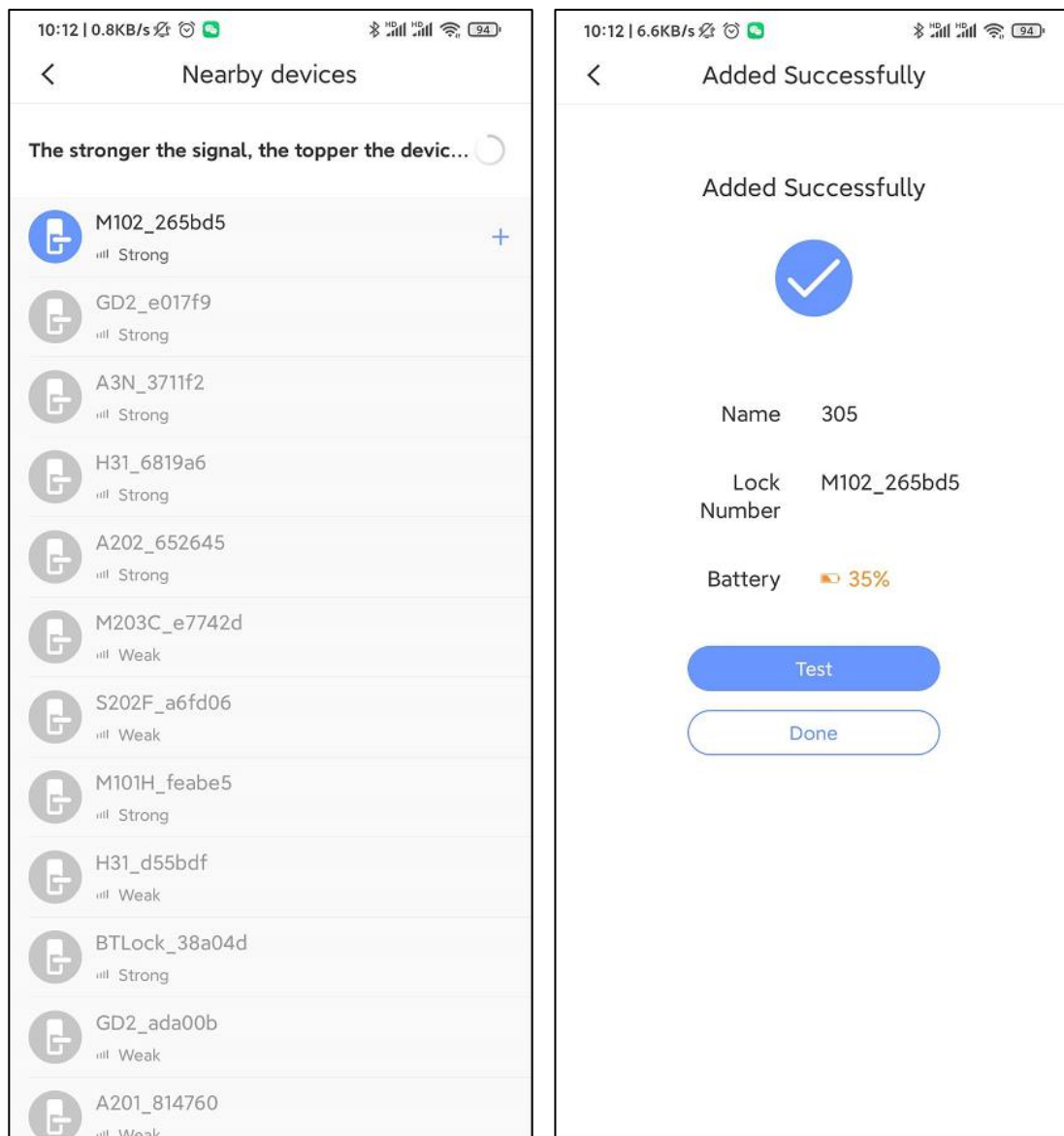
Manage locks, gateways and lift controllers here.

Click [+] to add devices

3.3.1. Lock

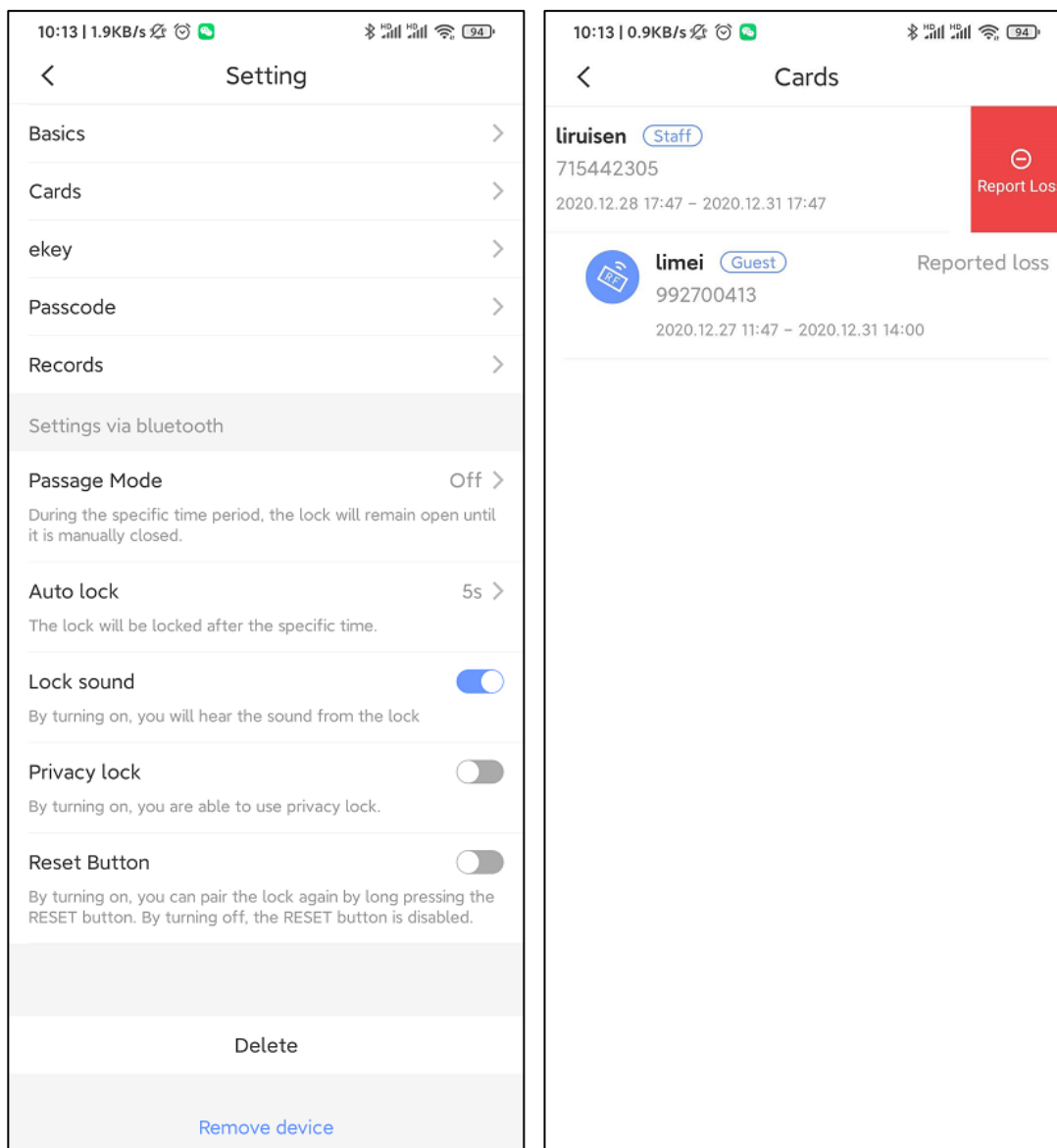
3.3.1.1. Add

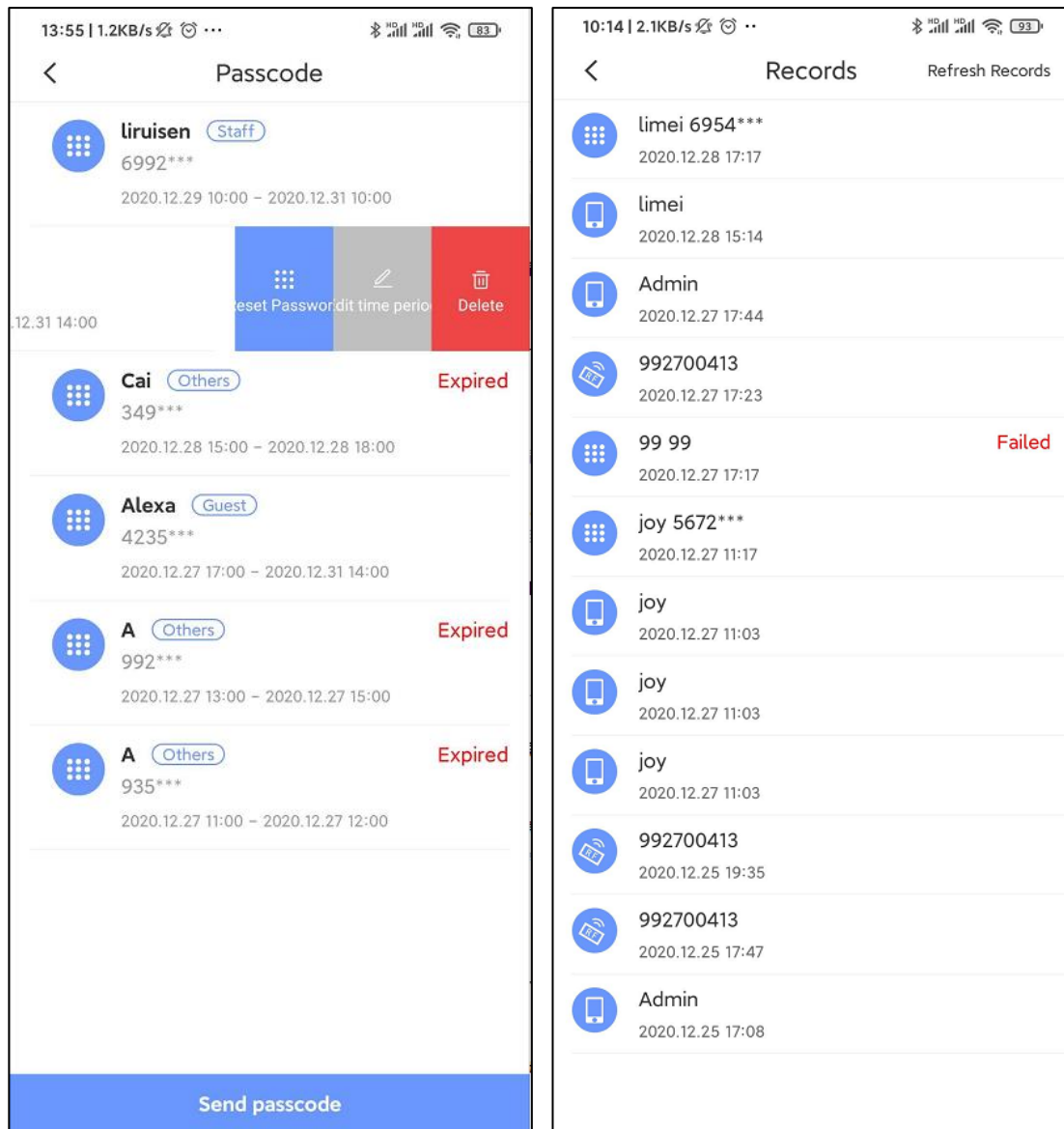




You can only add locks which work with hotel system. Not all locks.

3.3.1.2. settings





Staff with permission can configure devices and grant access here.

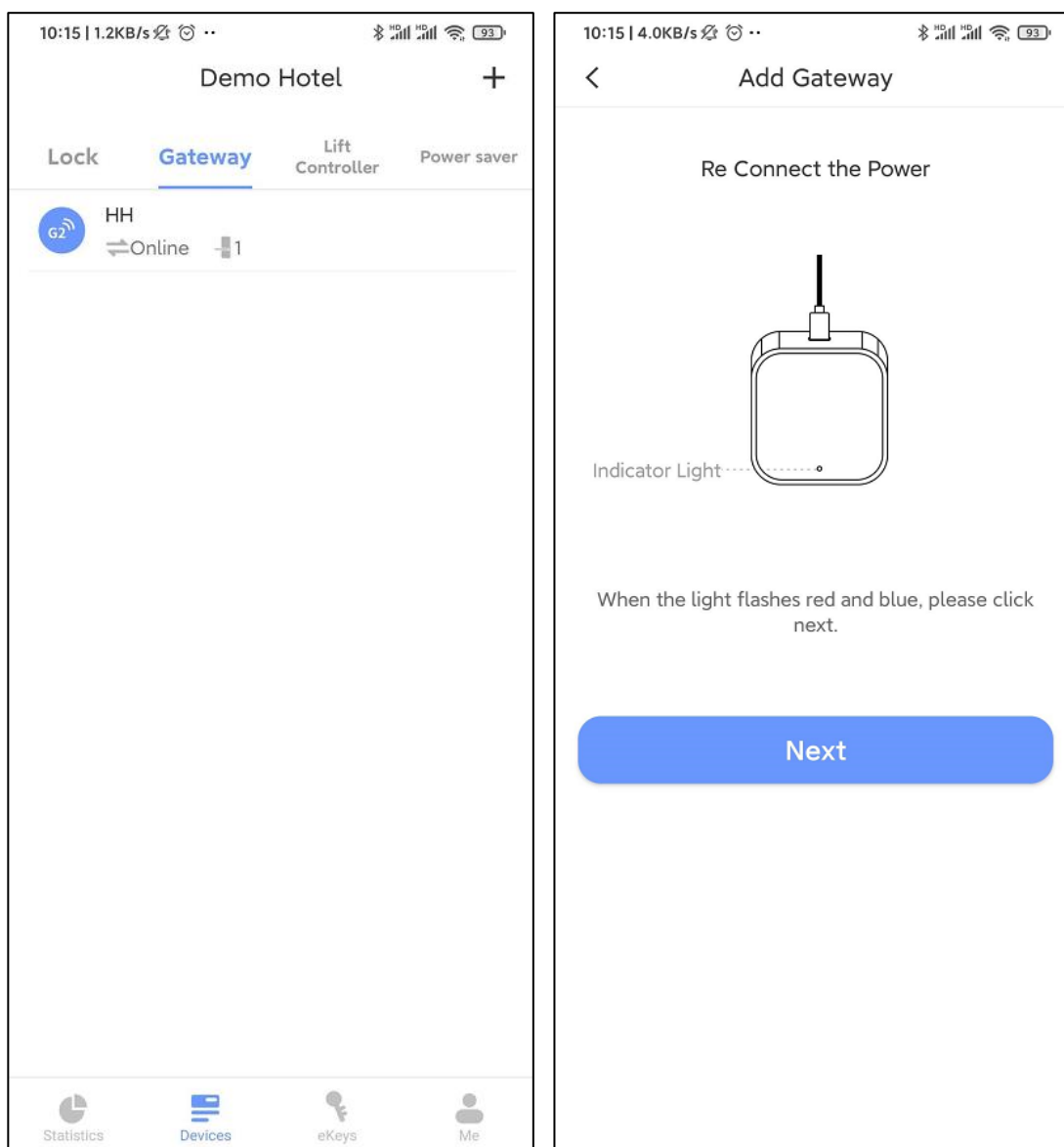
You can also manage card, ekeys, passcodes here.

3.3.1.3. Delete/Remove devices

You can delete a lock via phone Bluetooth near the lock. Make sure there is no guest in this room.

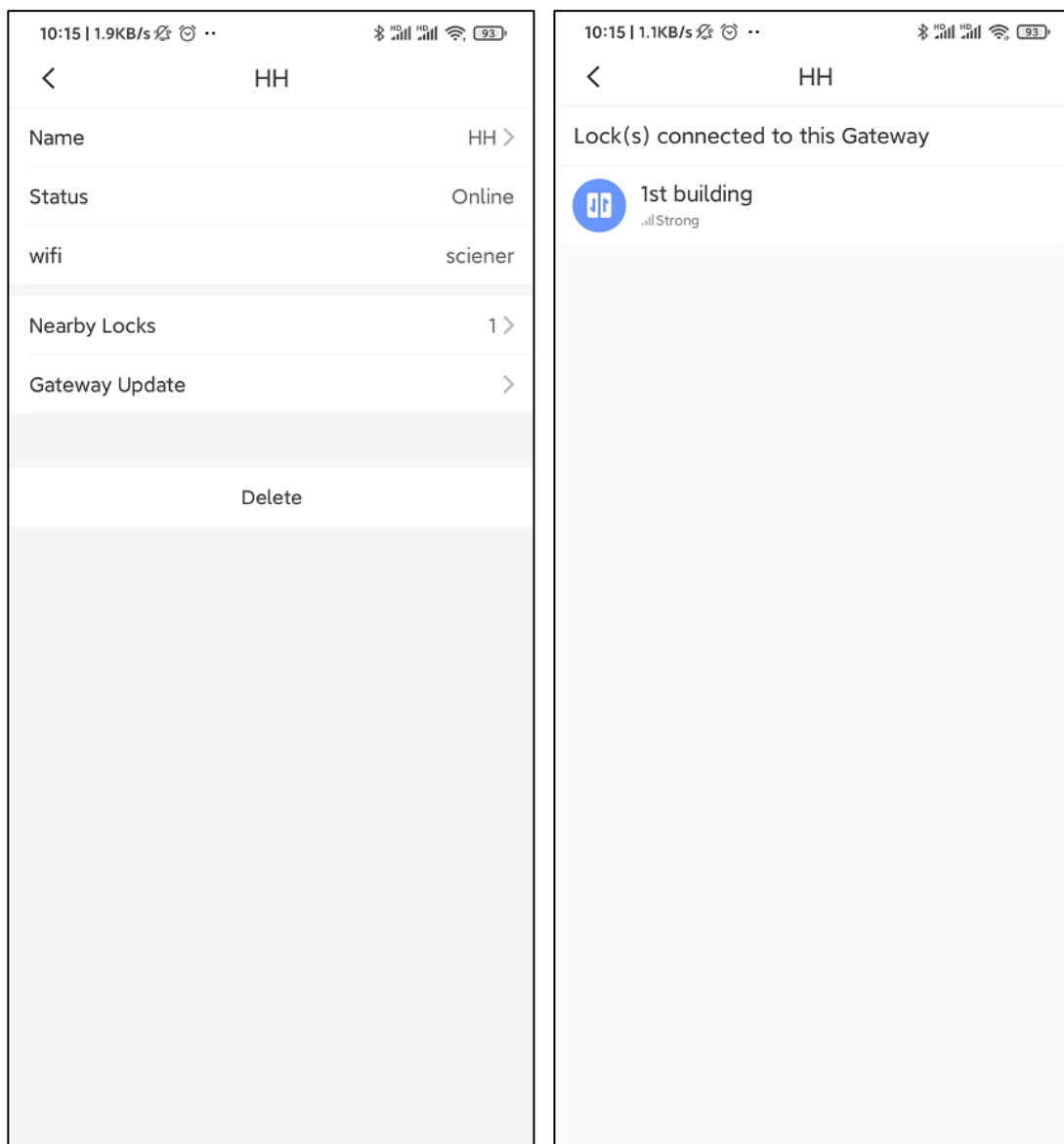
3.3.2. Gateway

3.3.2.1. Add



Click [+] to add gateway

3.3.2.2. settings

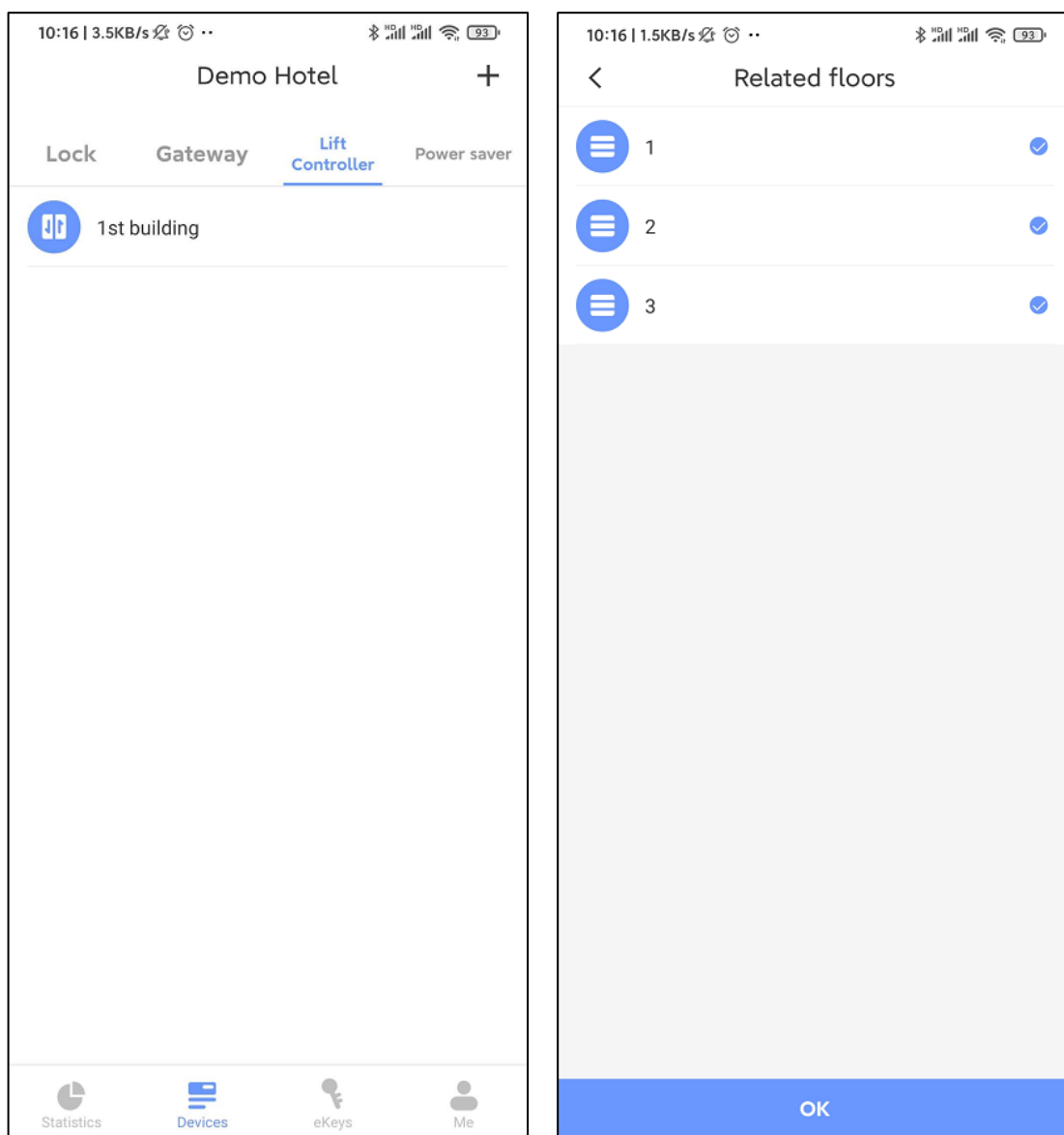


3.3.2.3. Delete

Gateways can be deleted from network

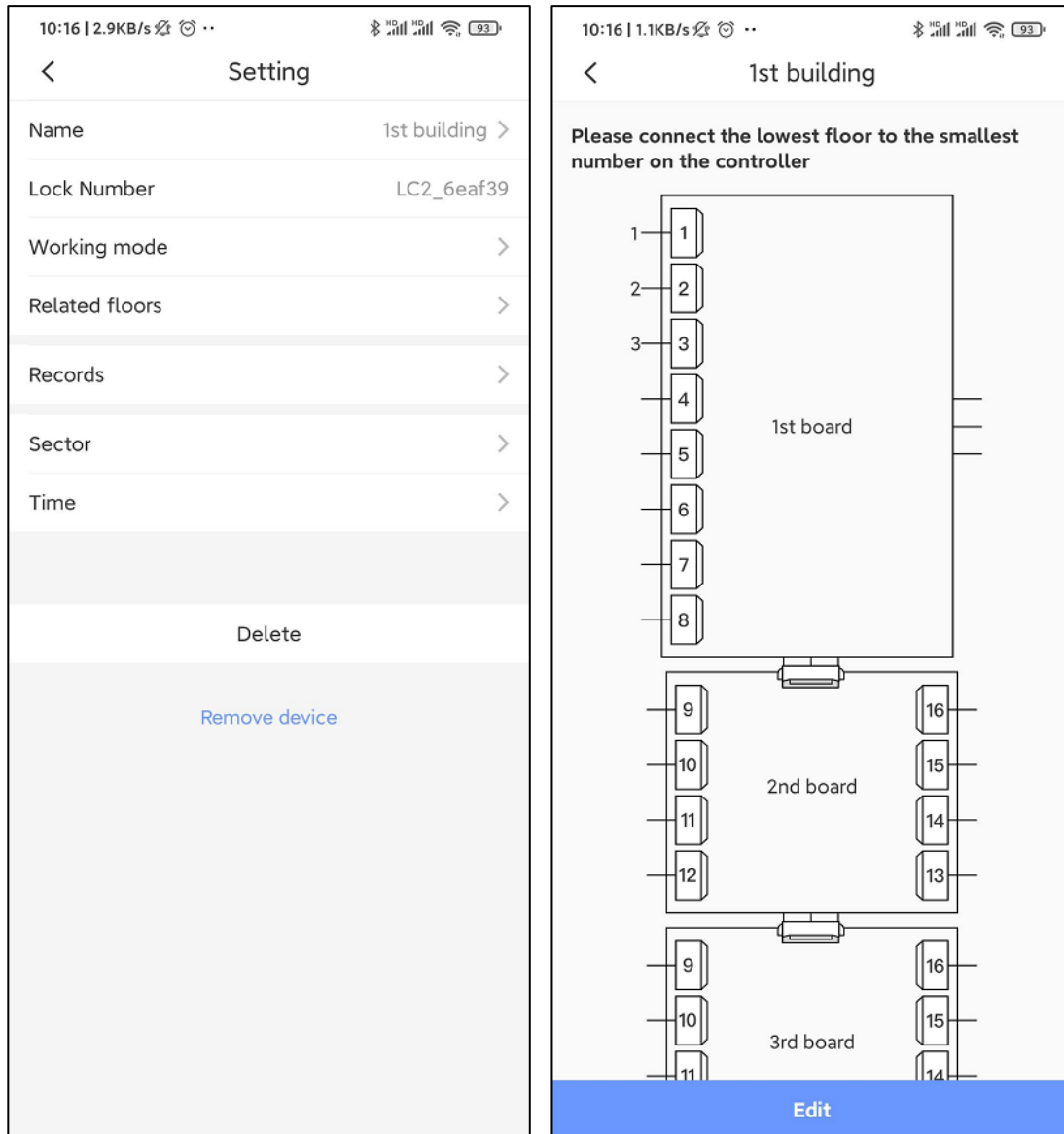
3.3.3. Lift controller

3.3.3.1. Add



Configure floor information to lift controller, and set the working mode.

3.3.3.2. settings



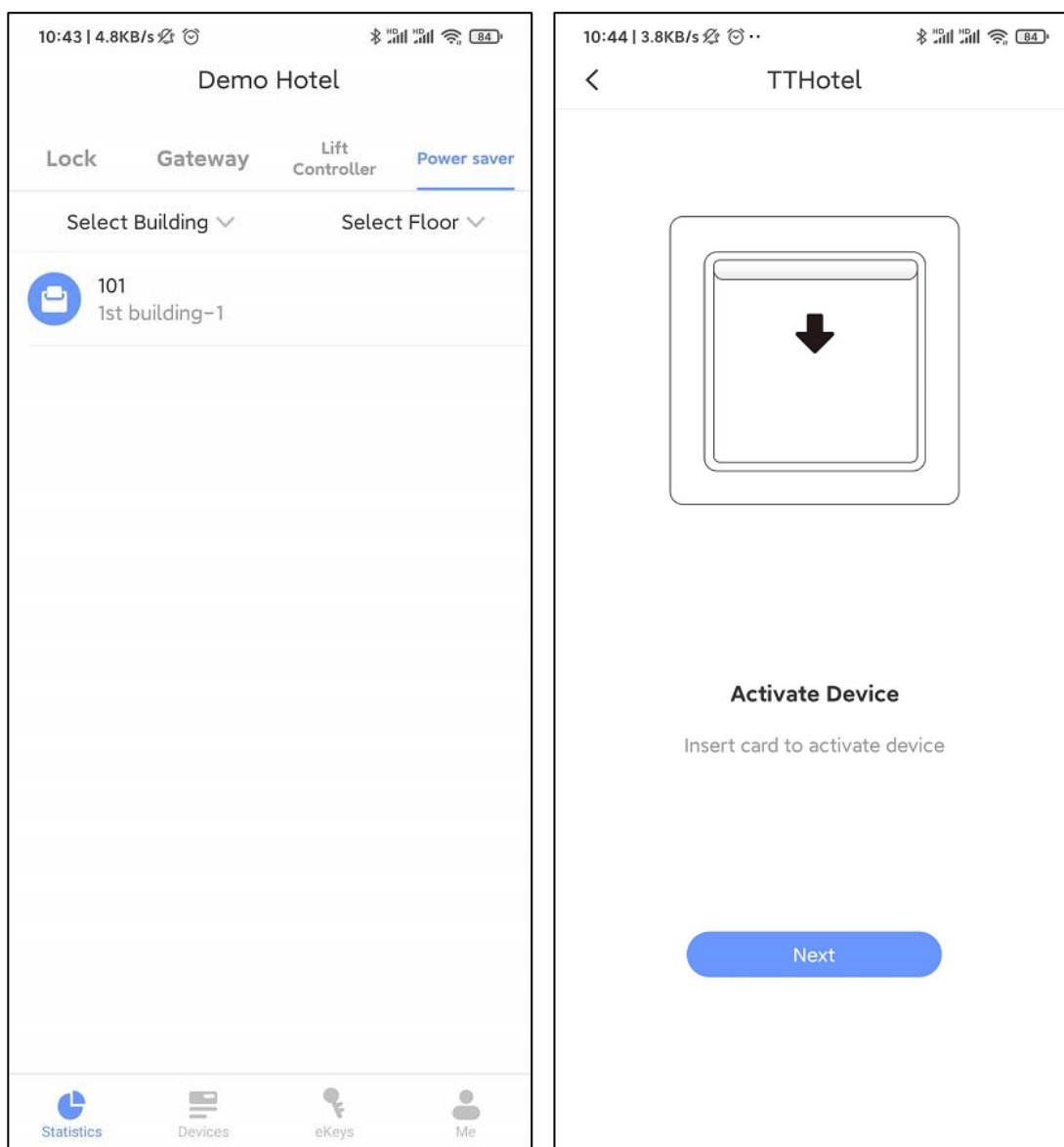
You can set working mode and configure floor information here

3.3.3.3. Delete/Remove devices

You can only delete lift controller via phone Bluetooth near to it.

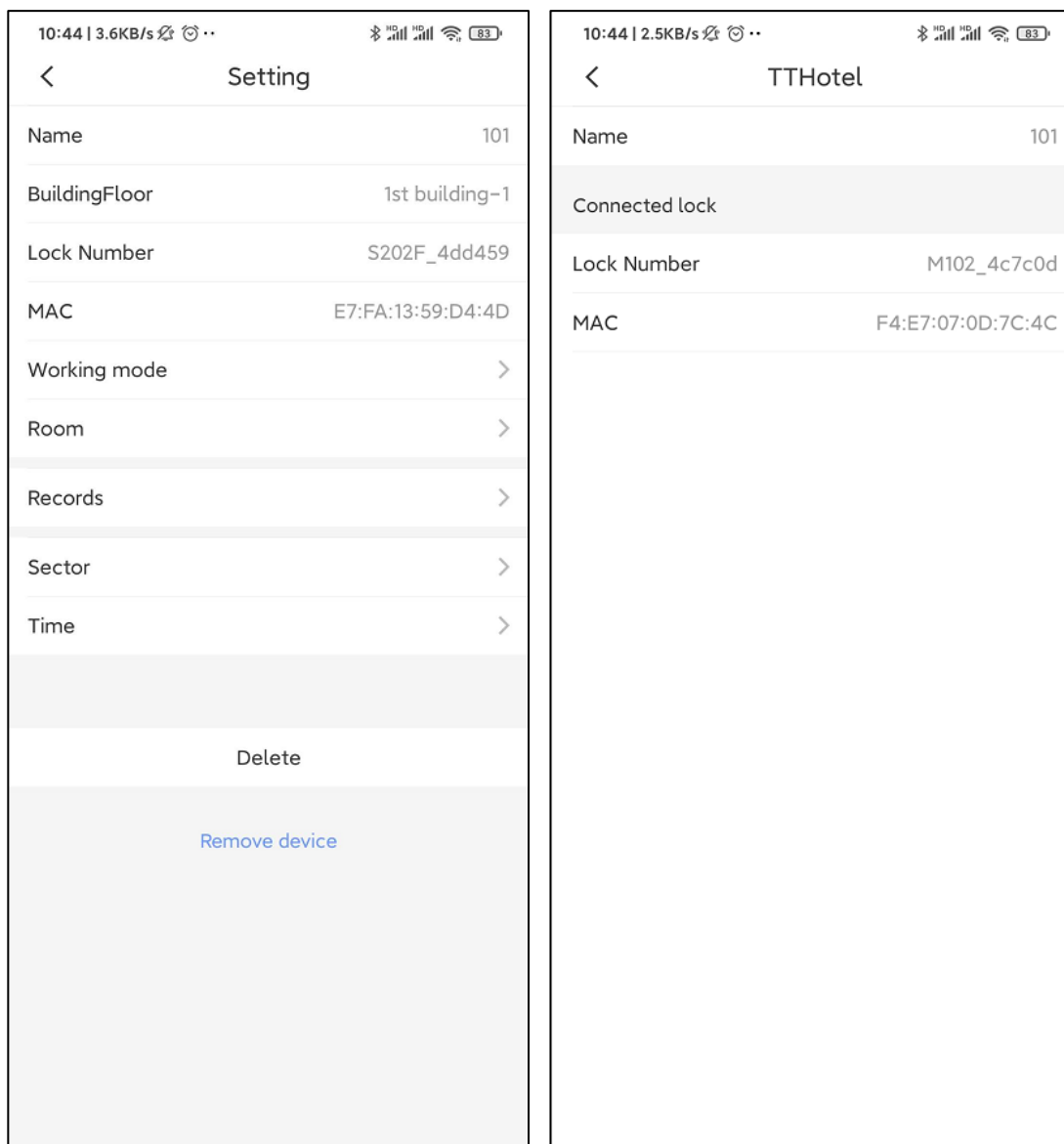
3.3.4. Power saver

3.3.4.1. Add



Insert a card to activate the power saver, then add it with app.

3.3.4.2. Settings

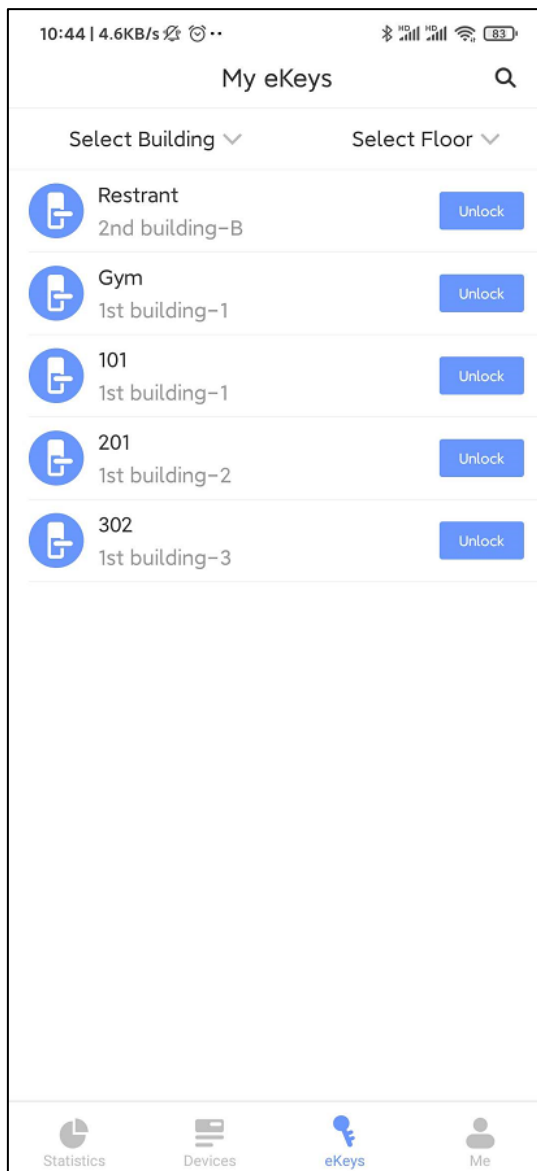


Staff with permission can configure the lift controller here.

3.3.4.3. Delete

Delete it via phone Bluetooth near to it.

3.4. My ekeys

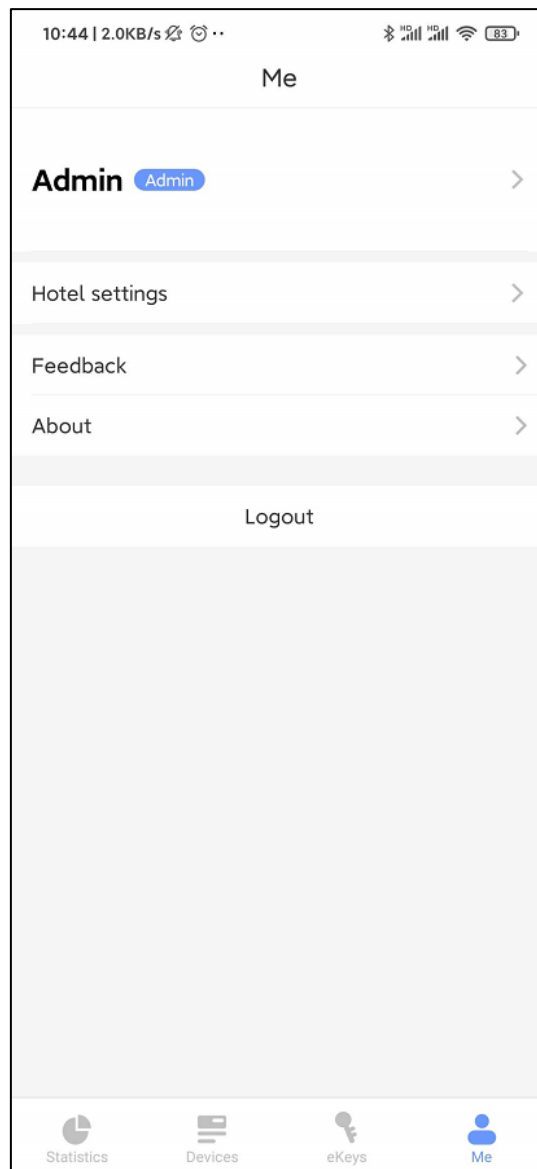


Administrator has ekeys for all locks in hotel

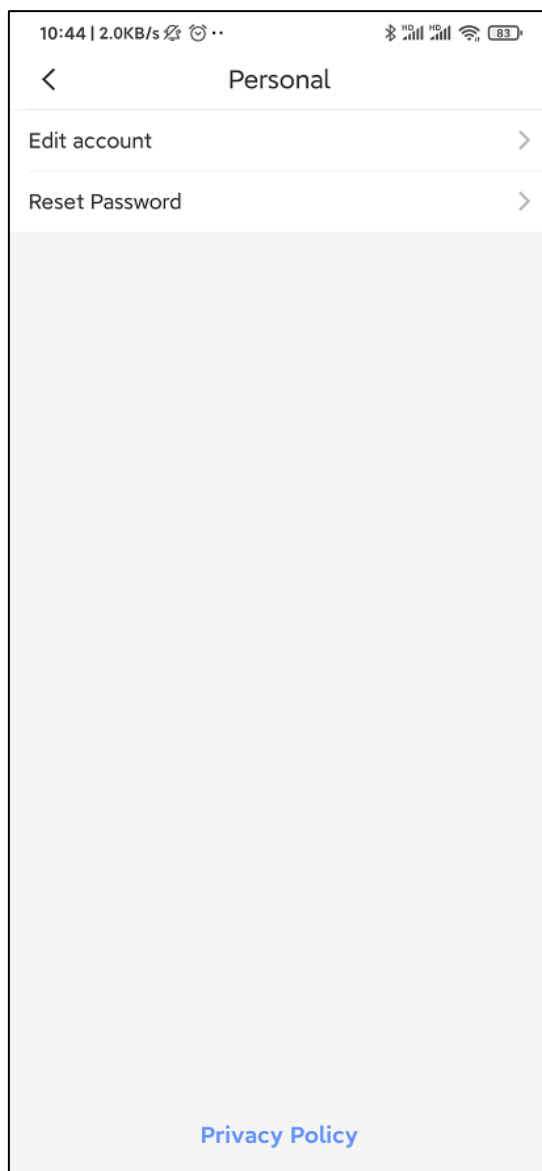
Staff has ekeys granted to him

Ekey is used to unlock with phone

3.5.Me



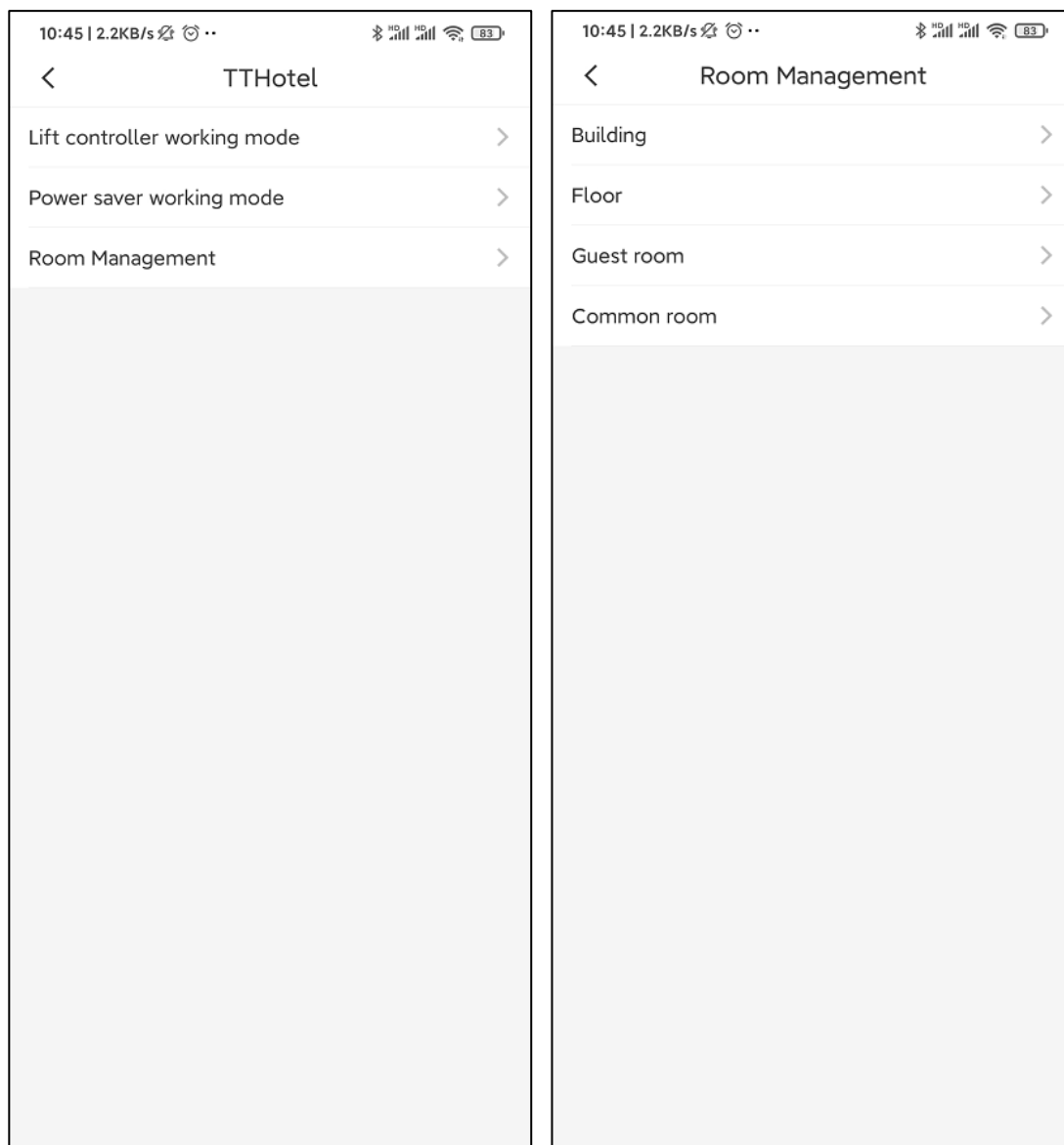
3.5.1. Personal



3.5.1.1. Edit account

Replace current account with a new one

3.5.2. Hotel management



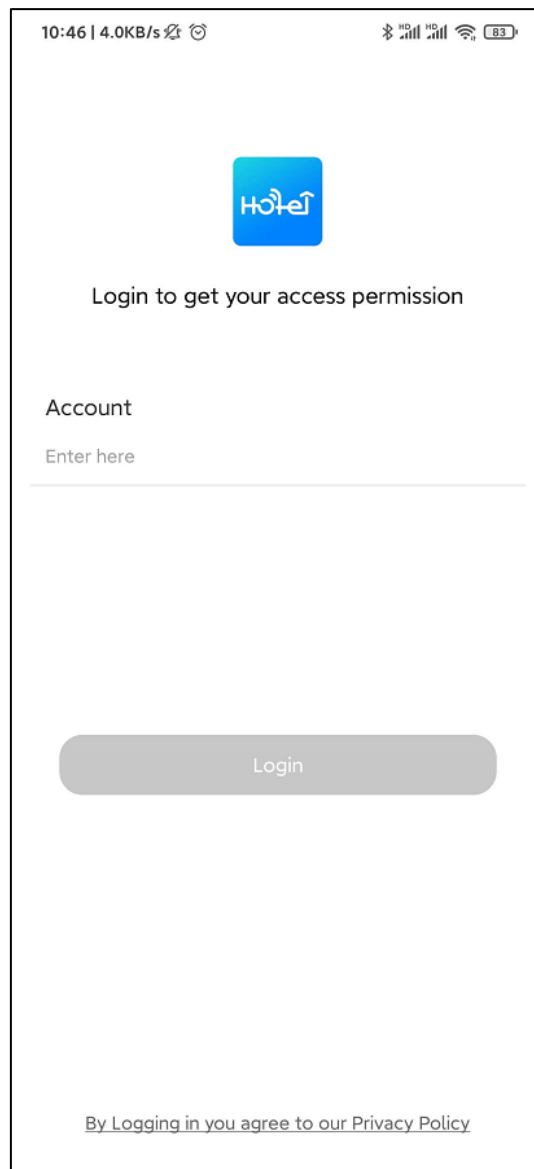
Staff with permission can manage hotel information here.

4. Guest APP



Scan QR code to install Guest APP

4.1.Login



The screenshot shows the login interface of the TTHotel app. At the top, the status bar displays the time 10:46, a download speed of 4.0KB/s, and various connectivity icons. The app's logo is centered at the top. Below it, the text "Login to get your access permission" is displayed. A section labeled "Account" contains a text input field with the placeholder "Enter here". A large, rounded "Login" button is positioned below the input field. At the bottom, a link states "By Logging in you agree to our Privacy Policy".

Guest can only login to this app when hotel send him an ekey.

4.2. Operate on lock/lift/power saver

